

Town of Kingston, NH

Fire Station Building Committee

MINUTES

Meeting of April 6, 2022 6:00 pm

Kingston Fire Station

1. Call to Order by Mark Furlong at 6:02 pm. In attendance are Chief Graham Pellerin, Kent Walker, Chuck Hart, Brian Gallant, Mark Furlong. Excused: Rich St. Hilaire, Andrew Berridge.
2. Old Business
 - a. Approve minutes of March 16, 2022: motion to approve minutes as written by Graham, seconded by Chuck, passed unanimously (PUNA).
3. New Business
 - a. Construction Update: Chief Pellerin provided an update on the construction progress including Pelmac has been installing the door access control system, propane tanks have been installed in-ground and back filled, fire pump is installed but additional work for some of the associated controls is still being done, Two-Way Comm has begun the installation of the alerting system. Work by many of the sub-contractors continues and overall progress is good. Chief Pellerin also reported that preparations for moving have begun.
 - b. Budget Update: Mark Furlong reported that there is not too much to report with regard to the budget and that we remain under budget by approximately \$ 6500 with over \$ 190,000 unallocated in the owner's contingency; that will likely change as a result of any committee action later in the meeting. Mark asked for a motion to correct the amount for change order #2 to \$ 49,147, motion by Graham, seconded by Chuck. Previous action by the Committee had used an incorrect amount for this change order. Motion carried unanimously.
 - c. Items to review/approve:
 - i. Potable Water Well: Kent made a motion to approve \$ 13,503.22 for McKinney well to finish the work to repurpose the existing well for use in the new building, seconded by Graham. During the discussion it was mentioned that this is under the \$ 15,000 that was budgeted and that the balance will be needed to finish the "capping" of the well to remove the current concrete ring and make something that is better looking. McKinney will be providing a quote for this work. Motion carried unanimously.
 - ii. Installation of Airvac System: Kent made a motion to approve \$ 4882.50 for the mechanical work to install the Arivac System by J. Lawrence Hall, second by Graham with funds to be used from the owner's contingency. The Committee had previously allocated \$ 10,000 for this work from the contingency to include both mechanical and electrical. Kent will check to see if there is anything to be billed from the electrical contractor outside of what was included in the original bid. Motion carried unanimously.

- iii. Furniture: Kent and Graham went through a discussion of the work that had been done to acquire some used furniture; between the condition of the furniture, sizes needed and a desire to have everything match, etc. that they thought it worth looking at all new furniture. Graham visited a local vendor and obtained a quote for desks, chairs, conference tables, etc. to fit out all offices and conference rooms including the training room. Graham also mentioned that some of the furniture that he was previously planning to purchase had increased in price significantly. They also looked at desks and other items from other vendors and the prices from Joe's Discount Furniture were very good. Graham made a motion to approve \$ 20,767 for furniture from Joe's Discount Furniture to include delivery and installation, seconded by Chuck. Motion carried unanimously.
- iv. Fire suppression system finalization and SFC fire pump room review: Kent reported that he is concerned that there may be a missing piece of work for this part of the project and that he will be reviewing this with Bauen to make sure we have everything in place to get this installation completed. He also reported that Jeff Murphy from SFC Engineering had visited the site to review the fire pump room as a concern had been raised about the potential need for a second means of egress. Based on SMP's review and their discussion with the State Fire Marshall's office that won't be needed since this is a limited access utility room. Mr. Murphy will write a letter to document his review and his conversations with the State Fire Marshall's office for the record.
- v. Bay walls: Kent reported that the drywall contractor had removed all of the previous drywall finish and reapplied the correct product over the dragonboard and that it all looks good now.
- vi. Rear concrete patio proposal: Kent brought up a discussion about adding a small concrete patio between the two doors that flank the day room. This would be an area used by the on duty staff for being outside for eating, etc. There had been discussions with the Association of building a block patio but that it might look more finished to extend the concrete patio between the two walkways. Kent obtained a quote from the concrete contractor for \$ 3600 to add this to their current scope of work. Kent made a motion to approve, seconded by Brian, PUNA.
- vii. Staff Lockers: Kent brought up the idea to install lockers at the end of the hall near the bunk rooms to provide permanent storage for full time and per diem staff. He researched standard lockers and ones that would match the cabinets in the utility room just off this hallway. Pricing was very close between the two options that the Committee liked the idea of matching to the existing utility cabinets. However, there was a discussion about size and number with the idea being to have smaller units with more lockers to be able to provide for more staff in the future. Kent will go back to the vendor for a revised design and quote.

- 4. Building Tour: the Committee took a tour of the building.
- 5. Set next meeting date: Next meeting is scheduled for April 20, 2022
- 6. Adjourn: meeting was adjourned at 8:05 pm.