

**Town of Kingston
Historic District Commission
Application for Certificate of Approval**

Owner of Record / Applicant: _____

Property Address / Site Location: _____

Site Tax Map & Lot Number _____

Phone: _____ Cell Phone: _____

Proposed Work (check all that apply)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Sign
<input type="checkbox"/> Alteration/Renovation	<input type="checkbox"/> Demolition
<input type="checkbox"/> Change of Use	<input type="checkbox"/> Other

Proposed Construction Start Date: _____

Expected Construction Completion Date: _____

Provide a detailed explanation of the proposed work to be done. Please include the type of construction (frame, slab, pole, etc.), materials to be used (brick, clapboard, shingles, etc.), and any other information that may be pertinent. Design guidelines are available in the Selectmen's Office at the Town Hall. Provide as much detail as possible. Attach 3 copies of site plans, sketches, pictures, construction plans, and any other information available.

Signature of Owner / Applicant: _____

Please plan to attend the next HDC meeting (in general, meetings are held on the second Tuesday of each month beginning at 7:00 pm, in the Main Meeting Room of the Kingston Town Hall).

FEES TO BE PAID AT TIME OF APPLICATION

Remodeling of Residential Building	\$	25.00
Remodeling of Non-Residential Building	\$	100.00
New Residential Building	\$	100.00
New Non-Residential Building	\$	500.00
Change of Use	\$	50.00
Other	\$	NO FEE