

## Minutes

### Kingston Days Committee

Date | time April 29,2023 7:02 PM | Meeting called to order by Stacy Dion

### In Attendance

Steering Committee Stacy Dion, Chair, Becky Santos co-chair, Greg Santos treasurer,

Kathy Walsh Secretary, Kevin St James Select Board,

### Committee

Charlotte Boutin crafters, Courtney Deschenes, Laurie Szwed, Stacy Gray Entertainment, Leslie Hume

Attendees: Peter and Tammy Bakie,

### Approval of Minutes

Motion to approve the minutes of April 13,2023. Motion by Becky, second by Leslie. All in Favor. Opposed 0. Abstained 1.

### Review of forms:

Food vendor: Becky request approval to change the previously approved form to not allow vendors to have a choice of location on map. Motion Kevin St James All in favor. Opposed 0, Abstained 0

Discussion: Stacy D informed the committee that KD falls under 1 million insurance liability per event for vendors and is insured under the town. Special events require additional insurance. All commercial vendors need their own insurance.

### Follow up needed:

Stacy to request exception for additional insurance and need to obtain rider for the event for non-profits and LLC's.

Indemnification form for all vendors.

### Craft Form:

Recommendation to change existing form to include: remove no resale on form, remove first come first serve. Mutually agreed to change form.

### Vendor form

Recommendation to change existing form to combine into one form with check box.

### Non-profit form

Recommend no fee/no additional insurance added to form.

### Discussion:

Tammy vendors can pay by check or credit card ( 3% processing fee). Tammy to check if ability to do on-line. Stacy D will communicate with Tammy.

Stacy D will present forms to Selectboard on Tuesday. Once approved by the board the forms will be posted to Kingston website.

Logistics:

Stacy D reported that Glenn will check with other suppliers for lighting. Currently lighting vendor for tent and surrounding area as well as staging is 1800.00.

Social media

Request from Bonnie for 3-500.00 for advertising.

Sponsors:

Many people have shown interest in being sponsors but no checks have been received yet.

Entertainment and Activities:

Motion by Stacy G to approve band for Sunday 2nd by Kevin in favor 2 Opposed 3 Abstained 1

Becky proposed to remove Movie night. Motion by Kevin 2nd Leslie All in favor

Becky proposed to remove wife carrying contest. Motion by Leslie 2nd Gregg All in favor

Becky proposed to add a morning yoga class on Sunday at 9am. Motion by Leslie 2nd Gregg All in favor.

Corn hole contest -20.00 per team use for prize pot. 75% prize and 25 % to committee. Motion by Leslie 2nd Gregg All in favor

Follow up needed: Stacy D to check if permit is needed for cash prize.

Tug of war – need rope question whether Camp Lincoln will loan it to Kingston Days. Stacy will ask Glenn to follow up with Camp Lincoln.

Recommend t-shirts to be provided to KPD and Kingston FD.

Decorate Main St houses. Motion by Leslie 2nd Gregg. 9 in favor Opposed 1 Abstained 0  
Discussion about Purchasing corn hole boards and put the Kingston logo on them. Becky and Gregg will lend their corn hole boards to leave out all day.

Questions:

Will motorcycle show need insurance. Yes

Next Meeting May 11<sup>th</sup> 7:00 PM Kingston Fire Station

Adjourn 9:15 PM.