

Town of Kingston, NH

Fire Station Building Committee

MINUTES

Meeting of February 16, 2022 6:00 pm

Kingston Fire Station

1. Call to Order by Chairman Mark Furlong at 6:01 pm. Present are Chief Graham Pellerin, Andrew Berridge, Kent Walker, Chuck Hart, Brian Gallant and Mark Furlong. Excused: Don Briggs and Rich St. Hilaire.
2. Old Business
 - a. Approve minutes of January 26, 2022; motion by Kent to approve the minutes as written, seconded by Andrew, motion passed unanimously (PUNA).
3. New Business
 - a. Construction Update: Chief Pellerin provided an update on the construction activities; construction is progressing as expected with much more progress on the apparatus bay side of the building including installation of the large ceiling fans, installation of the Modine heaters and completion of the sheetrock and dragonboard installation. There was a meeting recently with several of the subcontractors to review details of the fire pump and associated equipment. During this meeting a gap in responsibilities was identified; since this part of the project belongs to the Town, there were some details that were not addressed by the engineers and there is not sufficient power in the fire pump room. This will need to be addressed by a change order.

Brian had to leave on a fire call at 6:17 pm.

Further work is being planned for the temporary installation of a propane tank by Irving and the permanent installation is still pending scheduling. Graham has been in contact with utilities including Unil and Comcast to get the utilities installed to the new building. Work is also progressing on the admin side of the building with ceiling grid installation nearly complete, some ceiling tiles have been installed, lights have been installed in the ceilings and on walls, etc.

Graham made a motion to approve a change order for \$ 4450 to install a subpanel in the fire pump room using funds from the owner's contingency, seconded by Andrew. There was some discussion about the amount of this change order; both Graham and Kent explained the steps that they asked Eric (Bauen Corp) to go through to obtain an additional quote for this work. After discussion a vote was taken and it passed unanimously.
 - b. Budget Review: Mark Furlong explained that Chief Pellerin requested that we add this item to the agenda since we are at the point in the project where we need to monitor expenditures more carefully. This is especially true as we approve the items to furnish the new station. Mark explained that he had received the most recent report from Cindy Kennerson and that there were not too many changes. He

will update the budget spreadsheet with any further approvals from tonight but as of right now we are still on budget with a good balance in the owner's contingency.

- c. Review/approve items to be purchased: Kent Walker described three proposals that he had obtained for gym equipment including a stair stepper, elliptical trainer, recumbent bike, treadmill and free weights. All of this equipment is commercial grade equipment with good warranties and all proposals include delivery and setup. Kent is recommending the proposal from Precision Fitness Equipment, Manchester, NH for \$ 22,607; this was the lowest of the three quotes and includes all equipment that is needed. Motion by Kent to approve \$ 22,607 for the gym equipment, seconded by Chuck, PUNA.

Graham received a quote from IPS for the lockers needed for the gear room. Current plan is to provide for 33 lockers based on the number of current members of the department (full time, per diem and call). Graham made a motion to approve up to \$ 12,000 for this purchase, seconded by Chuck, PUNA.

Brian returned from the call at 7:08 pm

Brian continued the discussion on the day room furniture from the last meeting. He is still working on getting feedback from department members on preferences but has done enough research and obtained several quotes that puts this furniture in the \$ 5000 to \$ 6000 range. Motion by Brian to approve up to \$ 6000 for day room furniture, seconded by Graham, PUNA.

4. Adjourn: motion to adjourn by Andrew, seconded by Graham; PUNA; meeting adjourned at 7:25 pm.