

**TOWN OF KINGSTON, NEW HAMPSHIRE
MUNICIPAL BUDGET COMMITTEE
ORGANIZATIONAL MEETING
January 17, 2015
DRAFT MINUTES**

1. CALL TO ORDER/ POSTINGS

Chair Lynn Gainty called the public hearing to order at 9:05AM and declared a quorum of 13 members in addition to herself. The meeting had been posted in two town locations, Kingston Town Hall and Kingston Post Office, and printed in the Carriage Town News. Board of Selectmen called their public hearing to order as well.

2. ATTENDANCE

Present:

Lynn Gainty, Mary Fidler, Carol Croteau, Carla Crane, Sandy Seaman, Judy Oljey, John Marzilli, and Peter Broderick (Board of Selectmen Representative) Gary Finerty, Stanley Shalett, Dennis Murphy and Ed Conant were present. Mark Heitz and George Korn (Board of Selectmen) were also present.

Absent: Mike Morris- unexcused.

3. NEW BUSINESS

Warrant Articles: A list of Proposed 2015 Warrant Articles was provided for the Public. Ed Conant read the following Warrant Articles pertaining to the Kingston Municipal Budget Committee:

Article 1: No Discussion

Article 15: No discussion however we need to go through totals for each department and vote.

Budget Proposals: Lynn Gainty read the totals for each department.

Judy Oljey asked if it had been determined if the heat for the Nichol's building had been put into both the Municipal and the Library budgets. Lynn Gainty stated that she believed that it had been addressed and reviewed for corrections. Ellen Faulconer also expressed her support for the line items to be reviewed. She added that she would like to see other departments reviewed as well. She noted that there is a projected 30% decrease in heating costs and asked that heating and gasoline lines be reviewed. Ellen also stated that the budget for Gasoline is \$20,000.00 over the Actuals from last year. Peter Broderick stated that the budget for 2015 is \$94,000.00 where it was \$94,000.00 in 2014. Ellen stated that the

Actuals were only \$56,000.00. Lynn stated that the lines would be reviewed and thanked the past chairman for her input.

Emergency Repair and Response: Ellen asked what this line is for. Lynn stated that it is the line formerly known as the Contingency Fund and that it was renamed in accordance with the DRA.

Sanitation: Audience member asked what it is for. Lynn Gainty stated that it covers trash pickup, recycling, hazardous waste collection, bulky goods pick up, and landfill fees.

Pest: Lynn Gainty noted that it also includes mosquito control.

General Assistance: Ed noted that heating should be reviewed as well, referencing Ellen's point regarding decreased costs. Ellen stated that it has already been reduced 10%. She added that the new minimum delivery is 100 gallons which will affect the line total. She stated that she supports the review of all heat lines.

Library: Ellen Faulconer stated that the Books line has increased again. She noted that there is \$13,000.00 from income generated services and asked why some of that money is not used for increases such as this versus increasing the budget requests. Ellen read an excerpt from RSA 202-A11.

Debbie Powers asked why the Carryover donations of \$20,000.00 are included in the budget. Lynn Gainty stated that they are donations that were raised and need to be included in order to be spent. There was discussion regarding the process required for the new accounting regulations. Lynn stated that this would need to be clarified with the DRA. Ellen stated that donations received typically have a timeframe and that if the timeframe has expired, there would need to be a Warrant Article to obtain authority to use the funds. Lynn stated that she did not believe that the funds were expired. She added that she was inclined to remove the line from the budget but that clarification would be needed first. Ellen noted that if a Warrant Article needed to be submitted, the deadline was that day. She also asked what the funds were for. Mark Heitz stated that the Library had accumulated funds over the years which could be used to offset some of their budget. Judy Oljey stated that Bart Noyes had previously stated that income could not be used to offset taxes and therefore purchasing toner would not be permitted. Judy asked for clarification on why these funds could not be used. She added that she would like to see how the funds are being spent. Ellen asked if the KMBC receives lists of what income is spent on. There was discussion regarding the budget requests increasing from year to year when there are income funds being held from year to year. Lynn Gainty read from Gross Budgeting. Ed Conant read the following email from Bart Noyes which was sent on December 7, 2014:

Good evening Ed,

I regret the confusion but, what the Library Trustees have in artfully referred to on numerous occasions over the time since the completion of the new library, as Carry Over Construction funds are actually Carry Over Donations made to the library for purposes related to the construction of the new library. We will make every effort, going forward, to

89 refer to them as Carry Over or Unexpended Donations.

90
91 In the Memo that I submitted to the Budget Committee that
92 responded to the Committee's questions and concerns
93 deriving from our original presentation I noted:

94
95 "These funds are private donations that were given
96 specifically to the library to support the new library and its
97 activities. It is not taxpayer money and is not connected in
98 any way to any warrant article for the construction of the new
99 library. These donations are not subject to an expiration
100 date which is often the case when taxpayer money is
101 involved. The types of projects we are considering using
102 these donated funds for include signage, security camera
103 systems and for the replacement of technology. Just a
104 reminder that the Carry-Over amount needs to be included
105 for authorization to expend but does not need to be included
106 in the total amount to be raised and appropriated through
107 taxation. As determined last year the library budget cannot
108 be reduced because the library has these funds."
109 I hope that this explanation is helpful.

110
111 Bart

112
113 Ellen stated that the KMBC cannot authorize \$20,000.00 to be raised and
114 appropriated for this purpose and she added that the Library either has the
115 authority to spend the funds or needs authority from a Warrant Article. Peter
116 Broderick stated that the funds should not be included in the budget.

117
118 **Revenue:** Board of Selectmen estimated revenue \$1,896,070.00

119 Ellen asked for the 2014 Actuals. \$2,242,514.00

120 Debbie Powers asked why there is a decrease. Lynn stated that there were several
121 items that cannot be predicted that occurred in 2014. She noted that in 2014 this
122 included property sales and land use taxes. Debbie noted that in 2015, in addition
123 to the budget increase, the revenue will decrease as well. Mark Heitz stated that
124 this is the projected revenue which is based on revenue trends and that the Board
125 of Selectmen see a higher revenue return, it will be reviewed. He stated that their
126 goal is to keep taxes as stable as possible. Ellen asked that the KMBC review the
127 budget closely and try to minimize the gap between the budget increase and the
128 revenue decrease. She noted that the townspeople also have to their personal
129 electricity bill increases and the school budget increases to be concerned over and
130 an added tax increase would be troublesome. She noted that there was over
131 \$700,000.00 of unspent funds in the 2014 budget.

Ed Conant read the following Warrant Articles pertaining to the Kingston Municipal Budget Committee:

Article 16: No Discussion

Article 17: Ellen spoke in favor of the Article. She stated that she supports the purchase of a new fire truck for the department. Bill Seaman stated that the truck replacement schedule planned for a replacement in 2013. He stated that last year, the town had 3 building fires and that the truck failed service several times. He also noted that there is a 14 month bill date and that it will take over a year for the truck to be received order, if the Warrant Article passes. Lynn noted that the BOS and the KMBC must review a 10% max overall increase.

Article 18: No Discussion

Article 19: Ellen asked if the steps at Town Hall would be repaired with the funds. Rich St. Hillaire stated that the front steps at Town Hall need to be repaired.

Article 20: Rich stated that he has had a five person staff since 1991. As he has needed to take on more management responsibilities over the years, the workforce has decreased 20%. He stated that the Highway Department supports many other departments in the town and that the size of the fleet has increased without additional staff. He added that he has an individual in mind for the position that is currently a PT staff member and is highly skilled. Debbie Powers asked if the PT line would be decreased. Rich stated that it most likely would not as there will most likely be a need for administrative help. Melissa Fowler asked about the salary of the position as stated in the Warrant Article, specifically if it would be a \$74,000.00 annual salary. Rich stated that the figure included FICA, insurance and worker's compensation in addition to the salary.

Article 21: Peter Broderick stated that the Recreation Dept. received a donation of playground equipment that has not been approved by the insurance company. He stated that this money would be used to purchase commercial grade recreation equipment and that it would be available for the Public to use in addition to the Recreation Program. Dennis Murphy asked if the BOS had received bids for the project. Rich stated that the practice is to get approval first and then seek bids. He stated that the figure is based on quotes. Melissa Fowler asked if there is an increase in enrollment and revenue. Lynn stated that revenue is approximately \$32,000.00 and that the revenue pretty much offsets salaries. Judy Oljey asked if the cost would include installation. Rich stated that in order to maximize the amount of equipment to be purchased, installation would most likely be done by volunteers. He added that nothing has been finalized as a plan. Gary Finerty stated that the playground would be inside the gated area and inaccessible to the public. Rich stated that the lock uses the same key as the boat ramp and can be purchased at the Town Hall for \$5.00. Debbie Powers asked if it is the same footprint as the existing structure. Rich stated that it is generally the same. Debbie asked if there are any grants available. Rich stated that he was unsure. Dennis Murphy asked if the townspeople would be assembling it. Rich stated that it was just one option and added that companies have the option of assembly. Dennis asked if there would be a liability issue with community members assembling the structure. Mark Heitz stated that the manufacturer oversees the construction process so there would be no liability issues.

Article 22: Sandy Seaman asked if it would be added to the budget after the passing of the third year for the Warrant Article. Lynn Gainty stated that according to how we have handled these requests in the past it should. Judy spoke in support of the Warrant Article, adding that the Community House has helped with several disasters, fires, Christmas baskets, and helped the Human Services Department. Ellen spoke in support of the Warrant Article, stating that \$4,000.00 is less than it would cost the town via the Human Services budget to support the same individuals by sending them to stores to purchase goods. George Korn asked for a breakdown of expenses. Judy Oljey provided the following information:

Rent: \$800.00/ month

Electric: \$300/month

Propane

Insurance: \$500.00

Plowing and shoveling

No Salaries

Melissa Fowler spoke in support of the Article, noting that townspeople are helped on a daily basis.

Article 23: Ruth and Pat Cline spoke on behalf of the Church on the Plains. They thanked the KMBC and the BOS for the support of the \$5,000.00 in 2014 Warrant Article for the new roof. They stated that new projects include the removal of plexiglas that is covering the stained glass windows and a handicap ramp. Carol Croteau asked if the church is used for town functions and if so, if there are rental fees. They responded that the church is sometimes used for funerals, weddings and other functions noting Voices of Distinction. They added that there are fees assessed for functions. Peter Broderick asked if the town received any direct benefit from the church other than aesthetics. There was discussion regarding possible benefits to the town. Ellen read the following RSA 32 from the Basic Law of Budgeting:

Under the New Hampshire Constitution, public money can be appropriated only for valid public purposes, but not to create a purely private benefit. Receipt of public money entails an obligation to benefit the public.

Judy Oljey stated that the Church on the Plains is listed on the National Historic Registry. Debbie Powers stated that she would speak with the Historic Commission but that she believes the church would be a good location for their meetings which would be considered town usage.

Carol Croteau stated that the DRA will be reviewing the Warrant Articles.

Lynn Gainty asked if the Warrant Articles should reflect the town benefit. Mark Heitz stated that it cannot be changed at this time by the KMBC but that editorial changes can be made at the Deliberative Session. Ellen asked how many times the Warrant Article will be repeated. Pat Cline stated that there are ongoing projects. John Marzilli asked if working bathrooms are required by law. Shalett stated that it sets a bad precedent for other churches. Pat Cline stated that it is no longer a commissioned church.

Article 24: There was discussion regarding services offered by Vic Geary and the benefit to the town. It was noted that Vic Geary provides social programs as well

as health programs to the Kingston Community. Ellen stated that there seems to be a growing trend of supporting other communities and their programs versus supporting in town services. Carla Crane read from information sent by Vic Geary stating that it supports 9 communities, meals on wheels, monthly teas, daily transportation, health clinics, and Bingo. There was discussion regarding past years' budget requests, salaries, and their request from 2014 and why they returned to Warrant. Lynn Gainty stated that they are in year 2 of Warrant Articles.

Article 25 - Casa: Lynn asked if there is a minimum requirement of 25 signatures. Melissa Fowler responded yes. Carle Diaz spoke in support of the Article. He stated that the \$500.00 would go towards recruiting and training for volunteers. He stated that there is a specific need for male volunteers to support male troubled teens. He stated that only 85% of teens are supported because of a lack of volunteers.

Article 26: Rick Russman spoke in favor of the Warrant Article. He presented a map showing the conservation areas and open space in town. He stated that they look to acquire larger lots that are close to their current properties. He stated that they brought \$3million into the town in federal government grants. He listed other information regarding the Land Acquisition:

- Tucker Property appraised at \$975,000.00
- Meadows End appraised at \$1 million
- Properties are open for hunting and snowmobiles
- Properties add value to properties

Brad Maxwell stated that there are gates on the snowmobile trails. Rick stated that the gates are open when there is snow on the ground but closed when there is mud to protect the land. There was discussion regarding the land usage being promoted to snowmobilers. Mark Heitz stated that if it is town supported, then the town should be able to use the land but added that it isn't necessarily advertised to prevent traffic. There was discussion regarding educating town residents on the option of public use. Brad asked how many acres total to be conserved. Rick stated that without water, there is currently 12,704 acres and the goal is 25% conservation. Peter Broderick voiced his support.

11:02 Kingston Municipal Budget Committee recessed

11:20 Call to order

Article 27: Ed asked if the terminology "expend" would need to be included. The Warrant Article stated raise and appropriate but not spend. It was determined that none of the others include wording regarding spending the funds either. There was discussion regarding the need for DRA clarification. Stanley Shalett asked why there is an increase. Sandy Seaman stated that there will be two treatments done this year. Mark Heitz asked about progress. Sandy stated that there has been progress according to the information she received.

Article 28: Peter Broderick stated that he is not in support of this Article. He stated that this is a private area and not town owned. Ellen asked if this amount was the total cost or if it's only a portion. Ellen stated that she is in opposition of

Article 28 stating that this is not a town owned property unless this is a safety issue. Bill Seaman stated that there is currently a hydrant in this area and that they have been granted access to it via the parking lot. He noted that the decision on the Article may have an effect on this agreement and may mean loss of access to the hydrant. Mark stated that he doesn't see this being an issue as the town can grant access via a town owned parcel. Melissa Fowler stated that they have asked for this in the past and that \$20,000.00 is the total cost. She added that she wasn't speaking for or against the Article but she asked where the town will draw the line when supporting non-profit organizations.

Article 29: Gary Finerty asked if a Warrant Article is needed. Mark stated that it is not needed but because it is a high profile issue in the town, the Board of Selectmen felt that it would be appropriate. Lynn Gainty asked what the consequence would be. Mark stated that the first offense would most likely not have a consequence other than a warning. Pat Cline stated that the kids are destroying the bandstand. Ed Conant stated that as a member of the community, he would vote against it. Mark stated that if free use continues, even after a \$30,000.00 refurbish it will result in continued repairs. Mark stated that the Board of Selectmen will restrict usage after dusk and that this Article is to let the public determine the usage during the hours of dawn and dusk.

Article 30: Brad Maxwell stated that the expansion of investment options would generate more income. He stated that the interest of CDs continues to decline and that the option of Wealth Management would offer greater interest. Peter asked where the wording of the Article came from. Brad stated that the state and the wealth management company both helped create the Article. Ellen asked if there would be charges for the services. Brad stated that charges are determined by the amount invested and that fees would be paid from the interest generated. He stated that if 4% was earned and a 1% fee is assessed, there would still be 3% turnaround. Ellen asked what the timeframe would be for investing. Brad responded that the Trustees would only consider long term. Brad stated that the investment return should at least keep up with the amount of inflation. He added that most funds are liquid and allow withdrawals without penalty. Melissa asked if there would be risks. Brad stated that the state has statutes, noting prudent investor and Blue Chips. There was discussion regarding investments.

Article 31: There was discussion regarding the logistics within the town.

Revenue:

Lynn Gainty stated that the Kingston Municipal Budget Committee's projected revenue is \$1,970,215.00. Sandy asked if the Recreation Department was included. Lynn Gainty stated that it was. Revenues were reviewed. Building Permits was changed to \$43,000.00.

Lynn Gainty adjourned the Public Meeting at 11:58 and opened the Kingston Municipal Budget Committee meeting.

318 **4. APPROVAL OF MINUTES**

319 Minutes from January 10, 2015 and January 11, 2015 will be discussed at the next
320 meeting on January 31, 2015.

321
322
323 **5. NEW BUSINESS**

324 Library: Judy Oljey stated that the Library did not follow the procedure for the
325 budget submittals. She stated that the budget should have been presented to the
326 Board of Selectmen first. She read from an email conversation between Peter
327 Broderick and Christine Fillmore, NH Local Government Center Staff Attorney,
328 from 2012. The email references RSA 202-A:11,II, RSA Chapter 32, RSA Chapter
329 202-A and RSA Chapter 32. Lynn Gainty stated that the budget was sent to the
330 Board of Selectmen immediately once it was received from the Library. Peter
331 Broderick stated that the Library also made several changed to their request. Lynn
332 Gainty stated that the town should work together. Judy stated that the Library
333 Trustees should be considered the governing board not the governing body. She
334 noted that the Board of Selectmen, in her opinion, should be considered the
335 governing body. Judy read RSA 202-A:11 Lynn Gainty reminded members that
336 opinions should be communicated clearly. She stated that some miscommunication
337 could be based from the feeling that expressed concerns are personal opinion and
338 not the Board of Selectmen as a unified group. Peter Broderick stated that he
339 always speaks on behalf of the Board of Selectmen as a whole. He added that the
340 budget should have been presented by the Board of Selectmen and not the
341 individual departments. Judy stated that it seems like there is a power struggle
342 which is undermining the process and the authority if the Board of Selectmen.
343 Sandy Seaman asked if there was any thought regarding a Warrant Article
344 regarding the usage of the Nichol's building. Peter Broderick stated that nothing
345 has been decided. There was more discussion regarding the budget process. Ed
346 Conant read RSA 32-16 Paragraph 2, which states budgets can be submitted to
347 both the Board of Selectmen and the Kingston Municipal Budget Committee. Lynn
348 Gainty stated that the Library submitted the budget to the Kingston Municipal
349 Budget Committee and then it was forwarded to the Board of Selectmen. She
350 stated that the Board of Selectmen's recommended budget had not been received
351 so the Library's figures were used for presentation to the Kingston Municipal
352 Budget Committee. Lynn Gainty stated that the correct numbers will be submitted
353 to the state in the MS7 in accordance with the law. Peter Broderick read RSA32-4
354 that addresses the governing body. There was extensive discussion regarding the
355 information that had been provided. George Korn stated that the issue had been
356 well discussed and that the issue needed to be addressed by the Board of
357 Selectmen. He added that the Library should follow the same process as the other
358 departments but that the issue is between the Board of Selectmen and the Library.
359 George thanked Lynn Gainty for her services as chair and commended her on her
360 work.

361
362 **12:41 Kingston Municipal Budget Committee recessed**

363 **12:45 Call to order**

364
365 **Budget Totals**

366 Lynn Gainty read the totals for each Department.

367
368 Executive Budget: up 4%. Sandy Seaman asked if the Archivist would be ongoing.
369 Peter Broderick stated that it was a Warrant Article. George stated that there was
370 initial town support for the archivist. Sandy Seaman made a motion to accept the
371 total of \$277,371.00. Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes.
372 No Abstained votes. Motion Carried. Board of Selectmen agreed.

373
374 Elections and Registration: Ed Conant made a motion to accept the total of
375 \$12,151.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No
376 Abstained votes. Motion Carried. Board of Selectmen agreed.

377
378 Finance Administration: Assessing: Sandy Seaman made a motion to change
379 Assessing to \$34,000.00 from \$38,000.00. Carol Croteau 2nd the motion. Prior year
380 Actuals were reviewed. 11 in Favor. No Opposed votes. No Abstained votes. Motion
381 Carried. Board of Selectmen agreed.

382 Seminars & Training: Ed Conant made a motion to change Seminars & Training to
383 \$150.00 from \$200.00. Sandy 2nd the motion. 11 in Favor. No Opposed votes. No
384 Abstained votes. Motion Carried. Board of Selectmen agreed.

385 Audit: Previous years' totals were reviewed. The Kingston Municipal Budget
386 Committee decided to leave the amount as proposed. Board of Selectmen agreed.
387 Ed Conant made a motion to accept the new total of \$35,000.00. Sandy Seaman
388 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion
389 Carried. Board of Selectmen agreed.

390
391 Legal Expenses: Sandy Seaman made a motion to accept the total of \$35,000.00.
392 Mary Fidler 2nd the motion. John Marzilli asked why the amount is so high if it is
393 not being used. Prior years' totals were reviewed and the Kingston Municipal
394 Budget Committee decided to leave the amount as proposed. 11 in Favor. No
395 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

396
397 Personnel Administration: John Marzilli made a motion to accept the total of
398 \$846,800.00. Dennis Murphy 2nd the motion. 11 in Favor. No Opposed votes. No
399 Abstained votes. Motion Carried. Board of Selectmen agreed.

400
401 Planning Board: John Marzilli made a motion to change Engineering Consultant to
402 \$3,000.00 from \$4,000.00. Ed Conant 2nd the motion. 9 in Favor. 2 Opposed votes.
403 No Abstained votes. Motion Carried. Board of Selectmen agreed.

404
405 Carol Croteau made a motion to accept the new total of \$61,105.00. John Marzilli
406 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion
407 Carried. Board of Selectmen agreed.

Board of Adjustment: Sandy Seaman made a motion to accept the total of \$2,455.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Historic District Commission: Sandy Seaman made a motion to accept the total of \$1,550.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Municipal Property: Heat & Service: Mark Heitz stated that propane is still locked in at the same price as last year. Ed Conant made a motion to change Heat & Service to \$16,000.00 from \$18,000.00. 10 in Favor. 1 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Ed Conant made a motion to accept the new total of \$212,001.00. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Cemeteries: There was discussion regarding the Contracted Services including the digitalization of record and not just mowing. Lynn Gainty made note that Revenue is 110% for Millstream.

Mary Fidler made a motion to accept the total of \$37,095.00. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Insurance: John Marzilli made a motion to accept the total of \$64,000.00. Dennis Murphy 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Regional Associations: Judy Oljey made a motion to accept the total of \$6,300.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Other General Government: Judy Oljey made a motion to change Gasoline to \$60,000.00 from \$75,000.00. Mary Fidler 2nd the motion.

Ed Conant made a motion to change the Gasoline line to \$65,000.00 from \$75,000.00. Carol Croteau 2nd the motion.

Board of Selectmen stated that the proposed request was already lowered from \$95,000.00 and noted that \$90,000.00 was spent in 2013. George Korn stated that the price could rise at any time. Lynn Gainty stated that she is concerned about the 4+% budget increase and is interested in lowering that percentage. Mark Heitz stated that he is concerned about gas prices rising. There was discussion regarding the purpose of the Emergency Repair and Response Fund. Ed Conant stated that he does not feel a rise in prices would be quick but rather a gradual rise throughout the year.

Judy Oljey withdrew her motion for \$60,000.00. Mary Fidler withdrew her 2nd of the motion.

Voting on Ed Conant's motion for \$65,000.00. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Judy Oljey made a motion to accept the new total of \$141,500.00. John Marzilli 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Police: Lynn Gainty made note that Heat is level funded.
Carol Croteau made a motion to accept the total of \$706,775.00. Ed Conant 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Fire: Peter Broderick made a motion to accept the total of \$528,986.00. Dennis Murphy 2nd the motion.

Judy Oljey asked why there is a 41% increase in Electric. Peter Broderick stated that the line had been overspent last year and the increase is based on the Actuals and not the budget. Ed Conant asked if matching grant funds have to be kept within the Department Budget. Peter Broderick stated that the Board of Selectmen tries to keep them with the Department. Mark Heitz stated that they could be separated but then the line would look as though it is overspent. There was discussion regarding the Emergency Repair and Response line. Ed Conant stated that if items reflected that they were paid from the Emergency Repair and Response line, the public would be able to see that it is used. Sandy Seaman stated that in this case, it would not be considered an emergency.

Vote on Peter Broderick's motion to accept the total of \$528,986.00. 9 in Favor. No Opposed votes. 2 Abstained votes. Motion Carried. Board of Selectmen agreed.

Forest Fire: Ed Conant made a motion to accept the total of \$3,120.00. Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Emergency Management: Gary Finerty made a motion to accept the total of \$59,101.00. Mary Fidler 2nd the motion.
Ed Conant asked what the grant line is for. 11/23/14 meeting minutes state that it is for a generator.

Vote on Gary Finerty's motion to accept the total of \$59,101.00. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Town Inspectors: Judy Oljey made a motion to accept the total of \$32,226.00. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Highway Department: Heat line - Ed Conant made a motion to change Heat to \$8,000.00 from \$10,000.00. Carol Croteau 2nd the motion.

Peter Broderick stated that he is concerned about the costs with the new building being added. There was discussion regarding the amount of time the new building will affect the Heat line in 2015.

Vote on Ed Conant's motion to change Heat to \$8,000.00. 9 in Favor. 2 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Snow Plowing: Prior Years Actuals were read. There was discussion regarding the months left in 2015 to affect the budget. Lynn Gainty stated that she would be in favor of \$70,000.00 again noting her desire to lower the 4+% overall budget increase.

Dennis Murphy made a motion to change Snow Plowing to \$70,000.00 from \$75,000.00. Carol Croteau 2nd the motion. 10 in Favor. 1 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Carol Croteau made a motion to accept the new total of \$669,940.00. John Marzilli 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Street Lighting: Prior years' Actuals were reviewed. Sandy Seaman made a motion to accept the total of \$32,500.00. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Other Highway, Streets & Bridges: Sandy Seaman made a motion to accept the total of \$153,000.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Sanitation: Residential Pickup: Ed Conant stated that the Actuals have not gone over \$300,000.00 since 2009. Mark Heitz stated that it will need to be paid regardless of the amount over budget.

Gary Finerty made a motion to change Residential Pick Up to \$300,000.00 from \$310,000.00. Mary Fidler 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Solid Waste Removal: John Marzilli made a motion to change Solid Waste Disposal to \$170,000.00 from \$180,000.00. Mary Fidler 2nd the motion. Ed Conant stated that the Actuals in 2009 was \$180,000.00. Lynn Gainty stated that the amount has gone down in years since 2009. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Carol Croteau made a motion to accept the new total of \$474,700.00. Judy Olje 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Health Department: Peter Broderick Abstained because he is the Health Officer; Mark Heitz voting in his place as Board of Selectmen representative.

Carol Croteau asked if Seminars and Training could be lowered. Peter Broderick stated that there are typically 2 trainings per year and the budget accounts for both. Carol Croteau discussed lowering the amount based on Actuals. Mark Heitz

cautioned the Kingston Municipal Budget Committee on cutting the requests too much. He stated that some departments might be inclined to spend funds that are not necessarily needed to avoid showing a surplus and having their next year's budget cut. He noted that basing a budget on prior year Actuals is a dangerous precedent to set. There was discussion regarding the fiscal responsibility of the Kingston Municipal Budget Committee and the Department Heads. Sandy Seaman stated that in years past this practice was an issue among Department Heads but that it is not an issue at this time. Lynn Gainty stated that she would prefer to budget departments to keep the overall budget trim versus taxes being raised only to have unspent funds returned at the end of the year.

Gary Finerty made a motion to accept the total of \$15,500.00. Dennis Murphy 2nd the motion. 10 in Favor. 1 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Pest and Animal Control: Mary Fidler made a motion to accept the total of \$55,125.00. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Human Services: Sandy Seaman made a motion to accept the total of \$14,847.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

General Assistance: Sandy Seaman made a motion to accept the total of \$32,200.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Social Service Agencies: Sandy Seaman made a motion to accept the total of \$36,465.00. Judy Oljey 2nd the motion. 10 in Favor. No Opposed votes. 1 Abstained vote. Motion Carried. Board of Selectmen agreed.

Recreation: Summer Camp Field Trips: Ed Conant made a motion to change Summer Camp Field Trips to \$4,000.00 from \$4,500.00. Mary Fidler 2nd the motion. 8 in Favor. 2 Opposed votes. 1 Abstained vote. Motion Carried. Board of Selectmen did not agree.

Equipment & Supplies: Mark Heitz asked why the budget was overspent in 2014. 12/7/14 minutes state that Mark Heitz told the Kingston Municipal Budget Committee that there were several 1X expenses that would not be repeated.

Summer Salaries: Mark Heitz noted that the line was overspent as well.

Peter Broderick made a motion to change Summer Salaries to \$32,000.00 from \$30,000.00. Carla Crane 2nd the motion. Sandy Seaman made a motion to accept the total of \$2,455.00. Carol Croteau 2nd the motion. 8 in Favor. 3 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Ed Conant made a motion to accept the new total of \$73,302.00. Dennis Murphy 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried.

Board of Selectmen did not agree. Board of Selectmen's proposed budget is \$73,802.00.

Dennis Murphy made a motion to take Patriotic Purposes and Conservation out of order. Judy Oljey 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Patriotic Purposes: Carol Croteau made a motion to accept the total of \$500.00. Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Conservation: The Kingston Municipal Budget Committee discussed the Milfoil being in the budget request versus a Warrant Article. Milfoil Testing and Treatment \$9,177.40 was listed in the information provided to the Kingston Municipal Budget Committee. Mark Heitz stated that it should be left out of the total budget proposal.

Dennis Murphy made a motion to accept the total of \$7,500.00. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Library: Sandy Seaman asked if the electricity and fuel included the Nichols building. Peter Broderick stated that the Fuel is for Nichols and electricity included both buildings.

Salaries: Dennis Murphy stated that he was not comfortable with the explanation that was given for the increase. He noted that he also does not see the need for 3 staff members at all times. Judy Oljey stated that she also does not see the need for the staffing based on her experiences when visiting the Library. Ed Conant stated that he thought that the explanation was clear for the salary increase. The Kingston Municipal Budget Committee voted to leave the proposed Salary line as proposed by the Board of Selectmen at \$86,000.00 and not the \$91,654.00 requested by the Library. (6 in Favor. 4 Opposed votes. 1 Abstained vote. Motion Carried. Board of Selectmen agreed.)

FICA: Dennis Murphy made a motion to change FICA to \$10,440.00 from \$10,882.00. Gary Finerty 2nd the motion. 9 in Favor. 1 Opposed vote. 1 Abstained vote. Motion Carried. Board of Selectmen agreed.

Peter Broderick noted that there is income from fee generating services and a carryover fund amount that should also be considered when looking at lines with increased requests.

Library Supplies: Judy Oljey made a motion to change Library Supplies-KCL to \$2,500.00 from \$3,000.00. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Books: There was discussion regarding changing the amount. Ed Conant stated that previous year Actuals were \$10,000.00. There was discussion regarding the amount being spent if budgeted and that there is money available elsewhere to be spent if needed.

Ed Conant made a motion to change Books to \$10,000.00 from \$12,000.00. Sandy Seaman 2nd the motion. 3 in Favor. 8 Opposed votes. No Abstained votes. Motion Failed. Board of Selectmen agreed.

Mary Fidler made a motion to change Books to \$9,000.00 from \$12,000.00. Judy Olje 2nd the motion. 8 in Favor. 3 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Bldg Maint.-KLC+Nichols: Sandy Seaman asked what this included. Peter Broderick stated that it is for services that cannot be done by the town, ex. HVAC.

Audio Visual: Judy Olje made a motion to change Audio Visual to \$4,000.00 from \$6,250.00. Mary Fidler 2nd the motion. 9 in Favor. 1 Opposed vote. 1 Abstained vote. Motion Carried. Board of Selectmen agreed.

Newspapers: Mary Fidler made a motion to change Newspaper to \$1 from \$800.00. Dennis Murphy 2nd the motion. 7 in Favor. 4 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Computer Equipment: Gary Finerty stated that he was surprised that the Library would not consider taking advantage of the bulk purchase discount that is offered to the town. Lynn Gainty stated that she has confidence that the new director will be responsive to the suggestion that Gary Finerty had made.

Dennis Murphy made a motion to change Comp Equip & Network SVC-KCL to \$2,000.00 from \$4,750.00. Gary Finerty 2nd the motion.

Mark Heitz noted that the Heritage Commission had recently purchased a computer for usage at the Nichols building. George Korn stated that he believed it was for the archivist's role.

Vote on Dennis Murphy's motion to change Comp Equip & Network SVC-KCL to \$2,000.00. 6 in Favor. 4 Opposed votes. 1 Abstained vote. Motion Carried. Board of Selectmen agreed.

Ed Conant stated that if Kingston Municipal Budget Committee members feel strongly about these changes that have been made, they should encourage supporters to attend the Deliberative Session. He reminded members that Library supporters are often in attendance to voice their support for the Library with little opposition on Deliberative Day. There was discussion regarding the Default Budget and the 2014 Deliberative Session.

Judy Olje made a motion to accept the new total of \$224,480.00. John Marzilli 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Board of Selectmen stated that they will change their support for the Recreation's Summer Camp Field Trips and agree with the Kingston Municipal Budget Committee's figure.

New Total 2015 Budget Request:

Lynn Gainty stated that the new total of \$4,940,100.00 is a 1.86% increase.

Warrant Article -15 Budget: Sandy Seaman made a motion to approve Article 15 with the Operating Budget as \$4,940,100.00 and the Default Budget as \$4,813,665.00. Dennis Murphy 2nd the motion. All in Favor. No Opposed votes. No

Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen Accept/Recommend.

Warrant Articles

Lynn Gainty noted the following, the total vote count is 12 unless otherwise noted.

Warrant Article -16 Tax Collector 1 ½%: Gary Finerty made a motion to accept Article16. Sandy Seaman 2nd the motion. 10 in Favor. 2 Opposed votes. No Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommends.

Warrant Article -17 Fire Apparatus Capital Reserve: Mary Fidler made a motion to accept Article17. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. 1 Abstained vote. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommends.

Warrant Article -18 Highway Dept. Capital Reserve: Judy Olje made a motion to accept Article18. Gary Finerty 2nd the motion. 12 in Favor. No Opposed votes. No Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommends.

Warrant Article - 19 Town Bldg. Maint. Capital Reserve: Sandy Seaman made a motion to accept Article19. Judy Olje 2nd the motion. 12 in Favor. No Opposed votes. No Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommends.

Warrant Article - 20 Full Time Highway Dept. Worker: Dennis Murphy made a motion to accept Article 20. John Marzilli 2nd the motion. 11 in Favor. 1 Opposed vote. No Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommends.

Warrant Article - 21 Playground Equipment: Ed Conant made a motion to accept Article 21. Carla Crane 2nd the motion. 4 in Favor. 8 Opposed votes. No Abstained votes. Motion Failed to Accept/Recommend, this is not recommended by Budget Committee. Board of Selectmen Accepts/Recommend.

Peter Broderick made a motion to reconsider the vote after further discussion. Judy Olje 2nd the motion. Peter Broderick stated that the insurance company may require that the existing structure be removed, leaving the Recreation Center with nothing. Gary Finerty stated that the structure would only be accessible to key owners. Mark Heitz stated that it would be accessible to anyone that wanted to use it. Judy Olje stated that \$35,000.00 is a considerable amount for a program that use is 10 months a year. Lynn Gainty stated that fundraisers were once organized for things such as this, now the taxpayers get the bill. Ed Conant clarified the procedure for a revote stating that “the motion to reconsider must come from the prevailing side of the order”. Motion died.

Warrant Article - 22 Community House: Carla Crane made a motion to accept Article 22. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. 1 Abstained vote. Motion to Accept/Recommend is Carried. Board of Selectmen Accepts/Recommend.

Note: Sandy Seaman was excused from the meeting at this time. The vote count from this point forward will be 11.

Warrant Article - 23 Church on the Plains: Ed Conant expressed is opposition to this Warrant Article. There was discussion regarding the Town’s Direct Benefit and

the DRA's possible ruling on the Article. Carol Croteau stated that the Warrant Articles are being reviewed by the DRA and can be sent back after the vote. Gary Finerty stated that the money could be raised by fundraising and rental fees. Judy Olje stated that this is already practiced and funds are used for repairs in addition to the amounts requested. Judy also noted that she wants to support the Article but cannot if there is no return to the town.

Dennis Murphy made a motion to accept Article 23. Judy Olje 2nd the motion. 7 in Favor. 3 Opposed vote. 1 Abstained vote. Motion to Accept/Recommend is Carried. Board of Selectmen Do Not Accept/Recommend.

Warrant Article - 24 Vic Geary: Gary Finerty stated that he would like more information regarding services provided to Kingston. Carla Crane stated that she would research that. Peter Broderick made a motion to accept Article 24. Carol Croteau 2nd the motion. 7 in Favor. 4 Opposed votes. No Abstained votes. Motion Carried to Accept/Recommend. Board of Selectmen Accepts/Recommend.

Warrant Article - 25 Casa: Gary Finerty made a motion to accept Article 25. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried to Accept/Recommend. Board of Selectmen Accepts/Recommends.

Warrant Article - 26 Land Acquisition Capital Reserve: Judy Olje made a motion to accept Article 26. Carla Crane 2nd the motion. 5 in Favor. 6 Opposed votes. No Abstained votes. Motion Failed/KMBC Do Not Recommend. Board of Selectmen Accepts/Recommends.

Warrant Article - 27 Milfoil Treatment: Judy Olje spoke in support of the Article. Peter Broderick stated that waterfront property owners are being affected and that it could affect taxable income. John Marzilli asked who is responsible for the Milfoil treatment. Mark Heitz stated that it is primarily supported by the residents at Pow Wow Pond. Peter Broderick stated that the group often presents at the Deliberative Session. Lynn Gainty asked that Ed Conant reach out to Conservation and encourage their attendance. There was discussion regarding what is being done for treatment and the progress the treatments have had.

Judy Olje made a motion to accept Article 27. Ed Conant 2nd the motion. 9 in Favor. 2 Opposed votes. No Abstained votes. Motion to Accept/Recommend Carried. Board of Selectmen Accepts/Recommends.

Warrant Article - 28 Paving: Judy Olje asked if Rich St. Hillaire would be able to pave the Town's piece of the parcel. Peter Broderick stated that he could.

Ed Conant made a motion to not accept Article 28. Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion, to Not Accept/Not Recommend, Carried. Board of Selectmen Do Not Accept/Recommend.

Warrant Article - 29 Bandstand: Not a voting warrant article, however Board of Selectmen Accept/Recommend.

Warrant Article - 30 Trustees of the Trust Fund: Ed Conant made a motion to accept Article 30. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion to Accept/Recommend, Carried. Board of Selectmen Accept/Recommend.

Warrant Article - 31 Fireworks: Not a voting warrant article, however Board of Selectmen Do Not Accept/Recommend.

Lynn Gainty noted the Warrant Articles total \$720,150.00

Ed Conant made a motion to adjourn the Public Hearing. Mary Fidler 2nd the motion. All in Favor. No Opposed votes. No Abstained votes. Motion Carried. Public Hearing adjourned at 4:36.

6. NEXT MEETING

Next meeting is the Deliberative Session, held on Saturday January 31, 2015 at 9:00 AM at the Town Hall.

7. ADJOURNMENT

Gary Finerty made a motion to adjourn the Kingston Municipal Budget Committee meeting. Carol Croteau 2nd the motion. All in Favor. No Opposed votes. No Abstained votes. Motion Carried. Meeting adjourned at 4:38.