

**Envision Kingston II
Steering Committee**

May 12, 2016

The Chair called the meeting to order at 7:10 PM; there were no challenges to the validity of the meeting.

In attendance:

Deb Powers, Chair
Ernie Landry, Vice Chair
Virginia Morse

Ellie Alessio
Ellen Faulconer
Stacy Smoyer

MM&S to accept the minutes of 5/3/16 as presented. (Motion by Ms. Morse, second by Ms. Faulconer) Motion carries 4-0-2 with Ms. Faulconer and Ms. Smoyer abstaining.

Ms. Powers confirmed that the next meeting is next Thursday, May 19th at 7:00 at the Town Hall; she and other members of the Committee will be meeting with the Newton Selectmen on Tuesday at 7:00 PM; a request has been made to have some of the School Board in attendance. She added that if not possible, she and Ellie Alessio, at a minimum, will attend the School Board meeting on Wednesday. Ms. Alessio will contact Nancy Ross about the possibility of attending the Newton BOS meeting.

ADVERTISING: Ms. Powers noted that she and Ellie, Ernie and Glenn have met; they decided on a mailing list to get the letters out. The Committee reviewed the compiled list; Committee members volunteered to send hand-written notes for people on the list. The schedule was reviewed; the public listening session begins at 3:30; “stakeholders” would be invited to attend at 1:30; Ms. Powers will send invitations to stakeholders. Invitations will be sent to business owners in the Kingston Village area of the HDC; the envelopes to be hand-written; the Committee will not care if duplicates are sent. Ernie will get the list from the Selectmen’s office. An e-mail “blast” will be sent to all Committees and groups encouraging them to attend; “Envision Kingston” will be added to the return address on the letters; the letter will be printed on Heritage Commission stationery; Ms. Alessio and Mr. Landry will provide the letter and the letterhead format to Ms. Faulconer who will print out 200 copies of the brochure and the letter; Ms. Grant will be asked if she can help with addresses and/or any printing and mailing that is needed. Ms. Powers noted that two more “letters to the editor” need to be written; Ms. Alessio will contact Mr. Korn about writing a letter on behalf of the Board of Selectmen encouraging the townspeople to attend the event.

The Committee reviewed the Thursday night event, “Shift”; there has been no advertising of this; a separate press release for this workshop will be submitted to CTN noting that it is open to community members; Mr. Coppelman will be contacted to get information about this event to the CTN on Monday morning for good positioning for the upcoming edition.

Ms. Powers will send the "Shift" information to the committees so they can attend; the Fire Department Building Committee should attend if possible.

EVENT: Ms. Powers reviewed a discussion with Brian Stack; there are 15 students from the Key Club and National Honor Society willing to volunteer to help; Ms. Powers may need to meet with them to review things to do such as helping with sandwiches, giving directions.

Child care assistance created a possible liability issue so probably won't be provided. The Committee is still looking for someone to videotape on Saturday; the school will probably supply this. Ms. Powers stated that she had spoken with Mr. St. Hilaire about setting up the Town Hall for Thursday and Saturday; she will contact Robin at PlanNH to review where we are with the event. The Seminary will be open to walk through with PlanNH on Friday and has been okayed by the Kingston Fire Chief who will be there along with Steve Riley for the School facility.

FOOD: Ms. Morse reviewed her progress; she is still waiting for confirmation for Friday lunch time; "Rick's" will put the ingredients for the bag lunch (small bottles of water, part of an Italian sub, fruit and chips or granola) together with the committee providing the ingredients. She said that she expects to have the CT grill providing the breakfast for Saturday; Gerakas' (Kingston Pizza) providing lunch for Saturday; Liz Beebe (What's the Scoop) will provide a snack (ice cream) on Friday or Saturday; Rite Aid will either be providing supplies or a gift card; she has received gift cards from Hannaford and WalMart. The committee decided 100 bag lunches would probably be enough. Virginia Morse will see if the third graders or students at Bakie School want to help "decorate" the white lunch bags.

DISPLAYS/INFORMATION: The committee will make up a poster thanking the business contributors as "proud sponsors". Ms. Smoyer showed the Committee a historical map with color coding and associated activities and names that she had compiled and created; she will increase the size and provide it for the event.

Mr. Landry asked if the Articles of Agreement for the Sanborn Seminary would be available for the PlanNH group. Ms. Morse will check on getting this.

MM&S to adjourn at 9:00 PM. (Motion by Ms. Alessio, second by Ms. Faulconer) **PUNA**

Respectfully Submitted,
Ellen L. Faulconer