

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of February 13, 2017  
MINUTES**

The meeting was called to order at 7:00 pm. In attendance were Chairman Mark Heitz and Selectman Peter Broderick.

**Highway Department Discussion**

Road Agent Richard St. Hilaire was present to discuss staffing within the Highway and Buildings Maintenance departments. Because the current Mechanic/Fabricator is leaving for another position he would like to move a recently hired employee into that position and move one of the Buildings Maintenance workers over to fill the Equipment Operator position that will be vacant. He will advertise for a Buildings Maintenance worker. The Board approved that plan of action.

A complaint about plowing received from an Iris Lane resident was discussed. Mr. St. Hilaire advised that he has spoken with the homeowner.

The Board discussed an on-going issue involving the presence of elevated levels of a regulated contaminant in the Main Street Fire Station well. It will be necessary to provide a work plan to the NH Department of Environmental Services by March 24, 2017 to address the issue. A request for proposals from DES-approved engineering firms will be sent out, with responding quotes to be reviewed at the February 27<sup>th</sup> meeting.

**Acceptance of Emergency Management Grant**

**MOTION:** Upon motion of Chairman Heitz and second of Selectman Broderick, it was voted to accept a NH Homeland Security and Emergency Management non-matching grant of \$6,000.00, to be used for the purchase of equipment specifically for active shooter response situations.

**Administrative Issues**

The Board reviewed a notice from the Department of Transportation requesting that the bridge over Country Pond be posted for weight limits. Road Agent Richard St. Hilaire is aware of the notice.

An application for a facilities use permit for the September outboard regatta on Greenwood Lake was approved and signed.

An application for a facilities use permit for use of the Plains in a wedding vow renewal ceremony in August was reviewed and approved.

The Board renewed the appointment of Ellen Faulconer to serve as the town's representative on the Transportation Committee at Rockingham Planning Commission.

An application for a Special Event permit for the annual Renaissance Faire in May was tabled pending receipt of an amended parking plan.

The Board disapproved a state Department of Safety permit for vehicle sales at 6 Route 125, as the applicant no longer intends to lease the property.

**Review of Previous Meeting Minutes**

Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to accept the minutes of the January 30, 2017 meeting as printed.

**Adjournment**

There being no further business before the Board the meeting was adjourned at 7:55 pm.

**Respectfully submitted,**

**Catherine Grant  
Administrative Assistant**