

**Kingston Heritage Commission
Public Meeting
August 23, 2018 Draft Minutes**

1. **Call to order:** Vice-Chairman Ernie Landry called the meeting to order at 7:07 p.m. in the Morse Room at the Kingston Community Library

Attendance (quorum satisfied)

Members:

Debra Powers, Chair - excused
Ernie Landry, Vice-Chair – present
Robert Bean - excused
Jane Christie, Alternate - present
Eileen Clifford, Alternate - present
George Korn, Representative from BOS - present
Holly Ouellette – present
Susan Prescott, Representative from HDC - present
Gail Ramsey - present
Jennifer Ramsey-Feoli, Alternate - absent
Elaine VanDyke, Alternate – present

Guests:

Walter Roy

Minutes Prepared by: Eileen Clifford

2. **Minutes from Previous Meetings:**

- Draft minutes from the June 28, 2018 meeting were accepted as amended with one vote abstaining. Motion was made by Holly and seconded by Elaine (who was voting for Debra)
- Draft minutes from the July 26, 2018 meeting were accepted as amended with one vote abstaining. Motion was made by Gail and seconded by Elaine (who was voting for Debra)

3. **Historic & Cultural Resources Chapter of Town of Kingston's Master Plan:**

- Final Version: Ernie Landry and Ellen Faulconer (Planning Board) continue to make minor edits (with no changes to the substance of the document as agreed upon when the Planning Board approved the chapter)
- Ernie is closing in on obtaining the matching hours towards the grant. Ernie asked if we could have our not-yet reported hours to him by Monday, August 27. To that end, Ernie will send an email with the dates the versions of the Chapter were made available and the dates of the subsequent public meetings

**Kingston Heritage Commission
Public Meeting
August 23, 2018 Draft Minutes**

4. Nicols Memorial Library and Museum Complex:

- The Board of Selectmen (BOS) gave permission for the HC to seek proposals for the masonry work to the “Nicols Memorial Library building”. The revised end date (for completion of the actual the masonry work) is the end of November, 2019. Susan sent out RFPs and also put a notice in the Union Leader Newspaper
- The sill work on the Grace Daily Barn / “Ell” is being done by two town employees, who are doing a fantastic job

5a. Envision Kingston Subcommittee Update on Town Hall Project to improve/increase the work space for the BOS (re: to better accommodate the increase in number of BOS members from three to five): see BOS comments below

5b. Envision Kingston Subcommittee Update on Lettering for Town Signs (“Welcome to Kingston”, etc): We continue to address getting lettering in the desired vintage font onto the surface of the forthcoming road-side signs.

Elaine, contact for the initial proposal which Natalie Marquis obtained from Creative Leap International for the lettering, reported that Natalie continues to look forward to hearing back from us re: our questions. Elaine asked that Natalie be contacted.

We now have a proposal from the Sign Making & Engraving Services Shop of the NH Department of Correction (DOC) Industries. This quote includes both the printing and the metal (aluminum) on which to put the lettering.

As not to further delay going forward with the signs, a motion was made by Gail and seconded by George, to give Debra Powers the authority to a) make the decision as to which proposal(s) to go with, and b) follow through by making the commitments/arrangement(s) with the vendors.

5c. Envision Kingston Subcommittee Update on Participation in Site Plan Review: In order for the HC to be in a better position to maintain/promote the Historical Perspective of the Town of Kingston, the HC has been added to the distribution list of site plans that might have an impact.

Of note: Glenn Greenwood (Circuit Rider Planner to the Town of Kingston) is looking for a document which was originally given to the Historic District Commission in conjunction with a defunct project (i.e. the Rite Aid Project) from years ago. The document in question contains material on the facades/buildings that were typical of the architecture present at different periods in Kingston’s history.

**Kingston Heritage Commission
Public Meeting
August 23, 2018 Draft Minutes**

6. Documentation: no updates

7. HC Budget for 2019:

Ernie presented the proposed budget that Debra drafted; our anticipated costs for the 325th Anniversary celebration are included under supplies. Ernie explained that the proposed budget is a starting point. This initial proposed budget is due shortly to the Board of Selectmen.

After a discussion, a motion (made by Holly and seconded by George) was passed to amend the budget with several changes, most notably the change to expand the requested amount for matching grants. As time goes on, we will be in a better position to identify the grants we will be working on in 2019.

It was confirmed that monies left in a budget at the end of the year are returned to the town to offset the next year's expenses. In 2018, expenses against the HC budget were offset by a number of generous donations; we cannot depend on similar donations going forward (a fact we may stress when promoting the proposed budget for 2019)

8. Capital Improvement Plan (CIP): While the CIP is under the Planning Board, the HC is responsible for four CIP items regarding the "Nicols Memorial Library building". A motion was made by Elaine (voting, etc. for Debra) and seconded by Holly to push out the time period for all phases of the four projects. Motion passed.

There will be a note made in the 2019 CIP that the HC will be adding a project regarding the basement of "Nicols Memorial Library building" for the 2020 CIP. We first need to better clarify the specific nature of this project.

9. Other Town Organizations:

Board of Selectmen (BOS): no action on the project to improve/increase the work space for the BOS

Sanborn Seminary Building Negotiating Committee: the negotiating process is winding down and the initial proposal is forthcoming

Historic District Commission: nothing significant to report

Historical Museum Committee:

- The committee was pleased with the turnout at Kingston Days. Visits to the Museum Complex doubled and interviews to obtain oral histories were held in a camper donated for the event by Campers Inn.

Kingston Heritage Commission
Public Meeting
August 23, 2018 Draft Minutes

9. Other Town Organizations - Historical Museum Committee continued:

- The current Sanborn High School donated documents and a variety of memorabilia from the “old” Sanborn High School to the museum. The Museum Committee is seeking funding from the Sanborn Seminary Trustees to catalog the material and to make these treasures more accessible for viewing by the public.

10. Other Business:

- **Education:** Andrew Cushing is giving a class on August 29 from 1:00 pm to 2:30, at the Granite State College in Concord. The class is entitled *Historic Preservation in NH: Re-Imagining Uses for Obsolete Buildings*
- **Kingston Days 2018:** it was noted that the extremely close proximity of the carnival rides to the newly restored bandstand obscured / compromised / distracted-from the view of this town icon.

The bandstand stairs were down (i.e. in place to be used) to allow visitors to enjoy the bandstand (and take refuge from the rain) for Kingston Days

- **Conservation Commission:** is coordinating archaeology training to be held at the Town Forest on Frye Road on Friday, August 31. The subject is how to maintain old/historic foundations. Tanya Krajcik, NH Division of Historical Resources, will meet Evelyn Nathan, Chair of the Kingston Conservation Commission, at 10:00 am at the Kingston Town Hall before proceeding to Frye Road. We are welcome to participate and can join up either at the town hall or on Frye Road.
- **NH Humanities Programs:** there are a number of programs offered and several ways to get funding. Our goal is to have two of the programs presented in Kingston in 2019. We have already scheduled one of them: i.e. the HC is sponsoring a talk in the Plains Cemetery on June 9, 2019 on *NH Cemeteries and Gravestones*.

11. Next Meeting and Adjournment

- **Next Meeting:** Thursday September 27th from 7 p.m. to 9 p.m. at the Kingston Community Library; Gail volunteered to record the minutes. We have a lot of work coming up. Ernie asked that each of us prepare for the next meeting by considering which projects we would like to work on going forward
- **Meeting Adjourned:** at 8:47 p.m. per motion made by Susan and seconded by Gail