

Town of Kingston, NH

Fire Station Building Committee

MINUTES

Meeting of April 7, 2021 7:00 pm

1. Call to Order: meeting was called to order at 7:01 pm by Chair Mark Furlong who made a statement about the need to hold this meeting virtually due to the emergency created by the ongoing pandemic and as allowed by NH executive order. Meeting was held using Microsoft Teams and a link was provided to the public if they wished to attend the meeting. Attendance was taken by roll call with the following present: Mark Furlong, Chuck Hart, Chief Graham Pellerin, Don Briggs, Brian Gallant, Kent Walker, Andrew Berridge. Absent: Rich St. Hilaire, Tom Roughan.
2. Old Business
 - a. Approve minutes: motion by Graham Pellerin to approve minutes of Oct 21, 2020, Feb 17, 2021 and Mar 10, 2021, second by Chuck Hart. Passed unanimously by roll call vote.
3. New Business
 - a. **Door Access Control System:** Kent Walker reviewed the work that had been done by a few members of the Fire Dept to solicit bids for the door access control system and explained the importance of selecting a vendor now so that the door frames can be ordered correctly to accommodate the system chosen and avoid extra expenses at time of installation. Four proposals were received from Stellar Networks \$ 39,612.19, Johnson Controls \$ 30,355.00, One Source \$ 25,259.00 and Pelmac \$ 23,867.00. Kent, Chief Pellerin, Rich St. Hilaire and Brian Gallant reviewed all proposals and felt that the two high bids were out of the discussion and focused on the two low bids (One Source, Pelmac). Both of these are similar without using proprietary equipment and recommendation was made by Kent Walker to select Pelmac. Motion by Brian, second by Graham to approve the recommendation. Passed unanimously by roll call vote.
 - b. **Groundbreaking Ceremony:** Chuck Hart and Chief Pellerin provided an update on the planning for the groundbreaking ceremony to be held April 17, 2021 at 11:00 am. A tent will be erected if the weather is inclement, local elected officials, past fire chiefs, etc have been invited.
 - c. **Reimbursements/Grants:** Chief Pellerin updated the Committee on a series of meetings he has had with representatives of Seabrook Station and the NH Department of Homeland Security regarding funding for parts of the generator and the Emergency Operations Center for the new Fire Station. Seabrook Station will provide up to \$ 25,000 towards the generator and NH Homeland Security will provide up to \$ 130,000 towards furnishings and equipment for the Emergency Operations Center. Graham will continue to work on the details that are needed to finish the grant applications and will keep the Committee informed with his progress.
 - d. **Materials Testing RFP:** with the site work commencing it is necessary to have a materials testing company in place to test material that is brought to the site to confirm adherence to the specifications. Kent Walker and Chief Pellerin have sent out an RFP for these services and the goal is to get this in place quickly to avoid any delays with the start of construction.

- e. **Reappointments:** Mark Furlong indicated to the Committee members that reappointment by the Board of Selectmen will be required and that he will be sending a request to Susan at the Selectmen's Office for the Board to approve the reappointments.

4. Adjourn: meeting was adjourned at 7:42 pm.