

# Town of Kingston, NH

## Fire Station Building Committee

### MINUTES

Meeting of October 7, 2020, 6:00 pm

Kingston Town Hall

1. Call to Order by Chairman Mark Furlong at 6:04 pm.

Present are Kent Walker, Rich St. Hilaire, Brian Gallant, Graham Pellerin, Chuck Hart, Mark Furlong, Andrew Berridge.

Absent: Don Briggs, Tom Roughan

2. Old Business

- a. Approve Minutes from September 2, 2020: motion by Rich St. Hilaire to approve minutes, second by Kent Walker, PUNA.

3. New Business

- a. update on site activity: Chief Pellerin and Mr. St. Hilaire gave an update on progress with the site; the pole relocation project is nearly finished and except for the power to the house at 4 Rockrimmon, the work should be completed within the next few weeks. Tree removal has resumed once the wires were out of the way with the Highway Dept doing the work. Removal of the house is still being investigated for burning but permits are not being readily issued for these types of projects currently; we may need to demo the house and remove the debris. A decision will be made on this soon and it is expected that the removal will be completed by the end of November to clear the way for work to begin in the spring. Mr. St. Hilaire mentioned that he does not have the proper equipment to break up the foundation slab and we will need to contract a contractor to perform this work; he has been in contact with a local contractor capable of performing the work.
  - b. update on fire protection engineering design work: Mr. Walker provided an update on the design work underway by Fernandez Associates; they are progressing with the work, have been communicating with SMP on some of the details but have been waiting on some final information on the pump specifications. Work is estimated to be about 50-60% complete and should be completed within the next several weeks.
  - c. update on SMP design progress: Mr. Walker reported that SMP and their engineering team are also making good progress with the mechanical, electrical and structural engineers approaching 80% completion with their design work. Dennis Quintal is also approaching completion with the site plan which is estimated at about 80% completion. SMP is progressing with their design and detail work as well and expects to have biddable documents ready sometime in November. Chief Pellerin also mentioned that he has been in contact with representatives from Seabrook Station with respect to moving the pole and siren as well as funding some of the equipment for the EOC (Emergency Operations Center); he has meetings scheduled with representatives from Seabrook station and the State of NH to further develop these plans. There was also a discussion about the requirements for the well and there have been some discussions with local well contractors about the type of well needed (shallow or drilled), water flow requirements, potential contaminants, etc. Brian Gallant will contact one of the local contractors to get further information as this decision needs to be made to finalize the site plan.

- d. Next Steps: Mr. Furlong brought up the following items for discussion:
  - i. Discuss future meeting dates/topics with SMP & Bauen
    - 1. Final design (SMP): we will need to have a meeting with SMP in the November timeframe for them to present their final design; Kent will work on getting this scheduled.
    - 2. Bid package (Bauen): after Bauen receives biddable drawings from SMP they will put together a bid package and a meeting to review that before it goes out to bid will be needed; also Bauen will be establish the Guaranteed Maximum Price (GMP) as part of that exercise and we will meet to review that before presenting to the Board of Selectmen. Kent Walker will be checking with Jeff Parks at Bauen with respect for timeframe on these meetings (Nov/Dec estimated).
    - 3. Project Schedule (SMP & Bauen): we will also need a meeting with the whole project team to discuss the project schedule; date of this meeting TBD.
  - ii. Discuss need for new subcommittee's: brief discussion about need for any additional subcommittee's and the consensus is that none are needed at this point in time.
  - iii. Discuss process for handling items in owner's budget: there are quite a few items in the owner's budget that will require some work to decide on what is needed, identify potential vendors, write bid specs, etc. Kent Walker did clarify with Anthony Mento of SMP that this is the responsibility of the Committee acting on behalf of the owner. Chief Pellerin and Kent Walker have been working on some items that require coordination with the construction (door access control) and further details will be brought forward at a future meeting.
- 4. Agenda Items for Next Meeting: discussion of water well type, requirements, etc.
- 5. Set next meeting date: October 21<sup>st</sup> at 6 pm.
- 6. Adjourn: motion to adjourn by Brian Gallant, second by Kent Walker, PUNA; meeting adjourned at 7:20 pm.

OTHER BUSINESS AS NEEDED  
MEETINGS ARE SUBJECT TO CHANGE OR CANCELLATION