

# Town of Kingston, NH

## Fire Station Building Committee

### MINUTES

Meeting of January 26, 2022 6:00 pm

Kingston Fire Station

1. Call to Order at 6:07 pm by Chair Mark Furlong. Present are Chief Graham Pellerin, Kent Walker, Brian Gallant, Chuck Hart, Andrew Berridge and Mark Furlong. Excused: Don Briggs, Rich St. Hilaire.
2. Old Business
  - a. Approve minutes of January 5, 2022: motion by Graham, second by Kent to approve minutes as written; Passed unanimously (PUNA) with one abstention (Chuck Hart).
3. New Business
  - a. Construction Update: Chief Pellerin provided the Committee with an update on construction progress; siding work has resumed after a short work stoppage by the sub-contractor; Bauen has brought in some carpenters to help install the fascia boards; ceiling grids are being installed and lights placed in the grids in the admin section; most of the first coat of paint has been completed in the admin section. Much work has shifted to the apparatus bays with blown-in insulation completed and sheetrock/dragonboard is being installed. Overall progress has been good and no unexpected issues or problems. Also Kent and Graham worked on getting appliances on order and were able to get some extra discounts at Lowes but also explained that a different stove will need to be selected due to lack of supply of the 36" stove that was originally selected.
  - b. Budget Update: Mark Furlong provided a budget overview for the entire budget with most of the discussion focused on the owner's budget. He explained that we are at the point in the project where we need to be ordering items to fit out the new building and tracking this part of the budget more closely going forward will allow us to make good decisions. He also pointed out that there is about \$ 107k that was in the original budget developed that was not allocated as last minute changes were made (some items were removed from construction budget but not added to owner's budget). He recommended that this amount be allocated to items that were not budgeted properly including utility relocation, potable water well and radio/communications equipment. His overall summary was that we are on budget and that we still have a healthy owner's contingency if unexpected items arise.

Graham left the meeting at 7:10 pm due to a personal issue.
  - c. Review/approve items to be purchased: Kent Walker asked Brian Gallant to review the work he has done on identifying furniture. Brian presented literature from several manufactures for beds, dressers, etc for the bunk rooms with some feedback from department members on what they liked and didn't like (favored wood over metal). Motion by Kent to approve up to \$ 9000 for furniture (beds, dressers, mattresses, etc.) for the bunk rooms, second by Andrew, PUNA.
  - d. Motion was made by Brian to accept recommendation from Mark Furlong to allocate \$ 107,505 into our Recommended Budget for the following items Utility line relocation (\$26,351), Potable water filtration

system (\$15,000), radios (\$30,969), antennas (\$22,665), speakers/alerting system (\$12,520, partial), second by Kent, motion carried PUNA.

4. Adjourn: meeting was adjourned at 7:23 pm.