

TOWN OF KINGSTON, NEW HAMPSHIRE
CAPITAL IMPROVEMENT PROGRAM – COMMITTEE MEETING
December 5, 2016
DRAFT MINUTES

1. CALL TO ORDER/ POSTINGS

Glenn Coppelman called the meeting to order at 6:35 PM. No challenges were made to the validity of the meeting.

2. ATTENDANCE

Present:

Glenn Coppelman (Planning Board), Glenn Greenwood (Circuit Rider Planner), Peter Coffin (Planning Board), Carol Croteau (Budget Committee)

Absent:

Lynn Gainty – Budget Committee
Rick Edelman – Budget Committee
Mark Heitz – Board of Selectmen

3. APPROVAL OF MINUTES

Peter Coffin made a motion to approve the November 1, 2016 Minutes as written; seconded by Carol Croteau. PUNA.

4. OLD BUSINESS

None.

5. NEW BUSINESS

The Committee reviewed a first draft of the 2017-2022 as prepared by Glenn Greenwood. The spreadsheet of projects/requests requires final editing and completion before the next meeting. It was agreed that any departments not submitting requests would be mentioned in the introductory paragraph of the narrative, and not included on the spreadsheet table. Also, page numbers will be added to the final document, along with pictures to illustrate projects such as the old Nichols building.

39 **ACTION ITEMS** (Glenn Greenwood)

40 1)Contact Chief Seaman to determine if the new Fire Station project is
41 appropriately slated for 2018, or should it be in a future year?

42 2)Contact Rich St. Hillaire to verify pricing on vehicles for Building &
43 Grounds shown on the spreadsheet.

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46 **6. NEXT MEETING DATE CONFIRMED / ADJOURN**

47 Next meeting is Wednesday, January 4, 2017 at 6:30 PM in Town Hall.

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49 Chairman Coppelman declared the meeting adjourned at 7:15 PM.