

**TOWN OF KINGSTON  
NEW HAMPSHIRE**

<b>APPLICATION FOR AUTOMOTIVE RECYCLING YARD OR MOTOR VEHICLE JUNKYARD LICENSE</b>
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Office: 642-3342

Fax: 642-4108

**LICENSE APPLICATION:**

*Whether you are applying for an automotive recycling yard or motor vehicle junkyard license for the first time or for a renewal of an existing license you may have to apply to the Kingston Planning Board for a site plan review and to the Kingston Zoning Board of Adjustment for a certificate of approval.*

New applications for automotive recycling yard or motor vehicle junkyard licenses are required each year and will not be reviewed until all required and pertinent documents have been submitted for that license period.

**FEE PAYMENTS:**

Pursuant to RSA 236:121, automotive recycling yard or motor vehicle junkyard licenses expire on March 31<sup>st</sup> of each year. Automotive recycling yard or motor vehicle junkyard licenses may be renewed thereafter upon payment of an annual license fee to the Town of Kingston in the amount of thirty five dollars (\$35.00) pursuant to RSA 236:122.

**Automotive recycling yard or motor vehicle junkyard licenses will be renewed without a hearing if all provisions of RSA 236:11, et seq. have been complied with during the prior license period.**

All permits granted hereunder are personal to the applicant and cannot be re-assigned.

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(The following are required to obtain a license to operate an automotive recycling yard or motor vehicle junkyard license pursuant to RSA 236:111 thru 129)

**Certificate of Approval:** The applicant must supply a certificate of approval from the Zoning Board of Adjustment (ZBA) that the location of the automotive recycling yard or motor vehicle junkyard is not within an established district restricted against such uses or otherwise contrary to the prohibitions of the Town of Kingston zoning ordinances. This certificate is required prior to the Kingston Board of Selectmen issuing a license to allow the automotive recycling yard or motor vehicle junkyard to operate. (RSA 236:114,115).

**Description of the land:** The applicant must supply a detailed description of the land to be used for the automotive recycling yard or motor vehicle junkyard prior to the Kingston Board of Selectmen issuing a license to allow the automotive recycling yard or motor vehicle junkyard to operate. This description must reference to so-called permanent boundary markers (RSA 236:115).

**Proof of Ownership or valid lease:** The applicant must supply either proof of legal ownership or right to use the property by the applicant for the licensed period prior to the Kingston Board of Selectmen

issuing a license to allow the automotive recycling yard or motor vehicle junkyard to operate (RSA 236:118).

**Storm water management permit:** If storm water flows through a “point source” on the automotive recycling yard or motor vehicle junkyard and drains into a surface water of the United States, then the operator must be in possession of a storm water management permit (Env-Wq 400). (“point source” is defined as a pipe, drain, culvert, ditch or swale).

In addition to the above requirements an applicant proposing to operate an automotive recycling yard or motor vehicle junkyard must also comply with fencing requirements (RSA 236:123), location requirements (RSA 236:118), and aesthetic considerations (RSA 236:120).

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Before proceeding with this application, please answer the following questions:

If the answer to any of the questions in section 1 is **NO**, or if the answer to any of the questions in section 2 is **YES** do not proceed with this application until you contact the Kingston Selectmen’s Office.

<b>SECTION 1</b>	<b>YES</b>	<b>NO</b>
Is a Site plan approved and signed by the Planning Board?		
Are the bounds of the land included in the junkyard area marked by permanent boundary markers?		
Does the placement of the junkyard and junk material meet all front, side and rear setback requirements?		
Is the junk material substantially screened from any highway and from abutting premises and reasonably secured from unauthorized entry?		
Is the junkyard maintained to prevent any menace to public health and safety, including the breeding, harboring or infecting or rats and other rodents, vermin insects and the accumulation of stagnant water?		
Is the junkyard in compliance with all Town of Kingston and State of New Hampshire health and sanitary laws, ordinances and regulations?		
Does the junkyard prevent offensive or obnoxious sounds or odor; and is not a public or private nuisance?		

<b>SECTION 2</b>	<b>YES</b>	<b>NO</b>
Is the junkyard property presently in current land use?		
Is the junkyard area less than 660 feet from the right of way lines of Class I, II or III highways?		
Is the junkyard area less than 300 feet from the right of way lines of Class IV, V, VI highways?		
Is the junkyard property located on a class VI road?		
Is any part of the junkyard property located within the commercial C-I, C-II zones?		
Is any part of the junkyard property located within the wetland conservation district?		
Is any part of the junkyard property located within the shoreland protection district?		
Is any part of the junkyard property located within the floodplain district?		
Is any part of the junkyard property located within the aquifer protection district?		
Does the area occupied by junk at any time exceed the area occupied by junk on the date of initial or renewed licensing by the Board of Selectmen?		
Is oil, grease, gasoline, tires or similar material burned at any time?		



**Compliance Certification Statement**

(Required to obtain a license to operate an automotive recycling yard or motor vehicle junkyard license pursuant to RSA 236:115, II and RSA 236:121)

For an EXISTING facility, complete the following statement.

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry and to the best of my knowledge and belief based in part on my own inspection and review of facility operations, I certify hereby that the facility is: *(check one and sign beneath)*

- Operated in compliance with the BMPs established by DES

Or

- Not operated in compliance with the BMPs. *(Attach a full description of all aspects of the facility that are non-compliant, and provide a plan and schedule for achieving compliance. Prepare to present the same information at a hearing, to be scheduled by the Board of Selectmen pursuant to RSA 236:111-129).*

Signed under penalty of unsworn falsification:

\_\_\_\_\_

(Applicants signature)(date)

For a PROPOSED facility, complete the following statement.

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry and to the best of my knowledge and belief based in part on my personal inspection and review of the plans and specifications for the proposed facility, I certify hereby that the facility is designed and shall be operated in compliance with the BMPs established by DES.

Signed under penalty of unsworn falsification:

\_\_\_\_\_

(Applicants signature)(date)

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**Criminal Certification Statement**

(Required to obtain a license to operate an automotive recycling yard or motor vehicle junkyard license pursuant to RSA 236:117)

I have never been convicted of any type of larceny and/or have never been convicted of receiving stolen goods:

Signed under penalty of unsworn falsification:

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(Applicants signature)(date)

**TOWN OF KINGSTON  
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**PLOT PLAN**

Show location of junkyard, roads and all buildings on lot with setback measurements from lot lines and right of way access. Denote well or water supply locations:

SCALE:

