

- Kingston Days Committee
- 13 April 2023
- Fire Station
- Meeting begins 7:02
- Attendees: Stacy Dion, Becky Santos, Greg Santos, Glen Milhomme, Charlotte Boutin, Laurie Szwed, Stacy Gray, Courtney Deschenes
- Previous minutes:
 - Motion by Greg to approve the minutes of 30Mar2023
 - Second: Charlotte
 - All in favor.
- Schedule:
 - Reviewed current tentative schedule.
 - Black: Confirmed
 - Blue: still pending
 - Pending means its working on it, but maybe still needs money, contracts etc
 - Acoustic duo (David + Lisa): wants a contract presented to them
 - That would require it to go through selectboard and then lawyer
 - We don't have generic contracts, but rather forms
 - Stacy G will look at Fortunes to help acoustic group write up own contract
 - Fireworks: Stacy working on 3 quotes, Stacy G might see if SIG will sponsor all of it rather than needing 2 sponsors
 - **Saturday** sunset 7:05, so field A,B + C will get dark because even if we agree on lighting, it won't be all plains so those fields are out of commission
 - Mini dirt bikes: 1 hour, but 2 hours total with set up and take down
 - Take away, big gap in tent on Saturday afternoon and need to start deciding what is happening
 - Cow patty on same touch a truck field
 - **Sunday:**
 - Will have space due to bonfire being done
- Car show discussion:
 - They declined within 24 hours
 - Worried about overrunning Kingston days.
 - IT SEEMS if we helped, it might persuade them
 - Also might be due to liability
 - **ACTION ITEM:** Stacy D is going to email and ask why
- Forms: Becky introduced updated **Food Vendor** Application Form
 - Need to discuss electricity cost - Daily cost
 - Motion by Becky to charge \$25/day to all vendors needing electricity. Second by Laurie. All in favor.
 - On forms discussed that anything special requirements may make it seem that we MUST provide that. Group agreed to change wording to something along the lines" may prevent participation or additional fee "
 - Decided on Due date: June 30th, first come first serve for spots

- Location to send checks should go to PO Box: 163 main St Kingston NH , not to personal address
- Motion to approve form pending final edits by Greg, second by Glenn. All in favor:
- **Crafters:**
 - Edits:
 - Change section to Field C
 - Becky going to work with Charlotte on edits and uniformity
 - Stacy makes a motion that if form if uniform, second by Greg and approved by Laurie
- Send all forms to Stacy so they can be uploaded to website once edits are made
- **ACTION ITEM:** Becky finalize food vendor form AND crafter form with Charlotte
- **Sponsorship:**
 - Title sponsor
 - All posts will say “Kingston days sponsored by XYZ” anything that says Kingston days HAS to have the part
 - All materials also include that information
 - Edits: change to bonfire, opportunities spelling , define booth as “space available”
 - Booth = space which is a 12x12 area. Does not include tent, tables and chairs.
 - Greg made a motion to approve with edits and seconded by Laurie and all in favor.
- New form introduced “Action Items forms:”
 - Form that specifies who is in charge of what, if there is a due date etc
 - Activities: Was discussed and Becky and Stacy G volunteered to spearhead the sub committee . Laurie is helping out
 - Stacy G: asked about Sunday bands and we are going to get back
 - Questions asked about money spent thus far, we do have current spreadsheet? We do with money spent, but not necessarily “maybes” yet

Discussion about music bingo: max it would be is \$300 for 100 people, last about 2 hours,
Schedule: Acoustic 6-9

Parking: state park wants us to insure “something” but town has not gotten back on what insurance amount

ACTION ITEM: Stacy is going to finalize insurance so we can use state park for parking ONLY
Motion by Becky to approve permit parking. Second Glenn. All in favor.

Sunday bands: Stacy concerned we will lose them, but can't approve it yet due to no money coming in.

Sponsorships: Need to make a spreadsheet for who is contacting, when etc. Stacy will share that list with Stacy G

Called meeting it at 9:03