

**TOWN OF KINGSTON, NEW HAMPSHIRE**  
**MUNICIPAL BUDGET COMMITTEE**  
**ORGANIZATIONAL MEETING**  
**January 17, 2015**  
**DRAFT MINUTES**

**1. CALL TO ORDER/ POSTINGS**

Chair Lynn Gainty called the public hearing to order at 9:05AM and declared a quorum of 13 members in addition to herself. The meeting had been posted in two town locations, Kingston Town Hall and Kingston Post Office, and printed in the Carriage Town News. Board of Selectmen called their public hearing to order as well.

**2. ATTENDANCE**

Present:

Lynn Gainty, Mary Fidler, Carol Croteau, Carla Crane, Sandy Seaman, Judy Oljey, John Marzilli, and Peter Broderick (Board of Selectmen Representative) Gary Finerty, Stanley Shalett, Dennis Murphy and Ed Conant were present. Mark Heitz and George Korn (Board of Selectmen) were also present.

Absent: Mike Morris- unexcused.

**3. NEW BUSINESS**

Warrant Articles: A list of Proposed 2015 Warrant Articles was provided for the Public. Ed Conant read the following Warrant Articles pertaining to the Kingston Municipal Budget Committee:

**Article 1:** No Discussion

**Article 15:** No discussion however we need to go through totals for each department and vote.

**Budget Proposals:** Lynn Gainty read the totals for each department.

Judy Oljey asked if it had been determined if the heat for the Nichol's building had been put into both the Municipal and the Library budgets. Lynn Gainty stated that she believed that it had been addressed and reviewed for corrections. Ellen Faulconer also expressed her support for the line items to be reviewed. She added that she would like to see other departments reviewed as well. She noted that there is a projected 30% decrease in heating costs and asked that heating and gasoline lines be reviewed. Ellen also stated that the budget for Gasoline is \$20,000.00 over the Actuals from last year. Peter Broderick stated that the budget for 2015 is \$94,000.00 where it was \$94,000.00 in 2014. Ellen stated that the

43 Actuals were only \$56,000.00. Lynn stated that the lines would be reviewed and  
44 thanked the past chairman for her input.  
45 Emergency Repair and Response: Ellen asked what this line is for. Lynn stated that  
46 it is the line formerly known as the Contingency Fund and that it was renamed in  
47 accordance with the DRA.  
48 Sanitation: Audience member asked what it is for. Lynn Gainty stated that it  
49 covers trash pickup, recycling, hazardous waste collection, bulky goods pick up,  
50 and landfill fees.  
51 Pest: Lynn Gainty noted that it also includes mosquito control.  
52 General Assistance: Ed noted that heating should be reviewed as well, referencing  
53 Ellen's point regarding decreased costs. Ellen stated that it has already been  
54 reduced 10%. She added that the new minimum delivery is 100 gallons which will  
55 affect the line total. She stated that she supports the review of all heat lines.  
56 Library: Ellen Faulconer stated that the Books line has increased again. She noted  
57 that there is \$13,000.00 from income generated services and asked why some of  
58 that money is not used for increases such as this versus increasing the budget  
59 requests. Ellen read an excerpt from RSA 202-A11.  
60 Debbie Powers asked why the Carryover donations of \$20,000.00 are included in  
61 the budget. Lynn Gainty stated that they are donations that were raised and need  
62 to be included in order to be spent. There was discussion regarding the process  
63 required for the new accounting regulations. Lynn stated that this would need to  
64 be clarified with the DRA. Ellen stated that donations received typically have a  
65 timeframe and that if the timeframe has expired, there would need to be a  
66 Warrant Article to obtain authority to use the funds. Lynn stated that she did not  
67 believe that the funds were expired. She added that she was inclined to remove  
68 the line from the budget but that clarification would be needed first. Ellen noted  
69 that if a Warrant Article needed to be submitted, the deadline was that day. She  
70 also asked what the funds were for. Mark Heitz stated that the Library had  
71 accumulated funds over the years which could be used to offset some of their  
72 budget. Judy Oljey stated that Bart Noyes had previously stated that income could  
73 not be used to offset taxes and therefore purchasing toner would not be  
74 permitted. Judy asked for clarification on why these funds could not be used. She  
75 added that she would like to see how the funds are being spent. Ellen asked if the  
76 KMBC receives lists of what income is spent on. There was discussion regarding the  
77 budget requests increasing from year to year when there are income funds being  
78 held form year to year. Lynn Gainty read from Gross Budgeting. Ed Conant read  
79 the following email from Bart Noyes which was sent on December 7, 2014:

80  
81 Good evening Ed,

82  
83 I regret the confusion but, what the Library Trustees have in  
84 artfully referred to on numerous occasions over the time  
85 since the completion of the new library, as Carry Over  
86 Construction funds are actually Carry Over Donations made  
87 to the library for purposes related to the construction of the  
88 new library. We will make every effort, going forward, to

89 refer to them as Carry Over or Unexpended Donations.

90  
91 In the Memo that I submitted to the Budget Committee that  
92 responded to the Committee's questions and concerns  
93 deriving from our original presentation I noted:

94  
95 "These funds are private donations that were given  
96 specifically to the library to support the new library and its  
97 activities. It is not taxpayer money and is not connected in  
98 any way to any warrant article for the construction of the new  
99 library. These donations are not subject to an expiration  
100 date which is often the case when taxpayer money is  
101 involved. The types of projects we are considering using  
102 these donated funds for include signage, security camera  
103 systems and for the replacement of technology. Just a  
104 reminder that the Carry-Over amount needs to be included  
105 for authorization to expend but does not need to be included  
106 in the total amount to be raised and appropriated through  
107 taxation. As determined last year the library budget cannot  
108 be reduced because the library has these funds."  
109 I hope that this explanation is helpful.

110  
111 Bart

112  
113 Ellen stated that the KMBC cannot authorize \$20,000.00 to be raised and  
114 appropriated for this purpose and she added that the Library either has the  
115 authority to spend the funds or needs authority from a Warrant Article. Peter  
116 Broderick stated that the funds should not be included in the budget.

117  
118 **Revenue:** Board of Selectmen estimated revenue \$1,896,070.00

119 Ellen asked for the 2014 Actuals. \$2,242,514.00

120 Debbie Powers asked why there is a decrease. Lynn stated that there were several  
121 items that cannot be predicted that occurred in 2014. She noted that in 2014 this  
122 included property sales and land use taxes. Debbie noted that in 2015, in addition  
123 to the budget increase, the revenue will decrease as well. Mark Heitz stated that  
124 this is the projected revenue which is based on revenue trends and that the Board  
125 of Selectmen see a higher revenue return, it will be reviewed. He stated that their  
126 goal is to keep taxes as stable as possible. Ellen asked that the KMBC review the  
127 budget closely and try to minimize the gap between the budget increase and the  
128 revenue decrease. She noted that the townspeople also have to their personal  
129 electricity bill increases and the school budget increases to be concerned over and  
130 an added tax increase would be troublesome. She noted that there was over  
131 \$700,000.00 of unspent funds in the 2014 budget.

134 Ed Conant read the following Warrant Articles pertaining to the Kingston Municipal  
135 Budget Committee:

136 **Article 16:** No Discussion

137 **Article 17:** Ellen spoke in favor of the Article. She stated that she supports the  
138 purchase of a new fire truck for the department. Bill Seaman stated that the truck  
139 replacement schedule planned for a replacement in 2013. He stated that last year,  
140 the town had 3 building fires and that the truck failed service several times. He  
141 also noted that there is a 14 month bill date and that it will take over a year for  
142 the truck to be received order, if the Warrant Article passes. Lynn noted that the  
143 BOS and the KMBC must review a 10% max overall increase.

144 **Article 18:** No Discussion

145 **Article 19:** Ellen asked if the steps at Town Hall would be repaired with the funds.  
146 Rich St. Hillaire stated that the front steps at Town Hall need to be repaired.

147 **Article 20:** Rich stated that he has had a five person staff since 1991. As he has  
148 needed to take on more management responsibilities over the years, the  
149 workforce has decreased 20%. He stated that the Highway Department supports  
150 many other departments in the town and that the size of the fleet has increased  
151 without additional staff. He added that he has an individual in mind for the  
152 position that is currently a PT staff member and is highly skilled. Debbie Powers  
153 asked if the PT line would be decreased. Rich stated that it most likely would not  
154 as there will most likely be a need for administrative help. Melissa Fowler asked  
155 about the salary of the position as stated in the Warrant Article, specifically if it  
156 would be a \$74,000.00 annual salary. Rich stated that the figure included FICA,  
157 insurance and worker's compensation in addition to the salary.

158 **Article 21:** Peter Broderick stated that the Recreation Dept. received a donation  
159 of playground equipment that has not been approved by the insurance company.  
160 He stated that this money would be used to purchase commercial grade recreation  
161 equipment and that it would be available for the Public to use in addition to the  
162 Recreation Program. Dennis Murphy asked if the BOS had received bids for the  
163 project. Rich stated that the practice is to get approval first and then seek bids.  
164 He stated that the figure is based on quotes. Melissa Fowler asked if there is an  
165 increase in enrollment and revenue. Lynn stated that revenue is approximately  
166 \$32,000.00 and that the revenue pretty much offsets salaries. Judy Oljey asked if  
167 the cost would include installation. Rich stated that in order to maximize the  
168 amount of equipment to be purchased, installation would most likely be done by  
169 volunteers. He added that nothing has been finalized as a plan. Gary Finerty  
170 stated that the playground would be inside the gated area and inaccessible to the  
171 public. Rich stated that the lock uses the same key as the boat ramp and can be  
172 purchased at the Town Hall for \$5.00. Debbie Powers asked if it is the same  
173 footprint as the existing structure. Rich stated that it is generally the same.  
174 Debbie asked if there are any grants available. Rich stated that he was unsure.  
175 Dennis Murphy asked if the townspeople would be assembling it. Rich stated that it  
176 was just one option and added that companies have the option of assembly. Dennis  
177 asked if there would be a liability issue with community members assembling the  
178 structure. Mark Heitz stated that the manufacturer oversees the construction  
179 process so there would be no liability issues.

180 **Article 22:** Sandy Seaman asked if it would be added to the budget after the  
181 passing of the third year for the Warrant Article. Lynn Gainty stated that according  
182 to how we have handled these requests in the past it should. Judy spoke in support  
183 of the Warrant Article, adding that the Community House has helped with several  
184 disasters, fires, Christmas baskets, and helped the Human Services Department.  
185 Ellen spoke in support of the Warrant Article, stating that \$4,000.00 is less than it  
186 would cost the town via the Human Services budget to support the same  
187 individuals by sending them to stores to purchase goods. George Korn asked for a  
188 breakdown of expenses. Judy Oljey provided the following information:

189 Rent: \$800.00/ month

190 Electric: \$300/month

191 Propane

192 Insurance: \$500.00

193 Plowing and shoveling

194 No Salaries

195 Melissa Fowler spoke in support of the Article, noting that townspeople are helped  
196 on a daily basis.

197 **Article 23:** Ruth and Pat Cline spoke on behalf of the Church on the Plains. They  
198 thanked the KMBC and the BOS for the support of the \$5,000.00 in 2014 Warrant  
199 Article for the new roof. They stated that new projects include the removal of  
200 plexiglas that is covering the stained glass windows and a handicap ramp. Carol  
201 Croteau asked if the church is used for town functions and if so, if there are rental  
202 fees. They responded that the church is sometimes used for funerals, weddings  
203 and other functions noting Voices of Distinction. They added that there are fees  
204 assessed for functions. Peter Broderick asked if the town received any direct  
205 benefit from the church other than aesthetics. There was discussion regarding  
206 possible benefits to the town. Ellen read the following RSA 32 from the Basic Law  
207 of Budgeting:

208 Under the New Hampshire Constitution, public money can  
209 be appropriated only for valid public purposes, but not to  
210 create a purely private benefit. Receipt of public money  
211 entails an obligation to benefit the public.

212 Judy Oljey stated that the Church on the Plains is listed on the National Historic  
213 Registry. Debbie Powers stated that she would speak with the Historic Commission  
214 but that she believes the church would be a good location for their meetings which  
215 would be considered town usage.

216 Carol Croteau stated that the DRA will be reviewing the Warrant Articles.

217 Lynn Gainty asked if the Warrant Articles should reflect the town benefit. Mark  
218 Heitz stated that it cannot be changed at this time by the KMBC but that editorial  
219 changes can be made at the Deliberative Session. Ellen asked how many times the  
220 Warrant Article will be repeated. Pat Cline stated that there are ongoing projects.  
221 John Marzilli asked if working bathrooms are required by law. Shalett stated that  
222 it sets a bad precedent for other churches. Pat Cline stated that it is no longer a  
223 commissioned church.

224 **Article 24:** There was discussion regarding services offered by Vic Geary and the  
225 benefit to the town. It was noted that Vic Geary provides social programs as well

226 as health programs to the Kingston Community. Ellen stated that there seems to  
227 be a growing trend of supporting other communities and their programs versus  
228 supporting in town services. Carla Crane read from information sent by Vic Geary  
229 stating that it supports 9 communities, meals on wheels, monthly teas, daily  
230 transportation, health clinics, and Bingo. There was discussion regarding past  
231 years' budget requests, salaries, and their request from 2014 and why they  
232 returned to Warrant. Lynn Gainty stated that they are in year 2 of Warrant  
233 Articles.

234 **Article 25 - Casa:** Lynn asked if there is a minimum requirement of 25 signatures.  
235 Melissa Fowler responded yes. Carle Diaz spoke in support of the Article. He stated  
236 that the \$500.00 would go towards recruiting and training for volunteers. He  
237 stated that there is a specific need for male volunteers to support male troubled  
238 teens. He stated that only 85% of teens are supported because of a lack of  
239 volunteers.

240 **Article 26:** Rick Russman spoke in favor of the Warrant Article. He presented a  
241 map showing the conservation areas and open space in town. He stated that they  
242 look to acquire larger lots that are close to their current properties. He stated  
243 that they brought \$3million into the town in federal government grants. He listed  
244 other information regarding the Land Acquisition:

- 245 • Tucker Property appraised at \$975,000.00
- 246 • Meadows End appraised at \$1 million
- 247 • Properties are open for hunting and snowmobiles
- 248 • Properties add value to properties

249 Brad Maxwell stated that there are gates on the snowmobile trails. Rick stated  
250 that the gates are open when there is snow on the ground but closed when there is  
251 mud to protect the land. There was discussion regarding the land usage being  
252 promoted to snowmobilers. Mark Heitz stated that if it is town supported, then the  
253 town should be able to use the land but added that it isn't necessarily advertised  
254 to prevent traffic. There was discussion regarding educating town residents on the  
255 option of public use. Brad asked how many acres total to be conserved. Rick stated  
256 that without water, there is currently 12,704 acres and the goal is 25%  
257 conservation. Peter Broderick voiced his support.

258  
259 **11:02 Kingston Municipal Budget Committee recessed**  
260 **11:20 Call to order**

261  
262 **Article 27:** Ed asked if the terminology "expend" would need to be included. The  
263 Warrant Article stated raise and appropriate but not spend. It was determined that  
264 none of the others include wording regarding spending the funds either. There was  
265 discussion regarding the need for DRA clarification. Stanley Shalett asked why  
266 there is an increase. Sandy Seaman stated that there will be two treatments done  
267 this year. Mark Heitz asked about progress. Sandy stated that there has been  
268 progress according to the information she received.

269 **Article 28:** Peter Broderick stated that he is not in support of this Article. He  
270 stated that this is a private area and not town owned. Ellen asked if this amount  
271 was the total cost or it it's only a portion. Ellen stated that she is in opposition of

272 Article 28 stating that this is not a town owned property unless this is a safety  
273 issue. Bill Seaman stated that there is currently a hydrant in this area and that  
274 they have been granted access to it via the parking lot. He noted that the decision  
275 on the Article may have an effect on this agreement and may mean loss of access  
276 to the hydrant. Mark stated that he doesn't see this being an issue as the town can  
277 grant access via a town owned parcel. Melissa Fowler stated that they have asked  
278 for this in the past and that \$20,000.00 is the total cost. She added that she  
279 wasn't speaking for or against the Article but she asked where the town will draw  
280 the line when supporting non-profit organizations.

281 **Article 29:** Gary Finerty asked if a Warrant Article is needed. Mark stated that it is  
282 not needed but because it is a high profile issue in the town, the Board of  
283 Selectmen felt that it would be appropriate. Lynn Gainty asked what the  
284 consequence would be. Mark stated that the first offense would most likely not  
285 have a consequence other than a warning. Pat Cline stated that the kids are  
286 destroying the bandstand. Ed Conant stated that as a member of the community,  
287 he would vote against it. Mark stated that if free use continues, even after a  
288 \$30,000.00 refurbish it will result in continued repairs. Mark stated that the Board  
289 of Selectmen will restrict usage after dusk and that this Article is to let the public  
290 determine the usage during the hours of dawn and dusk.

291 **Article 30:** Brad Maxwell stated that the expansion of investment options would  
292 generate more income. He stated that the interest of CDs continues to decline and  
293 that the option of Wealth Management would offer greater interest. Peter asked  
294 where the wording of the Article came from. Brad stated that the state and the  
295 wealth management company both helped create the Article. Ellen asked if there  
296 would be charges for the services. Brad stated that charges are determined by the  
297 amount invested and that fees would be paid from the interest generated. He  
298 stated that if 4% was earned and a 1% fee is assessed, there would still be 3%  
299 turnaround. Ellen asked what the timeframe would be for investing. Brad  
300 responded that the Trustees would only consider long term. Brad stated that the  
301 investment return should at least keep up with the amount of inflation. He added  
302 that most funds are liquid and allow withdrawals without penalty. Melissa asked if  
303 there would be risks. Brad stated that the state has statutes, noting prudent  
304 investor and Blue Chips. There was discussion regarding investments.

305 **Article 31:** There was discussion regarding the logistics within the town.  
306

307 **Revenue:**

308 Lynn Gainty stated that the Kingston Municipal Budget Committee's projected  
309 revenue is \$1,970,215.00. Sandy asked if the Recreation Department was included.  
310 Lynn Gainty stated that it was. Revenues were reviewed. Building Permits was  
311 changed to \$43,000.00.  
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313 Lynn Gainty adjourned the Public Meeting at 11:58 and opened the Kingston  
314 Municipal Budget Committee meeting.  
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**4. APPROVAL OF MINUTES**

Minutes from January 10, 2015 and January 11, 2015 will be discussed at the next meeting on January 31, 2015.

**5. NEW BUSINESS**

Library: Judy Oljey stated that the Library did not follow the procedure for the budget submittals. She stated that the budget should have been presented to the Board of Selectmen first. She read from an email conversation between Peter Broderick and Christine Fillmore, NH Local Government Center Staff Attorney, from 2012. The email references RSA 202-A:11,II, RSA Chapter 32, RSA Chapter 202-A and RSA Chapter 32. Lynn Gainty stated that the budget was sent to the Board of Selectmen immediately once it was received from the Library. Peter Broderick stated that the Library also made several changed to their request. Lynn Gainty stated that the town should work together. Judy stated that the Library Trustees should be considered the governing board not the governing body. She noted that the Board of Selectmen, in her opinion, should be considered the governing body. Judy read RSA 202-A:11 Lynn Gainty reminded members that opinions should be communicated clearly. She stated that some miscommunication could be based from the feeling that expressed concerns are personal opinion and not the Board of Selectmen as a unified group. Peter Broderick stated that he always speaks on behalf of the Board of Selectmen as a whole. He added that the budget should have been presented by the Board of Selectmen and not the individual departments. Judy stated that it seems like there is a power struggle which is undermining the process and the authority if the Board of Selectmen. Sandy Seaman asked if there was any thought regarding a Warrant Article regarding the usage of the Nichol’s building. Peter Broderick stated that nothing has been decided. There was more discussion regarding the budget process. Ed Conant read RSA 32-16 Paragraph 2, which states budgets can be submitted to both the Board of Selectmen and the Kingston Municipal Budget Committee. Lynn Gainty stated that the Library submitted the budget to the Kingston Municipal Budget Committee and then it was forwarded to the Board of Selectmen. She stated that the Board of Selectmen’s recommended budget had not been received so the Library’s figures were used for presentation to the Kingston Municipal Budget Committee. Lynn Gainty stated that the correct numbers will be submitted to the state in the MS7 in accordance with the law. Peter Broderick read RSA32-4 that addresses the governing body. There was extensive discussion regarding the information that had been provided. George Korn stated that the issue had been well discussed and that the issue needed to be addressed by the Board of Selectmen. He added that the Library should follow the same process as the other departments but that the issue is between the Board of Selectmen and the Library. George thanked Lynn Gainty for her services as chair and commended her on her work.

**12:41 Kingston Municipal Budget Committee recessed**

**12:45 Call to order**

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**Budget Totals**

Lynn Gainty read the totals for each Department.

Executive Budget: up 4%. Sandy Seaman asked if the Archivist would be ongoing. Peter Broderick stated that it was a Warrant Article. George stated that there was initial town support for the archivist. Sandy Seaman made a motion to accept the total of \$277,371.00. Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Elections and Registration: Ed Conant made a motion to accept the total of \$12,151.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Finance Administration: Assessing: Sandy Seaman made a motion to change Assessing to \$34,000.00 from \$38,000.00. Carol Croteau 2nd the motion. Prior year Actuals were reviewed. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Seminars & Training: Ed Conant made a motion to change Seminars & Training to \$150.00 from \$200.00. Sandy 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Audit: Previous years' totals were reviewed. The Kingston Municipal Budget Committee decided to leave the amount as proposed. Board of Selectmen agreed. Ed Conant made a motion to accept the new total of \$35,000.00. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Legal Expenses: Sandy Seaman made a motion to accept the total of \$35,000.00. Mary Fidler 2nd the motion. John Marzilli asked why the amount is so high if it is not being used. Prior years' totals were reviewed and the Kingston Municipal Budget Committee decided to leave the amount as proposed. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Personnel Administration: John Marzilli made a motion to accept the total of \$846,800.00. Dennis Murphy 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Planning Board: John Marzilli made a motion to change Engineering Consultant to \$3,000.00 from \$4,000.00. Ed Conant 2nd the motion. 9 in Favor. 2 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

Carol Croteau made a motion to accept the new total of \$61,105.00. John Marzilli 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

409 Board of Adjustment: Sandy Seaman made a motion to accept the total of  
410 \$2,455.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No  
411 Abstained votes. Motion Carried. Board of Selectmen agreed.

412  
413 Historic District Commission: Sandy Seaman made a motion to accept the total of  
414 \$1,550.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No  
415 Abstained votes. Motion Carried. Board of Selectmen agreed.

416  
417 Municipal Property: Heat & Service: Mark Heitz stated that propane is still locked  
418 in at the same price as last year. Ed Conant made a motion to change Heat &  
419 Service to \$16,000.00 from \$18,000.00. 10 in Favor. 1 Opposed votes. No  
420 Abstained votes. Motion Carried. Board of Selectmen agreed.

421  
422 Ed Conant made a motion to accept the new total of \$212,001.00. Sandy Seaman  
423 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion  
424 Carried. Board of Selectmen agreed.

425  
426 Cemeteries: There was discussion regarding the Contracted Services including the  
427 digitalization of record and not just mowing. Lynn Gainty made note that Revenue  
428 is 110% for Millstream.  
429 Mary Fidler made a motion to accept the total of \$37,095.00. Gary Finerty 2nd the  
430 motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried. Board  
431 of Selectmen agreed.

432  
433 Insurance: John Marzilli made a motion to accept the total of \$64,000.00. Dennis  
434 Murphy 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
435 Motion Carried. Board of Selectmen agreed.

436  
437 Regional Associations: Judy Oljey made a motion to accept the total of \$6,300.00.  
438 Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
439 Motion Carried. Board of Selectmen agreed.

440  
441 Other General Government: Judy Oljey made a motion to change Gasoline to  
442 \$60,000.00 from \$75,000.00. Mary Fidler 2nd the motion.  
443 Ed Conant made a motion to change the Gasoline line to \$65,000.00 from  
444 \$75,000.00. Carol Croteau 2nd the motion.  
445 Board of Selectmen stated that the proposed request was already lowered from  
446 \$95,000.00 and noted that \$90,000.00 was spent in 2013. George Korn stated that  
447 the price could rise at any time. Lynn Gainty stated that she is concerned about  
448 the 4+% budget increase and is interested in lowering that percentage. Mark Heitz  
449 stated that he is concerned about gas prices rising. There was discussion regarding  
450 the purpose of the Emergency Repair and Response Fund. Ed Conant stated that he  
451 does not feel a rise in prices would be quick but rather a gradual rise throughout  
452 the year.  
453 Judy Oljey withdrew her motion for \$60,000.00. Mary Fidler withdrew her 2nd of  
454 the motion.

455 Voting on Ed Conant's motion for \$65,000.00. 10 in Favor. 1 Opposed vote. No  
456 Abstained votes. Motion Carried. Board of Selectmen agreed.

457  
458 Judy Oljey made a motion to accept the new total of \$141,500.00. John Marzilli  
459 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion  
460 Carried. Board of Selectmen agreed.

461  
462 Police: Lynn Gainty made note that Heat is level funded.  
463 Carol Croteau made a motion to accept the total of \$706,775.00. Ed Conant 2nd  
464 the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried.  
465 Board of Selectmen agreed.

466  
467 Fire: Peter Broderick made a motion to accept the total of \$528,986.00. Dennis  
468 Murphy 2nd the motion.

469 Judy Oljey asked why there is a 41% increase in Electric. Peter Broderick stated  
470 that the line had been overspent last year and the increase is based on the Actuals  
471 and not the budget. Ed Conant asked if matching grant funds have to be kept  
472 within the Department Budget. Peter Broderick stated that the Board of Selectmen  
473 tries to keep them with the Department. Mark Heitz stated that they could be  
474 separated but then the line would look as though it is overspent. There was  
475 discussion regarding the Emergency Repair and Response line. Ed Conant stated  
476 that if items reflected that they were paid from the Emergency Repair and  
477 Response line, the public would be able to see that it is used. Sandy Seaman  
478 stated that in this case, it would not be considered an emergency.

479 Vote on Peter Broderick's motion to accept the total of \$528,986.00. 9 in Favor.  
480 No Opposed votes. 2 Abstained votes. Motion Carried. Board of Selectmen agreed.

481  
482 Forest Fire: Ed Conant made a motion to accept the total of \$3,120.00. Mary Fidler  
483 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion  
484 Carried. Board of Selectmen agreed.

485  
486 Emergency Management: Gary Finerty made a motion to accept the total of  
487 \$59,101.00. Mary Fidler 2nd the motion.  
488 Ed Conant asked what the grant line is for. 11/23/14 meeting minutes state that it  
489 is for a generator.

490 Vote on Gary Finerty's motion to accept the total of \$59,101.00. 11 in Favor. No  
491 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

492  
493 Town Inspectors: Judy Oljey made a motion to accept the total of \$32,226.00.  
494 Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
495 Motion Carried. Board of Selectmen agreed.

496  
497 Highway Department: Heat line - Ed Conant made a motion to change Heat to  
498 \$8,000.00 from \$10,000.00. Carol Croteau 2nd the motion.

499 Peter Broderick stated that he is concerned about the costs with the new building  
500 being added. There was discussion regarding the amount of time the new building  
501 will affect the Heat line in 2015.

502 Vote on Ed Conant's motion to change Heat to \$8,000.00. 9 in Favor. 2 Opposed  
503 votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

504 Snow Plowing: Prior Years Actuals were read. There was discussion regarding the  
505 months left in 2015 to affect the budget. Lynn Gainty stated that she would be in  
506 favor of \$70,000.00 again noting her desire to lower the 4+% overall budget  
507 increase.

508 Dennis Murphy made a motion to change Snow Plowing to \$70,000.00 from  
509 \$75,000.00. Carol Croteau 2nd the motion. 10 in Favor. 1 Opposed votes. No  
510 Abstained votes. Motion Carried. Board of Selectmen agreed.

511  
512 Carol Croteau made a motion to accept the new total of \$669,940.00. John Marzilli  
513 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion  
514 Carried. Board of Selectmen agreed.

515  
516 Street Lighting: Prior years' Actuals were reviewed. Sandy Seaman made a motion  
517 to accept the total of \$32,500.00. Gary Finerty 2nd the motion. 11 in Favor. No  
518 Opposed votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

519  
520 Other Highway, Streets & Bridges: Sandy Seaman made a motion to accept the  
521 total of \$153,000.00. Carol Croteau 2nd the motion. 11 in Favor. No Opposed  
522 votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

523  
524 Sanitation: Residential Pickup: Ed Conant stated that the Actuals have not gone  
525 over \$300,000.00 since 2009. Mark Heitz stated that it will need to be paid  
526 regardless of the amount over budget.

527 Gary Finerty made a motion to change Residential Pick Up to \$300,000.00 from  
528 \$310,000.00. Mary Fidler 2nd the motion. 10 in Favor. 1 Opposed vote. No  
529 Abstained votes. Motion Carried. Board of Selectmen agreed.

530 Solid Waste Removal: John Marzilli made a motion to change Solid Waste Disposal  
531 to \$170,000.00 from \$180,000.00. Mary Fidler 2nd the motion. Ed Conant stated  
532 that the Actuals in 2009 was \$180,000.00. Lynn Gainty stated that the amount has  
533 gone down in years since 2009. 10 in Favor. 1 Opposed vote. No Abstained votes.  
534 Motion Carried. Board of Selectmen agreed.

535  
536 Carol Croteau made a motion to accept the new total of \$474,700.00. Judy Oljey  
537 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion  
538 Carried. Board of Selectmen agreed.

539  
540 Health Department: Peter Broderick Abstained because he is the Health Officer;  
541 Mark Heitz voting in his place as Board of Selectmen representative.

542 Carol Croteau asked if Seminars and Training could be lowered. Peter Broderick  
543 stated that there are typically 2 trainings per year and the budget accounts for  
544 both. Carol Croteau discussed lowering the amount based on Actuals. Mark Heitz

545 cautioned the Kingston Municipal Budget Committee on cutting the requests too  
546 much. He stated that some departments might be inclined to spend funds that are  
547 not necessarily needed to avoid showing a surplus and having their next year's  
548 budget cut. He noted that basing a budget on prior year Actuals is a dangerous  
549 precedent to set. There was discussion regarding the fiscal responsibility of the  
550 Kingston Municipal Budget Committee and the Department Heads. Sandy Seaman  
551 stated that in years past this practice was an issue among Department Heads but  
552 that it is not an issue at this time. Lynn Gainty stated that she would prefer to  
553 budget departments to keep the overall budget trim versus taxes being raised only  
554 to have unspent funds returned at the end of the year.

555 Gary Finerty made a motion to accept the total of \$15,500.00. Dennis Murphy 2nd  
556 the motion. 10 in Favor. 1 Opposed votes. No Abstained votes. Motion Carried.  
557 Board of Selectmen agreed.

558  
559 Pest and Animal Control: Mary Fidler made a motion to accept the total of  
560 \$55,125.00. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. No  
561 Abstained votes. Motion Carried. Board of Selectmen agreed.

562  
563 Human Services: Sandy Seaman made a motion to accept the total of \$14,847.00.  
564 Carol Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
565 Motion Carried. Board of Selectmen agreed.

566  
567 General Assistance: Sandy Seaman made a motion to accept the total of  
568 \$32,200.00. Judy Oljey 2nd the motion. 11 in Favor. No Opposed votes. No  
569 Abstained votes. Motion Carried. Board of Selectmen agreed.

570  
571 Social Service Agencies: Sandy Seaman made a motion to accept the total of  
572 \$36,465.00. Judy Oljey 2nd the motion. 10 in Favor. No Opposed votes. 1  
573 Abstained vote. Motion Carried. Board of Selectmen agreed.

574  
575 Recreation: Summer Camp Field Trips: Ed Conant made a motion to change  
576 Summer Camp Field Trips to \$4,000.00 from \$4,500.00. Mary Fidler 2nd the  
577 motion. 8 in Favor. 2 Opposed votes. 1 Abstained vote. Motion Carried. Board of  
578 Selectmen did not agree.

579 Equipment & Supplies: Mark Heitz asked why the budget was overspent in 2014.

580 12/7/14 minutes state that Mark Heitz told the Kingston Municipal Budget  
581 Committee that there were several 1X expenses that would not be repeated.

582 Summer Salaries: Mark Heitz noted that the line was overspent as well.

583 Peter Broderick made a motion to change Summer Salaries to \$32,000.00 from  
584 \$30,000.00. Carla Crane 2nd the motion. Sandy Seaman made a motion to accept  
585 the total of \$2,455.00. Carol Croteau 2nd the motion. 8 in Favor. 3 Opposed votes.  
586 No Abstained votes. Motion Carried. Board of Selectmen agreed.

587  
588 Ed Conant made a motion to accept the new total of \$73,302.00. Dennis Murphy  
589 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried.

590 Board of Selectmen did not agree. Board of Selectmen's proposed budget is  
591 \$73,802.00.

592  
593 Dennis Murphy made a motion to take Patriotic Purposes and Conservation out of  
594 order. Judy Oljey 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained  
595 votes. Motion Carried. Board of Selectmen agreed.

596  
597 Patriotic Purposes: Carol Croteau made a motion to accept the total of \$500.00.  
598 Mary Fidler 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
599 Motion Carried. Board of Selectmen agreed.

600  
601 Conservation: The Kingston Municipal Budget Committee discussed the Milfoil  
602 being in the budget request versus a Warrant Article. Milfoil Testing and  
603 Treatment \$9,177.40 was listed in the information provided to the Kingston  
604 Municipal Budget Committee. Mark Heitz stated that it should be left out of the  
605 total budget proposal.

606 Dennis Murphy made a motion to accept the total of \$7,500.00. Gary Finerty 2nd  
607 the motion. 11 in Favor. No Opposed votes. No Abstained votes. Motion Carried.  
608 Board of Selectmen agreed.

609  
610 Library: Sandy Seaman asked if the electricity and fuel included the Nichols  
611 building. Peter Broderick stated that the Fuel is for Nichols and electricity  
612 included both buildings.

613 Salaries: Dennis Murphy stated that he was not comfortable with the explanation  
614 that was given for the increase. He noted that he also does not see the need for 3  
615 staff members at all times. Judy Oljey stated that she also does not see the need  
616 for the staffing based on her experiences when visiting the Library. Ed Conant  
617 stated that he thought that the explanation was clear for the salary increase. The  
618 Kingston Municipal Budget Committee voted to leave the proposed Salary line as  
619 proposed by the Board of Selectmen at \$86,000.00 and not the \$91,654.00  
620 requested by the Library. (6 in Favor. 4 Opposed votes. 1 Abstained vote. Motion  
621 Carried. Board of Selectmen agreed.)

622 FICA: Dennis Murphy made a motion to change FICA to \$10,440.00 from  
623 \$10,882.00. Gary Finerty 2nd the motion. 9 in Favor. 1 Opposed vote. 1 Abstained  
624 vote. Motion Carried. Board of Selectmen agreed.

625 Peter Broderick noted that there is income from fee generating services and a  
626 carryover fund amount that should also be considered when looking at lines with  
627 increased requests.

628 Library Supplies: Judy Oljey made a motion to change Library Supplies-KCL to  
629 \$2,500.00 from \$3,000.00. Gary Finerty 2nd the motion. 11 in Favor. No Opposed  
630 votes. No Abstained votes. Motion Carried. Board of Selectmen agreed.

631 Books: There was discussion regarding changing the amount. Ed Conant stated that  
632 previous year Actuals were \$10,000.00. There was discussion regarding the amount  
633 being spent if budgeted and that there is money available elsewhere to be spent if  
634 needed.

635 Ed Conant made a motion to change Books to \$10,000.00 from \$12,000.00. Sandy  
636 Seaman 2nd the motion. 3 in Favor. 8 Opposed votes. No Abstained votes. Motion  
637 Failed. Board of Selectmen agreed.  
638 Mary Fidler made a motion to change Books to \$9,000.00 from \$12,000.00. Judy  
639 Oljey 2nd the motion. 8 in Favor. 3 Opposed votes. No Abstained votes. Motion  
640 Carried. Board of Selectmen agreed.  
641 Bldg Maint.-KLC+Nichols: Sandy Seaman asked what this included. Peter Broderick  
642 stated that it is for services that cannot be done by the town, ex. HVAC.  
643 Audio Visual: Judy Oljey made a motion to change Audio Visual to \$4,000.00 from  
644 \$6,250.00. Mary Fidler 2nd the motion. 9 in Favor. 1 Opposed vote. 1 Abstained  
645 vote. Motion Carried. Board of Selectmen agreed.  
646 Newspapers: Mary Fidler made a motion to change Newspaper to \$1 from \$800.00.  
647 Dennis Murphy 2nd the motion. 7 in Favor. 4 Opposed votes. No Abstained votes.  
648 Motion Carried. Board of Selectmen agreed.  
649 Computer Equipment: Gary Finerty stated that he was surprised that the Library  
650 would not consider taking advantage of the bulk purchase discount that is offered  
651 to the town. Lynn Gainty stated that she has confidence that the new director will  
652 be responsive to the suggestion that Gary Finerty had made.  
653 Dennis Murphy made a motion to change Comp Equip & Network SVC-KCL to  
654 \$2,000.00 from \$4,750.00. Gary Finerty 2nd the motion.  
655 Mark Heitz noted that the Heritage Commission had recently purchased a  
656 computer for usage at the Nichols building. George Korn stated that he believed it  
657 was for the archivist's role.  
658 Vote on Dennis Murphy's motion to change Comp Equip & Network SVC-KCL to  
659 \$2,000.00. 6 in Favor. 4 Opposed votes. 1 Abstained vote. Motion Carried. Board of  
660 Selectmen agreed.  
661 Ed Conant stated that if Kingston Municipal Budget Committee members feel  
662 strongly about these changes that have been made, they should encourage  
663 supporters to attend the Deliberative Session. He reminded members that Library  
664 supporters are often in attendance to voice their support for the Library with little  
665 opposition on Deliberative Day. There was discussion regarding the Default Budget  
666 and the 2014 Deliberative Session.  
667 Judy Oljey made a motion to accept the new total of \$224,480.00. John Marzilli  
668 2nd the motion. 10 in Favor. 1 Opposed vote. No Abstained votes. Motion Carried.  
669 Board of Selectmen agreed.  
670  
671 Board of Selectmen stated that they will change their support for the Recreation's  
672 Summer Camp Field Trips and agree with the Kingston Municipal Budget  
673 Committee's figure.

674  
675 **New Total 2015 Budget Request:**

676 Lynn Gainty stated that the new total of \$4,940,100.00 is a 1.86% increase.  
677

678 **Warrant Article -15 Budget:** Sandy Seaman made a motion to approve Article 15  
679 with the Operating Budget as \$4,940,100.00 and the Default Budget as  
680 \$4,813,665.00. Dennis Murphy 2nd the motion. All in Favor. No Opposed votes. No

681 Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen  
682 Accept/Recommend.

683 **Warrant Articles**

684 Lynn Gainty noted the following, the total vote count is 12 unless otherwise noted.

685 Warrant Article -16 Tax Collector 1 ½%: Gary Finerty made a motion to accept  
686 Article16. Sandy Seaman 2nd the motion. 10 in Favor. 2 Opposed votes. No  
687 Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen  
688 Accepts/Recommends.

689 Warrant Article -17 Fire Apparatus Capital Reserve: Mary Fidler made a motion to  
690 accept Article17. Gary Finerty 2nd the motion. 11 in Favor. No Opposed votes. 1  
691 Abstained vote. Motion to Accept/Recommend is Carried. Board of Selectmen  
692 Accepts/Recommends.

693 Warrant Article -18 Highway Dept. Capital Reserve: Judy Oljey made a motion to  
694 accept Article18. Gary Finerty 2nd the motion. 12 in Favor. No Opposed votes. No  
695 Abstained votes. Motion to Accept/Recommend is Carried. Board of Selectmen  
696 Accepts/Recommends.

697 Warrant Article - 19 Town Bldg. Maint. Capital Reserve: Sandy Seaman made a  
698 motion to accept Article19. Judy Oljey 2nd the motion. 12 in Favor. No Opposed  
699 votes. No Abstained votes. Motion to Accept/Recommend is Carried. Board of  
700 Selectmen Accepts/Recommends.

701 Warrant Article - 20 Full Time Highway Dept. Worker: Dennis Murphy made a  
702 motion to accept Article 20. John Marzilli 2nd the motion. 11 in Favor. 1 Opposed  
703 vote. No Abstained votes. Motion to Accept/Recommend is Carried. Board of  
704 Selectmen Accepts/Recommends.

705 Warrant Article - 21 Playground Equipment: Ed Conant made a motion to accept  
706 Article 21. Carla Crane 2nd the motion. 4 in Favor. 8 Opposed votes. No Abstained  
707 votes. Motion Failed to Accept/Recommend, this is not recommended by Budget  
708 Committee. Board of Selectmen Accepts/Recommend.

709 Peter Broderick made a motion to reconsider the vote after further discussion.  
710 Judy Oljey 2nd the motion. Peter Broderick stated that the insurance company  
711 may require that the existing structure be removed, leaving the Recreation Center  
712 with nothing. Gary Finerty stated that the structure would only be accessible to  
713 key owners. Mark Heitz stated that it would be accessible to anyone that wanted  
714 to use it. Judy Oljey stated that \$35,000.00 is a considerable amount for a  
715 program that use is 10 months a year. Lynn Gainty stated that fundraisers were  
716 once organized for things such as this, now the taxpayers get the bill. Ed Conant  
717 clarified the procedure for a revote stating that “the motion to reconsider must  
718 come from the prevailing side of the order”. Motion died.

719 Warrant Article - 22 Community House: Carla Crane made a motion to accept  
720 Article 22. Sandy Seaman 2nd the motion. 11 in Favor. No Opposed votes. 1  
721 Abstained vote. Motion to Accept/Recommend is Carried. Board of Selectmen  
722 Accepts/Recommend.

723 Note: Sandy Seaman was excused from the meeting at this time. The vote count  
724 from this point forward will be 11.

725 Warrant Article - 23 Church on the Plains: Ed Conant expressed is opposition to  
726 this Warrant Article. There was discussion regarding the Town’s Direct Benefit and

727 the DRA's possible ruling on the Article. Carol Croteau stated that the Warrant  
728 Articles are being reviewed by the DRA and can be sent back after the vote. Gary  
729 Finerty stated that the money could be raised by fundraising and rental fees. Judy  
730 Oljey stated that this is already practiced and funds are used for repairs in  
731 addition to the amounts requested. Judy also noted that she wants to support the  
732 Article but cannot if there is no return to the town.  
733 Dennis Murphy made a motion to accept Article 23. Judy Oljey 2nd the motion. 7  
734 in Favor. 3 Opposed vote. 1 Abstained vote. Motion to Accept/Recommend is  
735 Carried. Board of Selectmen Do Not Accept/Recommend.  
736 Warrant Article - 24 Vic Geary: Gary Finerty stated that he would like more  
737 information regarding services provided to Kingston. Carla Crane stated that she  
738 would research that. Peter Broderick made a motion to accept Article 24. Carol  
739 Croteau 2nd the motion. 7 in Favor. 4 Opposed votes. No Abstained votes. Motion  
740 Carried to Accept/Recommend. Board of Selectmen Accepts/Recommend.  
741 Warrant Article - 25 Casa: Gary Finerty made a motion to accept Article 25. Carol  
742 Croteau 2nd the motion. 11 in Favor. No Opposed votes. No Abstained votes.  
743 Motion Carried to Accept/Recommend. Board of Selectmen Accepts/Recommends.  
744 Warrant Article - 26 Land Acquisition Capital Reserve: Judy Oljey made a motion  
745 to accept Article 26. Carla Crane 2nd the motion. 5 in Favor. 6 Opposed votes. No  
746 Abstained votes. Motion Failed/KMBC Do Not Recommend. Board of Selectmen  
747 Accepts/Recommends.  
748 Warrant Article - 27 Milfoil Treatment: Judy Oljey spoke in support of the Article.  
749 Peter Broderick stated that waterfront property owners are being affected and  
750 that it could affect taxable income. John Marzilli asked who is responsible for the  
751 Milfoil treatment. Mark Heitz stated that it is primarily supported by the residents  
752 at Pow Wow Pond. Peter Broderick stated that the group often presents at the  
753 Deliberative Session. Lynn Gainty asked that Ed Conant reach out to Conservation  
754 and encourage their attendance. There was discussion regarding what is being  
755 done for treatment and the progress the treatments have had.  
756 Judy Oljey made a motion to accept Article 27. Ed Conant 2nd the motion. 9 in  
757 Favor. 2 Opposed votes. No Abstained votes. Motion to Accept/Recommend  
758 Carried. Board of Selectmen Accepts/Recommends.  
759 Warrant Article - 28 Paving: Judy Oljey asked if Rich St. Hillaire would be able to  
760 pave the Town's piece of the parcel. Peter Broderick stated that he could.  
761 Ed Conant made a motion to not accept Article 28. Mary Fidler 2nd the motion. 11  
762 in Favor. No Opposed votes. No Abstained votes. Motion, to Not Accept/Not  
763 Recommend, Carried. Board of Selectmen Do Not Accept/Recommend.  
764 Warrant Article - 29 Bandstand: Not a voting warrant article, however Board of  
765 Selectmen Accept/Recommend.  
766 Warrant Article - 30 Trustees of the Trust Fund: Ed Conant made a motion to  
767 accept Article 30. Gary Finerty 2<sup>nd</sup> the motion. 11 in Favor. No Opposed votes.  
768 No Abstained votes. Motion to Accept/Recommend, Carried. Board of Selectmen  
769 Accept/Recommend.  
770 Warrant Article - 31 Fireworks: Not a voting warrant article, however Board of  
771 Selectmen Do Not Accept/Recommend.  
772

773 Lynn Gainty noted the Warrant Articles total \$720,150.00

774

775 Ed Conant made a motion to adjourn the Public Hearing. Mary Fidler 2nd the  
776 motion. All in Favor. No Opposed votes. No Abstained votes. Motion Carried. Public  
777 Hearing adjourned at 4:36.

778

779 **6. NEXT MEETING**

780 Next meeting is the Deliberative Session, held on Saturday January 31, 2015 at  
781 9:00 AM at the Town Hall.

782

783 **7. ADJOURNMENT**

784 Gary Finerty made a motion to adjourn the Kingston Municipal Budget Committee  
785 meeting. Carol Croteau 2nd the motion. All in Favor. No Opposed votes. No  
786 Abstained votes. Motion Carried. Meeting adjourned at 4:38.