

Minutes

Kingston Days Committee

Date | time June 22,2023 7:04pm | **Meeting called to order by** Stacy Dion

In Attendance

Steering Committee Stacy Dion, Chair, Becky Santos, co-chair, Greg Santos, Treasurer, Glenn Milhomme, logistics, Robert Augusta, social media/Publicity, Kathy Walsh Secretary, Lori Szwed, Select Board

Committee members in Attendance

Charlotte Boutin crafters, Stacy Gray, Entertainment

Old Business:

Entertainment:

Yoga -Discussed potential yoga class schedule to be held on Saturday at 9am and Sunday at 3pm.

ACTION ITEM: Stacy G to confirm yoga dates and times with Iron Cactus.

Rhythm and Ride -Stacy D indicated they contacted her about potentially having a boot camp and spin class on Sunday at 9am.

ACTION ITEM: Stacy D will follow up with Rhythm and Ride to discuss.

Porcelain Jump Suit band- Stacy G indicated the band is confirmed to perform on Friday at 5pm.

Fireworks- Stacy D confirmed that the Kingston Fire Association will sponsor the fireworks display.

Minibikes- Stacy D indicated that Paul will provide insurance rider. Shows will be on Friday at 6pm and Saturday afternoon time TBD.

ACTION ITEM-Stacy to contact Paul for a copy of insurance rider and confirm Saturday show time.

Cow Patty- Stacy D indicated that the deeds went to the printer and should be available for purchase by the end of the week.

Canine Demonstration- Stacy D discussed that Chief Johnson emailed her requesting demonstration time on Saturday at 9am or 10am.

ACTION ITEM: Stacy D to confirm time with Chief Johnson.

Field Day- Stacy D met with Paul from recreation dept last week. The recreation department is working together and will run the field day activities. Discussion regarding the event to be for fun and no awards will be given. There will not be any pre-signup for the activities. Potential field day scheduled for Sunday 10am-12 noon.

ACTION ITEM: Stacy D to confirm field day date and time with Paul.

Political Parties- Stacy D opened discussion regarding whether political parties will be granted table space. Suggestions were to develop specific guidelines as to solicitation, speakers, no firearms for sale can be on display. Guidelines would be mailed to each applicant.

Programs - Stacy D indicated looking for company to print 1000 5x8 black and white programs with color print on the cover. The programs will have approximately 50-70 pages. The artwork will be the responsibility of each sponsor to provide. There was a suggestion to add a Golden ticket in a program to help increase program sales.

T-shirts- Stacy D indicated that Courtney is working with a company and will provide an update. Potential cost to make is 4.00 per shirt. All volunteers will receive a t-shirt and there will be t-shirts for sale to the public.

ACTION ITEM: Courtney to provide update on t-shirts.

5K Race- So far have received 2 quotes. First quote was 700.00 which includes timing only. 2nd quote is for 2500.00 includes everything. Stacy D showed pictures of different logos for shirts. Motion for "long" logo choice by Stacy D, second by Lori. All in favor, Opposed = 0, Abstained = 0.

The race will start at the fire station. Per Stacy D, Chief Johnson indicated that there would not be any need to have police detail for the race.

ACTION ITEM: Stacy D will provide Police and Fire a full schedule of events 30 days prior to Kingston Days.

NEW BUSINESS:

Program Contest – Contest will be open to people 16 years old or younger. Discussion for deadline to submit all entries to be August 1, 2023. The pictures will be submitted to Town Hall and the KD committee will vote for the winner during the following scheduled KD meeting. Winner will receive free day pass to the carnival.

Raffles: Stacy D is entering all items onto a spreadsheet. Tickets will be 2.00 each or 3.00 for 5. Will also have lottery ticket basket and a 50/50 raffle that will be separate.

Walk thru – committee members will complete a walk thru of the plains during the next KD meeting on July 13th.

Waste Management- requesting confirmation of the number of dumpsters that will be needed. Stacy D indicated will need 2 (30 yard) and 4 (6 yard) dumpsters. Waste management is donating dumpster use.

The highway department will provide trash barrels to use.

Kingston Days Dashboard- Stacy D is working to put together a dashboard that will list all vendors, revenue etc. The dashboard will be added to google drive in excel format and will be locked.

Food Vendors- Becky updated that there are 5 or 6 currently.

Crafters- Charlotte provided an update that there are approximately 12 crafters that have confirmed and sent check.

ACTION ITEM: Charlotte to compile spreadsheet with revenue received.

Sub Committee Updates:

Bonfire sponsored by ALF and 2,500.00 check received.

KFA sponsoring fireworks for 5,000.00.

Partners Bank 1,000.00

Merrill Bartlett 500.00 towards pancake breakfast.

Kingsman Construction would like to donate 500.00 to have their banner hung across the bandstand.

ACTION ITEM: Lori will present to the select board for approval at the next meeting which is scheduled for Monday June 26.

ACTIVITIES:

Lions club- will not be attending.

Axe Town- confirmed and will be donating 10% of proceeds to KD committee.

Corn hole- cost is 760.00 for up to 50 people which includes set up, clean up and registering people for the tournament. KD will receive 25% of proceeds.

ACTION ITEM: Stacy D and Glenn will determine how registration will occur and who will be responsible.

Photo Booth- Stacy G discussed availability of a company to provide.

ACTION ITEM: Stacy G will contact the company to get more details and present back to the committee.

Grill Off: Stacy G is still waiting to hear back from Rick's place.

Baking contest- Stacy G indicated that she has not received a response.

Kingston Idol- Stacy G opened discussion regarding the potential of preliminary round to be held outside of Kingston days at the Saddle Up Saloon. Then possibly second round during Kingston Days for 1st hour. Would take 12 people to the finals. Saddle Up Saloon would be responsible for prize.

Touch a Truck- potentially to be scheduled for Saturday.

Martial Arts demo- Gregg indicated potential for demonstration under the tent.

Social Media- Rob shared that beginning August 1st there will be 2 post per day to FB page.

Stacy D will post all vendor and sponsor thank you's to FB page.

Approval of Minutes

Motion to approve the minutes of June 1,2023 by Gregg, second by Charlotte. All in Favor=7
Opposed 0. Abstained 1.

Next meeting: TBD

Meeting Adjourned 9:24pm