

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of January 30, 2017  
MINUTES**

The meeting was called to order at 6:30 pm. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

A non-public session item scheduled for 6:30 was postponed to a later date.

**Human Services Department Discussion**

Human Services Director Ellen Faulconer was present to discuss with the Board arrangements for providing heating fuel deliveries to clients. In the past, the company who services town buildings has included the Human Services Department in its contract with the town. The current provider, however, will not provide fuel at the town's contract price, will not deliver as little as the 100-gallon maximum that the department will provide, and will deliver only if the recipient agrees to become a customer. The Board authorized Ms. Faulconer to look for a company that will be more cooperative.

**Heritage Commission Discussion**

Debra Powers, Ernie Landry and Jane Christie were present for the Heritage Commission. Ms. Powers, noting that the Board of Selectmen had included in the 2017 Town Meeting Warrant an article requesting funding for a roof repair project on the Nichols Building, reminded the Board that stewardship of that building - per a Memorandum of Agreement in 2016 - rests with the Commission. She asked that, in future, any action of the Board relating to the Nichols Building be discussed with the Commission in advance. She also advised that it's her intent to request an amendment to the wording of the article at the February 4<sup>th</sup> Deliberative Session. She would like to remove the word "roof" so that the scope of work authorized will not be restricted and so that a negative vote will not strictly prohibit the necessary roof repairs from being completed. The Board advised that they have no objection, however Chairman Heitz advised that it's the Board's position that voters will be consulted on major projects involving the building, regardless of the source of funding, both because of its non-essential nature relative to other town buildings and because of the substantial expense involved in maintaining an historic building. Ms. Powers agreed, noting however that the Board already had agreed to provide the match necessary for a \$10,000 grant awarded by the state LCHIP office for the project.

Ms. Powers then advised that the Exeter Area Lions Club has expressed an interest in contributing to the bandstand project - perhaps by providing a post and chains structure or benches. The Commission will keep the Board apprised.

Ellen Faulconer then questioned the Board on the wording of the article, concerned that the funding mechanism for the Nichols project hadn't been made clear. It was determined that the wording accurately reflects the Board's intent to accept a \$10,000.00 grant and fund the remaining \$46,000.00 from the building maintenance capital reserve fund.

**Highway Department Discussion**

Road Agent Richard St. Hilaire was present to explain that a change order on the contract for the North Road culvert replacement project will be incorporated if the Board agrees. The order will remove purchase of the concrete structure from the contractor and allow the town to purchase it outright. The board agreed and authorized Mr. St. Hilaire to advise the project engineers to issue the change order.

Mr. St. Hilaire then advised that the new MS4 permit - the EPA's Stormwater Management permitting mechanism under the Clean Water Act - was finalized during January. The requirements to become permitted and to meet the ongoing conditions of the permit are highly technical and will require that the town hire outside engineering consultants. Mr. St. Hilaire expects to confer with Town Engineer Dennis Quintal about whether he would be interested to undertake the work. Non-compliance with the permit requirements entails fines of up to \$25,000.00 per day.

Mr. St. Hilaire then advised that one of his employees is leaving for another position. He will be advertising for the opening.

Discussion then was held on removal of the Grace Daley House. The town will advertise for contractors who can remove the building - other than the barn and connecting structure - at no cost to the town, in return for salvage rights. The contractor will have to adhere to a 30-day project period, beyond which the town will undertake demolition.

The Board then apprised Mr. St. Hilaire of the previous week's discussion with ATV users who are concerned that access to the Acorn Drive conservation parcel has been blocked. It was agreed that Mr. St. Hilaire will install a gate to replace the logs that are blocking access now, and that the gate can be left open when there is adequate snow cover, to allow snowmobilers to access the trails

### **Administrative Items**

The Board advised that the Deliberative Session of the 2017 Town Meeting will be held on Saturday, February 4, 2017, beginning at 9:00 am at the Town Hall. The proposed budget and all of the proposed warrant articles will be deliberated. All voters are invited. Selectman Broderick noted that the School District's Deliberative Session will be held on February 8<sup>th</sup> beginning at 7:00 pm at the High School.

A letter extending the closing on a tax deeded property that was auctioned in November was signed.

A Notice of Violation for a Route 125 property in violation of the sign ordinance was signed.

A Notice of Violation for a Church Street property in violation of the sign ordinance was signed.

A draft of the 2016 Town Report was provided for Board review. The report will be sent to the printer following the Deliberative Session.

The Board agreed to change the policy relating to recycling totes. From this point, residents requesting a second toter will be charged \$50.00, to partially cover the cost of \$70.00 that the town will be charged. An initial toter will continue to be provided at no charge to new residential structures.

### **Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to accept the minutes of the January 23, 2017 meeting with the following amendment: Under the subject heading, "Discussion of Proposed Assisted Living Facility", paragraph 2, line 5, add the word "partially" before the word "recoup".

### **Adjournment**

There being no further business before the Board the meeting was adjourned at 8:29 pm.

**Respectfully submitted,**

**Catherine Grant  
Administrative Assistant**