

**Envision Kingston  
Steering Committee**  
March 31, 2016

Deb Powers called the meeting to order at 7:00 PM; there were no challenges to the validity of the meeting.

**Members Present:**

Deb Powers	Ernie Landry
Lynn Gainty	Bob Bean
Ellen Faulconer	Marghi Bean
Stacy Smoyer	

Notified Absences: Glenn Coppelman, Dustin Raimsey, Virginia Morse, Ellie Alessio, George Korn

Photos from the Museum Committee's collection of historical pictures were reviewed with committee members noting the ones they liked.

**MM&S to accept the minutes of March 17, 2016 as written.** (Motion by Ms. Faulconer, second by Mr. Bean) Motion carries 4-0-2 with Ms. Gainty and Ms. Faulconer abstaining)

**Previous Action Items were reviewed:**

- Dustin Raimsey will be addressing his action items at the next School Board meeting; his action items are on hold until after that meeting.
- Ms. Morse sent an email to Ms. Powers regarding her action items; Ms. Gainty had been in contact with Ms. Morse.
- Ms. Powers reviewed the Committee agreeing to provide baked snacks for the event.
- Ms. Faulconer suggested confirming with Mr. St. Hilaire and the BOS that the water cooler in the Human Services office could be used to provide water rather than bottled water.

**ACTION ITEM:** Ms. Faulconer will check on this with Mr. St. Hilaire.

- Ms. Powers did meet with the BOS; a \$5,000 budget was presented; estimated mailing of 4700 postcards was estimated.
- Hoping Mr. Raimsey will confirm the use of the school for the "community" portion of the event with the Plan NH Team and Steering committee using the Town Hall for the rest of the events; will also be asking the school use of "flip charts", easels, etc.
- Ms. Powers confirmed that the BOS have been invited to attend the team meetings.
- Planning Chart will be completed by Ms. Powers for the next meeting.

**ACTION ITEM:** Ms. Powers will ask to speak with the Newton Board of Selectmen as soon as possible.

Mr. Bean reviewed mailing information: direct mailing through the post office is 18.3 cents a piece; there are 2855 addresses; 1973 in Newton with 125 post office boxes in Newton Junction costing approximately \$900; a second mailing with specific addresses, instead of the general mailing, was suggested. Ms. Powers stated that Selectman Broderick suggested contacting Ram Printers as a mailing he did for an election was under \$500; she will give this information to Mr. Coppelman for that group's information. This information is within the projected budget.

Mr. Landry provided an overview of the community profiles from the original Envision Kingston. The Selectmen suggested talking with the food service people at the school; this was done by the previous Envision group so it is something to talk about. Sponsors from the first event were reviewed.

Mr. Bean reviewed information from an article from Franklin, NH; he read excerpts from the article. Follow-up after the charette was discussed; Mr. Landry suggested the follow-through might need to be institutionalized rather than lead by individuals. Other possibilities were discussed; the Heritage Commissions involvement was suggested. Ms. Faulconer suggested meeting after the recommendations to review at that time and then discussing who would be in charge of follow through at that time. The committee agreed.

Ms. Gainty noted that she had put a copy of the Envision poster on the Kingston Days' Facebook page and Kingston facebook page.

**ACTION ITEM:** Ms. Powers will contact Plan NH about how many rooms might be needed so that can be taken care of sooner rather than later.

**MM&S to adjourn at 7:40 PM.** (Motion by Mr. Bean, second by Mr. Landry) **PUNA**