

# Fire Station Building Committee Design and Specification Sub-Committee Minutes April 9, 2019

Attendance: Kent Walker, Mark Furlong, Brian Gallant, Bill Seaman

Excused: Rich St. Hilaire

Guests: William Sullivan, Chuck Hart Public: Thomas Wintersnitz

1. Call to Order 7:34 am
2. Old Business
  - a. Elect Chairperson: moved by Brian Gallant, second by Mark Furlong to elect Kent Walker as chairperson. PUNA.
  - b. Approve minutes of November 26, 2018 motion by Brian Gallant, second by Mark Furlong, PUNA.
3. New Business
  - a. Update on land acquisition process and costs: Chuck Hart was invited to join the meeting to provide an update on the work he has been doing obtaining proposals for work needed to acquire the adjacent parcel and the land swap. At the request of the Board of Selectmen, Mr Hart acting on behalf of the Fire Station Building Committee is obtaining price quotes for survey work, site plan creation and geotechnical engineering. At this point several proposals have been received and some are still expected. There was a brief discussion of the costs being proposed relative to the funds allocated by the warrant article and funds available through impact fees. Once all proposals are received, they will be presented to the full Committee prior to bringing to Board of Selectmen for approval. Mr. Hart and Chief Seaman have also met with Sumner Kalman (Town Counsel) to begin the preparation of the legal documents for the land acquisition.
  - b. Discuss scope of work for SMP, next steps: there was a discussion about the proposals received from SMP and scope of work. Kent Walker will go back to SMP to get them to revise their latest proposal to include the Construction Manager selection process, budget development, some public meetings and more limited design work than they included in their last proposal.
  - c. Fire suppression requirements: Chief Seaman wanted to bring this topic up for the Committee to discuss. Current plan is to tie into the existing water supply for fire suppression that is located on the Sanborn Seminary campus and serves the

Sanborn Seminary campus, Nichols Library, Town Hall and Congregational Church. Mr. St. Hilaire had suggested to the Chief that we may want to consider including the costs to create a new water supply in this project (rough estimate of costs are \$ 150,000). After a brief discussion the consensus of the committee was to stick to the original plan for fire suppression water supply.

- d. Monitoring wells (location, impact of new building, etc.): Chief Seaman brought up the issue of the groundwater monitoring wells. Several of these wells are located within the footprint of the proposed new fire station. Chief Seaman spoke with a representative of Stantec who is contracted by the Town for the monitoring work; the representative indicated that some wells could be either decommissioned or moved depending on what is needed at that point in time. Work for either option would require services of a well drilling company.
- 4. Agenda Items for Next Meeting
    - a. Review proposals (survey, site plan, Geotech)
    - b. SMP scope of work
  - 5. Set next meeting date: next meeting will be scheduled once all proposals have been received
  - 6. Adjourn: meeting was adjourned at 8:40 am.