

**Town of Kingston Heritage Commission  
Stained Glass Window Subcommittee  
Site Visit Minutes  
December 13, 2022, 10:00 AM**

**Purpose:** The purpose of the visit is to observe the stained glass window restoration process and discuss the restoration of the stained glass windows at the Nichols Memorial Library.

**Members present:** Stained Glass Window Sub-committee members Bob Bean, Richard Wilson, Ernest Landry and DPW Director Philip Coombs

**Others present:** Tom Driscoll, Heather Brooks and Dennis Laversa of Sash and Solder Window Restoration

The group toured the Sash and Solder studio and were educated on the process of stained glass window restoration. The group also discussed a proposed schedule for the project. Disassembly and transportation of the windows to the studio will occur in January. The windows will be removed in one operation. This will be a four month project with reinstallation of the windows sometime in May. The group mentioned that the proposed contract is in review.

The visit ended at approximately 10:30.

Respectfully submitted – Ernest Landry

Disclaimer: These subcommittee minutes are reviewed and approved (with or without amendments) at the next subcommittee meeting. The original minutes are posted as submitted; any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.