

# Fire Station Building Committee Minutes

## July 11, 2018

### 1. Call to Order at 6:04pm

Attendance:, Brian Gallant, George Korn, Evelyn Nathan, Mark Furlong, Bill Bixby, Richard St.Hilaire, William Sullivan, Bill Seaman, Chuck Hart  
Mike Lytle Excused  
Kent walker arrived 6:32

### 2. Old Business

- a. Approve Minutes from June 20, 2018. A motion made by Rich St.Hilaire and 2nd by Brian Gallant, vote passed, puna.
- b. Mission Statement- discussion of going to selectman meeting, they had no comments.

### 3. New Business

- a. Site Selection Rating Committee did not meet. Rich St.Hilaire suggested next Wednesday during the day, time to be determined. Bill Bixby stated he sent something out but received no replies.
- b. Sub-Committees Reports:
  - i. Site Selection Sub-Committee report Rich St.Hilaire made a motion to go non public to talk about lot selection Brian Gallant second. Per RSA reference for the nonpublic session is RSA 91 A:3 II (d). Roll call was taken: Bill Seaman "yes", Kent Walker "yes", Brian Gallant "yes", Chuck Hart "yes", William Sullivan "yes", Rich St.Hilaire "yes", George Korn "yes", Evelyn Nathan "yes", Bill Bixby "yes", Mark Furlong "yes".

*Rich St.Hilaire made a motion to come out of non public, George Korn 2nd Roll Call taken Bill Seaman "yes", Kent Walker "yes", Brian Gallant "yes", Chuck Hart "yes", William Sullivan "yes", Rich St.Hilaire "yes", George Korn "yes", Evelyn Nathan "yes", Bill Bixby "yes", Mark Furlong "yes" @6:58*

- ii. Specification and Design: has not met

iii. Communications: Bill Bixby stated they thought there should be hard copies of minutes available and possibly some signage of where to look. Also should be posted in the paper. Just putting links on FB as to where to find the information is not good constant communication. Add a frequently asked question section to the website. Also keep the different organizations in the loop. Also thought that someone from each subcommittee should go to the selectman meetings when there is something to pass along.

iv. Finance: Meeting tomorrow 7pm in the kitchen of the town hall

Project Delivery Method: How will we bring the information forward to the public. Design bid vs design build. How do we go about learning about these two approaches, and to know which to pick. Mark has a contact to come in and discuss the options. Kent also has a contact. Mark thinks we should have SMP at the next meeting.

CIP: Bill Seaman needs to put a new number and date for the Fire Station to the CIP plan.

#### **4. Agenda Items for Next Meeting**

SMP

CIP

Sub- Committee

Rating System

#### **5. Set next meeting date**

July 24 @6pm

August 16 @6pm

6. Adjourn motion made by Rich St Hilaire and 2nd by Bill Bixby, vote passes, puna @ 8:16pm.