

Recreation Commission, Town of Kingston

February 11th, 2014

Commission members in attendance:

Kathryn Stedman, Recreation Coordinator, Secretary

Patricia Guevin

Paul Butler

Roger Clark

General attendance:

Peter Broderick, Selectman

George Korn, Selectman

The general meeting was called to order at 6:30pm. Commission members discussed final details regarding the February vacation art class. The art class is for Kingston residents only. The commission will pay for half of each students' class fee, making it only \$6 per student. There will be to class time periods; Wednesday February 26th from 2-4 and Thursday February 27th from 1-3pm. There was discussion about another event for April vacation, possibly a sponsored ice skating event.

Action Item: Put advertisement into Carriage Towne News.

Action Item: Display flyers in town hall, and library.

Action Item: Contact Salem Ice Center and Rinks at Exeter about April vacation event.

Easter egg hunt planning began, the event will be on Saturday April 12th from 9:30-11:30 am, and the Easter bunny will arrive at 10 am. ****Volunteers will need to arrive at the event at 9 am for set up!!** We still need a volunteer to wear the bunny costume. The commission discussed the use of the \$600 Easter budget. Chief Briggs will be contacted about necessary police detail being present at event. The commission will be ordering from oriental trading company (prizes, filled Easter eggs, 10-15 different Easter themed crafts, and 1-2 "field game" activities). Refreshments will be purchased closer to event date. Necessary volunteers other than commission members will have to be determined. Age groups will be; zero to five years old, and six to twelve years old. No one over the age of twelve will be able to participate in egg hunt. Advertisement for event will go out within the next two weeks. We still need to decide if we would like to include information about the summer camp.

Action Item: Peter will contact Chief Briggs regarding police assistance.

Action Item: Katy will order necessary items for the event.

Action Item: Paul will use drafted advertisement to communicate with Elementary and Middle School.

Action Item: Katy will contact Carriage Towne News and the Eagle Tribune about publishing the advertisement with photograph selected by the commission.

Action Item: Katy will contact administrative assistant at the town hall about publishing advertisement on the town website and town channel, and reserving the town hall for event.

Action Item: Find volunteers to help event run smoothly.

Summer camp details were discussed. Counselor hiring and training will begin within the next month. CIT program should be established this year. Selectmen will have to confirm weekly/daily prices for residents, non-residents, and CITS. New policy set into place; at least two counselors must be present at all times when child is present. YMCA would like to establish a contract with Kingston rec regarding a forty hour training session with all counselors prior to camp beginning. The meeting for discussion of contract between the town of Kingston and the YMCA with the board of selectmen will be on Monday February 24th at 7:30 pm, rec commission members are welcomed. The finalized draft of contract will be sent to recreation coordinator after the meeting.

Action Items: Katy will contact administrative assistant regarding confirmation on camp prices and early drop off and late pick up policies.

The next meeting is scheduled for Tuesday February 25th at 6:30 PM in the town hall. Agenda for next meeting will be sent out closer to date of meeting.

The meeting adjourned at 7:50 pm.

Respectfully submitted,

Katy Stedman