

DRAFT

Kingston Historical Museum Committee

Minutes for the May 26.2021 Board Meeting

Meeting Location: Kingston Community Library

Meeting called to order by Ruth Albert at 5:15pm.

Museum Committee Members present: Ruth Albert, Christine Hume, and Cindi Bakie Lewandowski.

Museum Committee Absent: Kathy Clark Chase, Secretary, Walt Roy

Others present. Friend's members, Lesley Hume, Betty Bakie Flanagan, Jef Flanders-McDougall and Stacey Smoyer.

Ruth declared a quorum present.

Secretary's Report: October 16, 2020 Meeting minutes will be reviewed at the next meeting

Ruth called for Board **Officer Elections**. Motion made by Cindi and second by Christine to elect Ruth Albert, Chair, Christine Hume, Vice Chair and Kathy Clark Chase, Secretary. Motion passed.

Museum Budget. Ruth reviewed the current status of the Museum budget. She explained that the Sanborn Seminary archive project required additional funding to complete. The archive line has been exhausted for 2021 and \$500 will be reallocated from the 3 budget lines (Dues/Programs- \$260, Mileage and Meals -\$100 and Seminars/Training - \$140) to pay the Inlook Group's April invoice of \$720. Lesley Hume explained that the Friends will be funding up to \$1,000 to complete the project.

Ruth discussed the delay in receiving the replacement scanner. She has received clarification from Cindy Kenerson that another scanner can be purchased as long as it is equal to or less than the outstanding PO. The US distributor for the Mustek scanner is not responding to our inquires as to the status of the order.

Meeting Schedule. A discussion was held with the Friends members to establish a joint meeting schedule for the Committee and the Friend's for the remainder of 2021. The next meetings will take place in July, September and late in October. Dates are to be determined.

Museum Opening Schedule (2nd Saturday June thru October 1-4pm). Ruth reviewed the season schedule and asked everyone to check their availability for the specified dates: June 12th, July 10th, August 7th and 8th Kingston Days, September 11th and October 9th. Ruth will submit a press release the Carriage Towne News announcing the dates.

325th History Book Status.

325th History Book has been sent to the printer. Due to a misunderstanding the money to print the book and pay for the designer was transferred by warrant article the 350th Celebration Fund. The Board of Selectman are using their contingency account to cover approximately \$26,000 to complete the book. Lesley stated that the Museum secure \$17,000 from the 325th Committee in 2018 for this project (all private money) and generated about \$11,000 in sponsorships. The group agreed that every effort needs to be made sell the 750 books as quickly as possible to reimburse the Town. Fremont and Brentwood were able to sell out their initial print run of 500 with a few months. There will be no additional copies printed once the 750 books are sold.

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The book sales campaign has begun. A few hundred books have been sold or will be given to the top two sponsor groups as part of their sponsorship and to others for their support such as the Book Committee and Kingston Library. Cindi Lewandowski has sent order forms to her classmates. Ruth sold 2 books at her Class of 1968 Lunch today! Ruth and Lesley sold 4 books at the library plant sale. Cindi and Lesley will be attending the information Sanborn Seminary lunch on Wednesday June 9th 11am at the Kingston House of Pizza and hope to sell more books there. Setting up outside the post office to sell the books after they are delivered was discussed.

Friends Book Party - Lesley Hume reported to the Committee that the book should arrive sometime after June 16th. The Friends are planning a book party and that Elaine VanDyke has agreed to help with Party Planning. The Friends will need to provide refreshments, decorations. The event will focus on distributing to those that pre-ordered and selling additional books. Ruth Albert will contact Bob Bean or Richard Wilson to get the actual book delivery date.

Kingston Days will be held on **August 7th and 8th**. The Friends will be holding its annual Flea Market. Lesley and Ruth Albert are working on the mailing list and press release. Lesley reported that the exhibits are coming along. Stacey Smoyer is painting the barn breezeway to facilitate an exhibit focused on Kingston's carriage history. Walt has made several repairs to the doors and windows. The event will need to include a major effort to sell the 325th History Book with tables at the Museum and on the Plains. Given the fact that our volunteer ranks are decreasing we need to decide if we can cover the normal hours for both Saturday and Sunday, Lesley suggested that a program on Saturday could help with promoting the book as well.

Jef announced that she needed to leave for another meeting at approximately 6:15pm. Lesley suggested to the discussion regarding the Kingston Fire Department's request to display the old pumper at the new firehouse and the community conversation be tabled until Jef can participate.

Antique Appraisal Day as a fundraiser in the fall was discussed briefly. Carol Croteau organized the last event with Daniel Olmstead which was very successful. Ruth will contact Mr. Noyes another dealer to see if he would be interested or know someone who would be.

History Tour. Lesley briefly discussed picking up the effort to put together a history tour of Kingston. Steve Sousa had taken a class to learn GPM map making. Lesley stated that recently she had learned about a free service Clio that provides software to create the tours. Stacey expressed an interest in learning more about it.

The meeting was adjourned at 6:30pm

Minutes submitted by Chair Ruth Albert