

Meeting to order 7:00 pm 10/18/2012

In Attendance: Gary Finerty, Bruce Anderson, Joe Thompson, Lynn Gainty, Robin Thompson, Charlotte Vinciguerra, Kathi Kelly, Bettie Ouellette, Holly Ouellette

Alternates and Volunteers: Richard Johnson, Natasha, Rick Korn, Carol Briggs, Leslie Dawson, Judy Oljey, Mark Cyrulik, Natasha Little, George Korn (Selectmen)

Treasurer Report: There were no changes from the Sept meeting, no updates; Robin asked if she could send future reports to Lynn for distribution with the minutes.

Kathi Kelly not sworn in yet.

Motion to pass prior minutes from 9/27 and 7/19: Motion Lynn to approve, Robin 2nd – cannot approve since we do not have a quorum to pass the motion.

Any interest in being Chairman – Kathi is interested in being Chairman - she has been on the committee for 3 years, been in charge of the volunteers and the raffle. Willing to take on the job, Board of Directors of NE Child Care Center has run three businesses.

Discussed the Taste of Rockingham, Richard felt he was not appreciated for the job he did. Carol and Rick want to return to contribute to the group – Carol wanted to know why her volunteers weren't called, comment was made that there is no volunteer list. Richard stated that the folder he received wasn't detailed; he can't be successful without a list. Richard cited a lack of communication; Carol said that she gave Phil the packet of volunteer information. We will determine where the packet resides so we have more detail kept electronically for future committee members.

Comment was made that the "fair" concept is dying, need to change the format. Restaurants are a challenge to get them to come in, Richard volunteered to help and he had to chase them. Taste of Rockingham should have restaurants and we should have people who can all contribute. Lynn/Carol will take action to get a copy from Phil about the specifics to the restaurants, will check with him. Rewrite the format, distribute it to the team.

The soda and water can be sold by vendors on the plains, but not by Taste of Rockingham (need to have separate meals only) the committee kitchen will sell food (breakfast and lunch) – Kingston Days Committee will sell soda and water in the Taste of Rockingham. Need to review the final forms for vendors to sign.

Goal of Taste of Rockingham: participants detail spelled out – we collect their fee – we always had at least 4, sometimes 6 participate. Cost of the tent is removed from the revenue generated (\$650), price of the electricity is deducted, gas for cooking is donated. Judy said that when we sold tonic we recouped the cost of the tent; keep a separate section for drinks (water, soda, ice tea) moved it to the Taste of Rockingham tent.

Joe offered an opinion, the weather causes a decline in attendance, and we have used several vendors for tents with a good price. Soda/water – moved and people were used to it in one place, Phil tried to make it efficient. There are ways to improve it but we shouldn't just beat ourselves up, it is a celebration and people do look forward to it every year. This is to help raise money for the 325th celebration – with interest the balance is around \$136,500.00. We have an interest to keep this committee alive and alternates and volunteers are stepping up to the plate.

Holly provided copy of the Policies and Procedures – Lynn distributed copy of 2 page Policy and Procedures – shows what we do and copies of what each group is responsible for.

Action Item: Start Facebook page for Kingston Days – update Kingston Web Site – town site does show our names and some photos.

Went around the room with what people did on the committee:

Robin – Treasurer and volunteer for everything

Charlotte – horseshoes and volunteer

Kathy – volunteers, raffle

Bruce – High Striker, chair set up

Bettie – past Secretary - souvenirs

Gary/Barbara – booklet, advertising

Joe – Electricity, Set Up/Maintenance

Richard – Taste of Rockingham

Holly – children's parade, crafts and activities, yard sale on Sunday, crafters on Saturday, souvenirs

Lynn – chair and table set up, raffle and information booth

Action Item: We need to improve the recycling – create a new committee on garbage and recycling. Volunteers come from – Atkinson Children's mediation group and the court assign this as community service.

Update the committee action list with one more section for Garbage and Recycling with a new Coordinator.

Selectmen usually help with the garbage and recycling Coordinators. Dumpsters are put behind the fire station and the Plains. We need barrels for recycling, George Korn said that we can talk to the recycling company; we need containers as part of what they are willing to do. Roger and Peter drive the truck to pick up the trash, volunteers pick up the trash, Waste Mgmt doesn't charge for the dumpsters. This year

we took town recycle bins – these weren't large enough, we need gallon capacity for recycles along with garbage.

Over the next month make notes and ideas – send the form electronically and updates sent back to Lynn for the assignment. Distribute and everyone provides details and update. Update the names of who is on the current committee.

Judy asked who manages the flea market – Holly manages and Ruth handles the crafters.

Historical Society – after their expenses they make x amount of money – had to fight to get the cost up. Action Item: Need final decision to where they are located in the future. Signage, and table set up for check in and get the money. Better communication and larger distribution. Hours were 10 to 4pm on the main midway. Form review before distribution. Approach Castleberry to see if they are interested in running the section.

Action Item: Someone to provide a list of prior years' attendees for future email blasts and comments on Facebook page.

Move to Sunday for Crafters – Leslie Dawson is interested in handling the crafts, 50 applications and had 22 final vendors. Leslie can be nominated as an alternate – she will check with Castleberry about their process and get back to us. They have their own event the end of Sept/beginning of October. Terry Mullin – Castleberry. Maybe contact the NH League of Crafters. Need to determine if we get % or fee. Bill Harvey policeman and his wife Marie has experience, check with them.

Flea Market was here first, Historic group has Saturday, ask the Historic group about picking up some of the costs, we have disposal costs. Leave flea market on just Saturday.

More vendors on the plains – Wii games, teenage magic tournament, comics – teenage demo of sword fighting. New ideas in November, no meeting in December then we will have Jan meeting.

Natasha Little asked how the fireworks fit into Kingston Days, there is a warrant article and put it on the ballot and people vote, then make arrangements for the fireworks. Sell glow sticks at the fireworks – Natasha could volunteer to help sell them if we decide to do this.

Vertical Entertainment has sold glow sticks at prior years; with more man power we can better manage the vendors. Possibly sell mosquito repellent.

Action Item: Nomination for Leslie as an alternate member – Robin, 2nd Joe – further discussion, we will nominate again next month since we don't have a quorum of members to vote.

VFW will be holding the bingo; we had a lot of people not come because of there not being any bingo.

Raffle information – called the winners and gather their full names – Michelle wanted to be able to follow through and wasn't given the opportunity.

Action Item: Send any updates to Lynn on the policies and procedures and she will type the changes up and distribute.

Action Item: Write down your job description if you have done the job.

Action Item: Provide more detail on the vendor forms

Motion to Adjourn - meeting adjourned at 9:00 p.m.

Action Items:

Action Item: Send any updates to Lynn on the policies and procedures and she will type the changes up and distribute.

Action Item: Write down your job description if you have done the job and provide to Lynn to create electronic version.

Action Item: Provide more detail on the vendor forms – need an example to type of electronically – can distribute via email in the future.

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Action Item: We need to improve the recycling – create a new committee on garbage and recycling. Volunteers come from – Atkinson Children's mediation group and the court assign this as community service. Update the committee action list with one more section for Garbage and Recycling with a new Coordinator.

Action Item: Start Facebook page for Kingston Days – update Kingston Web Site – town site does show our names and some photos.

Action Item: Motion to pass prior minutes from 10/18, 9/27 and 7/19 – could not approve without a quorum.

Action Item: Need all Appointment to Public Office signed and notarized by Town Clerk – provide Secretary with a copy.

Missing Appointment Papers:

Committee Member:

Philip Basiliere, Charles Snow, Russell Prescott, Kathi Kelly

Alternate:

Barbara Kuznicki

