

Agenda 2/4/14

Recreation Meeting: February

Katy Stedman, Coordinator

- February Events:
 - Art Class February 26th 2-4pm, Discuss details
 - Add a second class for more students
 - Town website, Bakie, Paul will take care of middle school advertising
 - Put out sign about Craft Class
 - Roger, Elizabeth, and Paul are available to go
 - Sign up list with emergency contact details
- April Events: Easter:
 - Sunday April 20th, Temporary date Saturday April 19th
 - Candy and refreshments- ORIENTAL TRADING
 - Activities and prizes
 - Age groups
 - Staff event
 - 25 prizes
 - Found picture from library catalog want to use for advertisement for the Easter egg hunt event – Kathy Radford
 - List of items that were purchased
 - An inventory list
 - Go over details: Advertising,
 - Paul is best person to go to for school advertising
 - Eagle Tribune, Carriage Towne News
 - Middle school advertisement goes out Friday online
 - Cathy Grant
 - Possible rescheduling of Roller skating event, Over April vacation April 21st-25th
 - Continue to plan contact skate land and advertise by February vacation
- Summer Camp:
 - Start Date: Monday June 23rd 2014
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 - Talk about new prices for the summer camp
 - Residents of Kingston-\$
 - Non residents of Kingston-\$
 - CITS-\$
 - Discount program for lower income families
 - Drafting applications
 - Both campers and counselors
 - Suggestions for “safety sheets”
 - Authorized pick up

- Permission slip for all field trips
 - Ideas for themed weeks
- Calendar of Events:
 - Pick temporary dates for events for upcoming year.
- Likes/Dislikes sheets:
 - Go over and discuss
- Open Forum, Commission members:
 - Return emails and phone calls promptly
 - Stick to meeting times
 - Offer options
 - Follow through with contacted persons
 - Ask for opinions, don't tell or dictate
 - Inventory for items for every event and summer camp
 - ADVERTISEMENT for first of the year with all upcoming events
 - Event evaluation for post event planning
 - Make a Facebook page for Kingston recreation- Update weekly good form of advertising
 - Talk to carriage town about doing an article focusing on the future of Kingston Recreation
 - NEXT MEETING: Tuesday February 11th at 6:30 in small conference room
 - Talk to rich about possibly having a light shine on recreation building sign
 - Possibly get a second sign to have two places to advertise.

2014

JANUARY

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DECEMBER

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Summer Camp:

Senior Events:

Clam Bake Trip:

Holiday Show:

Senior Luncheons:

Halloween: Saturday October 25th

Christmas: Possibly Sunday November 29th

Suggestion Page

Event	Likes	Dislikes
Camp		
Kingston Days		
Halloween		
Christmas		
February Break		
Easter		
Senior Trips		

