

Town of Kingston, NH

Fire Station Building Committee

MINUTES

Meeting of December 15, 2021 6:00 pm

Kingston Fire Station

1. Call to Order by Chair Mark Furlong at 6:03 pm; present are Kent Walker, Chief Graham Pellerin (phone), Rich St. Hilaire, Chuck Hart, Don Briggs and Mark Furlong. Excused: Andrew Berridge. Absent: Brian Gallant.
2. Old Business
 - a. Approve minutes of November 10, 2021: motion by Rich St. Hilaire to approve minutes as presented, second by Chuck Hart, motion passed unanimously (PUNA) by a roll call vote.
3. New Business
 - a. Cistern update: Kent Walker provided an update on the work to install the cistern for the fire suppression system; the site contractor ran into significant issues due to the high water level and the planned location of the cistern (adjacent to the building). A meeting was held with Chief Pellerin, Kent Walker, Rich St. Hilaire, Mark Viens (Mark Viens & Sons Excavating), Eric Cooper (Bauen Corp), Anthony Mento (SMP Architects) to discuss the issues encountered by Viens and possible solutions. Dennis Quintal (Civil Construction Management) and Jeff Murphy (SFC Engineering) were also consulted by phone. At the conclusion of the meeting, it was agreed by all that the planned location was no longer workable and that proceeding with this location would risk damage to the foundation of the building. A new location was chosen in the back corner of the lot which requires some reconstruction of the retention pond and additional piping to connect to the building. Viens proceeded with the installation but still had issues with the high water level which required renting additional equipment (crane, shoring system) and extra materials (pipe and fittings). The overall cost ended up exceeding what was budgeted by \$ 105,874. Working with Bauen Corp this amount was reduced by \$ 30,000 (reserve for overage in their budget) plus \$ 30,230 of costs that Bauen identified that will not be incurred in the project. This leaves the total overage at \$ 44,644 which needs to be funded since the construction contingency has been depleted. Kent suggested the Committee approve this expenditure from the Owner's contingency. Motion was made by Rich St. Hilaire to approve \$ 44,644 from the Owner's contingency to fund the overage on the installation of the cistern, second by Don Briggs. There was a discussion by the Committee with regards to the fact that the Owner's contingency has not been used much and still has a good balance, that there should not be too many surprises going forward and that the cistern installation was expected to be challenging and that it's good to be done with that part of the project. After discussion a vote was held with a roll call vote and it passed unanimously.
 - b. Construction Update: Kent Walker provided an update on construction; things continue to move along well; paving is being done (first coat) but final coat and concrete aprons will not be done until spring; sheet rock installation is proceeding in the admin section of the building and is close to completion; septic system will be installed within the next couple of weeks and light poles will be placed. Building is relatively weather tight and the admin side is being heated with temporary heaters. The bays have been fitted with temporary plywood doors and that section will be heated soon. Installation of the siding

should commence within the next few weeks. The building is in good shape to move to the inside work for the winter.

- c. Budget – Overview: Kent Walker provided an overview of the budget; the construction budget is on budget and Jeff Parks from Bauen Corp believes that this will continue on track going forward. For the Owner's budget many line items have not been spent yet but Kent and Chief Pellerin have been working on filling in some of the details with regard to items needing to be purchased including furniture, computers, radios, etc. More work needs to be done on this part of the budget early in the new year.
4. Adjourn: motion to adjourn by Rich St. Hilaire, second by Chuck Hart; PUNA; meeting adjourned at 6:46 pm