

# **Town of Kingston, NH**

## **Fire Station Building Committee**

### **MINUTES**

Meeting of January 2, 2019, 6:00 pm

Kingston Fire Station

1. Call to Order: meeting called to order at 6:05 pm by Chair Mark Furlong
  - a. Present: Muriel Ingalls, Evy Nathan, Chuck Hart, Brian Gallant, Richard St. Hilaire, Kent Walker, William Sullivan
  - b. Excused: Bill Seaman, Andrew Berridge, Bill Bixby, George Korn, Kevin St. James
2. Old Business
  - a. Approve Minutes from December 19, 2018: motion made to accept minutes from December 19<sup>th</sup> by Richard St. Hilaire, second by Brian Gallant. Motion passed unanimously with abstentions by Muriel Ingalls, William Sullivan, Evy Nathan.
  - b. Potential expanded site at 148 Main St
    - i. Site plan concepts from SMP Architecture review: reviewed the information provided by SMP from the last meeting as several members were absent; discussed what will be presented to Board of Selectmen.

Rich St. Hilaire and Brian Gallant left at 6:15 pm to respond to an ambulance call.
    - ii. Budget for 2019 planning work: no new information has been received due to holiday schedules.
  - c. Warrant Article
    - i. review feedback from DRA on draft warrant article: Chuck Hart sent our draft warrant article to DRA for review and input; they recommended one change, include the amount to be withdrawn from the capital reserve fund

Rich St. Hilaire and Brian Gallant returned at 6:50 pm.
    - ii. finalize warrant article to send to Board of Selectmen: there was discussion about the draft warrant article and several suggestions for changes; Motion by Richard St. Hilaire and second by Chuck Hart to approve the revised warrant article to send to the Board of Selectmen for inclusion on the 2019 warrant. PUNA.

- d. Preliminary Project Estimate: due to holiday schedules no new information has been received about this topic; the committee discussed the importance of having an estimate before Deliberative Session.
  - e. Public Presentations of Project Information
    - i. Presentation to Board of Selectmen Jan 7, 2019 7 pm: the committee discussed the planned meeting with the Board of Selectmen to present the 3D design concept for a new fire station and to finalize the warrant article to be sponsored by the Board of Selectmen. All committee members are encouraged to attend.
3. New Business
- a. Sub-committees Reports: none
    - i. Site Selection
    - ii. Specification and Design
    - iii. Communications
    - iv. Finance
4. Agenda Items for Next Meeting
- a. Review of meeting with Board of Selectmen
  - b. Discussion of presentation to Budget Committee
  - c. Project Estimate
5. Set next meeting date: next meeting is scheduled for Wednesday, January 9, 2019 at 6 pm at the Fire Station.
6. Adjourn: motion to adjourn made by Muriel Ingalls and seconded by Evy Nathan. PUNA, meeting adjourned at 7:15 pm.