

**TOWN OF KINGSTON, NEW HAMPSHIRE
MUNICIPAL BUDGET COMMITTEE
PUBLIC HEARING OF THE OPERATING BUDGET
January 7, 2018
DRAFT MINUTES**

1. CALL TO ORDER/ POSTINGS

Chair Rick Edelman called the meeting to order at 1:33 PM.

2. ATTENDANCE

Present:

Rick Edelman, Carol Croteau, Sandy Seaman, Larry Heath, Ed Conant, Charles Hart, Mary Fidler, Gary Finerty, Sandi Rogers-Osterloh, Stanley Shalett

Board of Selectman: George Korn, Peter Broderick, Mark Heitz

Absent:

Lindsey Cunningham excused.

3. APPROVAL OF MINUTES

Rick Edelman stated that he will be receiving December 10, 2017 and will have them for approval for the January 13, 2018. He stated that Adrienne sent the minutes to the Kingston Town Clerks Office.

4. New Business

Ed Conant read the totals of the each budget for each department

Sandy Seaman took a Bye on Cemeteries. She asked Brad Maxwell to come today to discuss this department. Mr Maxwell explained that often work is not done at the cemetery because there is only one headstone repair person and he had a major job to do and was not able to get to our cemeteries. He stated that the lack of spending on the lines discussed yesterday is not accurate. Expenditures are occurring. He stated that the "Mowing" line should include Contracted

38 Services. Mr Maxwell stated that they also have a computer company
39 updating the site to include another cemetery for family searches,
40 called On-line Mapping. He stated that 3 cemeteries have On Line
41 Mapping and there is one more cemetery to map. He stated that there
42 is an outstanding bill for \$2800 for this work. This work is being done
43 by Boston Computer. It was not that that amount was not encumbered.

44
45 Mr Maxwell stated that there is work scheduled for the North Road
46 cemetery, a gate and fence installation, tree removal and tree
47 trimming of the back of the cemetery to expand that area.

48
49 Line edits to the "Mowing" line were made to include Contracted
50 Services in parentheses. Mr Maxwell stated that other than mowing
51 the other largest expense is spring and fall clean-up.

52
53 Ed Conant continued to read the budget totals.

54
55 Mark Heitz took a Bye at Other General Government, he told Peter
56 Broderick of the change in the salary lines moving it from the
57 Executive department, Town Cable Channel line to the Other General
58 Government department Cable Operation Salary. Peter Broderick
59 stated that he forgot about this line, and agreed that this would be a
60 better department line to put the cable salaries as discussed.

61
62 Action: Will need to change the Executive department Town Cable
63 Channel Line at the next KMBC meeting, Saturday, January 13, 2018.

64
65 Ed Conant continue to read budget total lines.

66
67 Sandy Seaman asked for a Bye for Heritage Commission. Ms Seaman
68 referred to an email she received and distributed to the members from
69 Debra Powers. Ms Powers, in her email, hoped to reopen the Heritage
70 Commission request for \$4800 for signs. It was stated that this will be
71 revisited at KMBC next meeting on January 13, 2018.

72
73 At this time, Leslie Hume who was in the audience was recognized to
74 discuss the camera for the Historical Museum. Ms Hume stated that
75 their research on a new camera indicated that Canon no longer made
76 the camera they have, but that can get a refurbished one just like the

one they have now; which is what they prefer. She said she will work with the Friends of the Historical Museum, and Lynn Gainty and the 325 Anniversary Committee for funding for the camera.

Ms Hume also discussed the Cable TV project to upgrade the equipment. She stated that Peter gives us money, that he has a fund to update the equipment. It was asked what was upgraded when the town spent \$60,000 a couple of years ago. Ms Hume stated that the cameras were upgraded, but not all the equipment was updated. She stated that our Cable Channel has gone "Black." They have a service company come in to troubleshoot the equipment. The company is AV, Access Video out of Manchester, NH. Peter Broderick stated that he wants to make sure that it is not an equipment failure before calling Comcast to tell them it is an issue on their side.

Ms Hume continued that some of the money will be used to have AV train people to use the equipment.

Sandy Seaman stated that she was given the locations of the signs from the Heritage Commission: 2 on RTE 111, 3 on RTE 125, 2 on RTE 107, 1 on Main Street, 1 Museum sign

Ed Conant continued to read the budget totals lines.

Lynn Gainty reviewed Revenue actuals for 2017, and inputted forecasts for 2018:

	2017 Actual	2018 Forecast
3120- Land Use Changes Taxes	41,163	41,000
3185- Yield Taxes (Timber)	1,210	1,200
3187- Excavation & Gravel	2,336	100
3190- Interest & Penalties	110,063	100,000
3210- Business Licenses & Permits	155	150
3220- Motor Vehicle Permits	1,326,238	1,100,000
3290- Building Permits	64,329	45,000
3319- Other Federal Grants & Reimb	0	0
3352- Meals & Rooms Tax Distribution	312,840	300,000
3353- Highways Block Grant	171,414	173,179
3356- State & Fed Forest Land Reimb	29	25

116	3359- Other State Grants & Reimb	26,982	24,000
117	3379- Other Governments	31,954	0
118	3401- Department Revenues	201,199	200,000
119	3501- Sale of Town Property	183,508	70,000
120	3502- Interest On Investments	6,169	2,000
121	3503- Rent of Town Property	400	0
122	3506- Insurance Dividends & Reimb	5,576	0
123	3509- Other Miscellaneous Sources	125,793	0
124	3915- Transfers From Capital Reserve	35,780	0
125	3916- Transfers From Trust and Agency	7,468	5,000
126	Total	2,709,938	2,114,654

127

128 Per Lynn we will vote on Revenues next week.

129

130 Sandy Seaman asked about changing the Public Hearing meeting time
 131 for next year's Public Hearing? She asked if it could be later in the
 132 day? A short discussion followed, no motions made.

133

134 Ed Conant made a motion to adjourn, second by Sandy Seaman.

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136 Yeas: 12 Nays: 0 Abst: 0

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138 Meeting Adjourned at 2:28 pm.

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