

Town of Kingston, NH Heritage Commission
Public Meeting Minutes
April 28, 2022

Call to Order: Chairman Ernie Landry called the meeting to order at 6:36 PM. The meeting was held in person at the Kingston Community Library.

Members present:

Richard Wilson (BOS Ex Officio)	Ernie Landry	Eileen Clifford
Holly Ouellette	Virginia Morse (HDC Ex Officio)	Ralph Murphy
Bob Bean	Charlotte Boutin (Alternate)	

Recognition: April is National Volunteer Appreciation Month. Mr. Landry handed out individual plaques to members thanking them for their volunteerism on the Heritage Commission. He also passed around an outline of the various projects the Heritage Commission has completed since its inception and a listing of all past and current members of the Commission who contributed to the accomplishments. Mr. Wilson offered to place the document on the Heritage Commission bulletin board at Town hall.

March 22, 2022 meeting minutes: Motion to accept minutes as written made by Ms. Clifford and seconded by Mr. Wilson. During discussion Mr. Bean indicated that the minutes show him as seconding his nomination as Vice Chair and that is not correct. Mr. Wilson seconded that motion. Minutes, along with this change, were approved with Mr. Murphy abstaining.

Election of Officers:

At the March meeting a decision was made by the group to delay election of the Secretary and Treasurer until this meeting.

Secretary – Motion by Mr. Bean and seconded by Ms. Ouellette to elect Ms. Clifford as Secretary. Motion passed unanimously.

Treasurer – Motion by Mr. Bean and seconded by Ms. Boutin to nominate Ms. Clifford as Treasurer. After discussion it was agreed that the positions of Secretary and Treasurer be combined with Ms. Clifford filling the combined position. Motion passed unanimously.

Vacant member Position: Motion by Ms. Ouellette and seconded By Mr. Bean to recommend Ms. Boutin be appointed to the vacant member position. Motion passed

unanimously. Mr. Landry will notify the Board of Selectmen's office of the vote and recommend that the Board appoint Ms. Boutin to the vacant position.

Updates -

Stained Glass Window project – Requests for Proposals (RFPs) have been sent out to 6 studios. We have heard back from two studios who will be making their mandatory site visits on May 12th or 13th. We expect others to respond as well. Their proposals will be due several weeks later.

Grace Daley Barn Rehabilitation: Mr. Landry indicated that the Town sent a Letter of Intent (LOI) to the NH Division of Historical Resources (DHR) indicating our intent to apply for a Moose Plate Grant to rehabilitate the Grace Daley Barn. DHR responded to the Town with an Invitation to Apply. This indicates that our project is qualified for this grant, though our selection is not assured. We will be preparing the application which is due on June 24th. Mr. Landry indicated that he may need help with photos, etc.

Sanborn Seminary – Mr. Landry indicated that the Selectmen have approved a Community Revitalization Tax Incentive for the Chinburg Properties, Sanborn Seminary project. The 79E Committee will assist the Board of Selectmen in preparing the required Covenant. Ms. Morse indicated that Mr. Chinburg has met with the Historic District Commission (HDC) a couple of times to explain his project proposal and to gain insight into the Commission's preferences. He will be meeting with the HDC again on May 10th for further discussions.

Approval of Minor By-laws Change -

The Board of Selectmen have approved the Commission's proposed by-laws with one minor change. Paragraph 4.0, Powers and Duties should be revised to indicate that the Commission may "acquire and manage gifts of property of historical value, both real and personal. A motion was made by Mr. Bean and seconded by Ms. Clifford to accept the change. Motion passed unanimously.

New business: The group discussed potential 2022 projects. The projects are as follow:

- National Register Plaques – Ms. Morse is the lead
- Membership and PR for Heritage Commission – Mr. Wilson and Mr. Landry will work on this and Ms. Morse will prepare an article for the Carriage Towne News.
- Barn Easement Program – Mr. Bean and Mr. Landry will work on this
- Grace Daley Barn Rehabilitation – Mr. Landry is the lead
- Plains Cemetery celebration – Ms. Boutin and Mr. Murphy are the lead
- Hearse House Easement – Mr. Wilson is the lead
- Documentation – Mr. Bean is the lead
- Cemetery Walk/Brochure – Mr. Wilson is the lead

Members of the Commission are expected to assist in the projects when possible.

Board of Selectmen update: Mr. Wilson indicated that the motorcade recognition ceremony for Chief Briggs was very successful. The job announcement seeking applications for the Police Chief position has been sent out. It's expected that the job announcement for the Road Agent will be out next week. The Fire Station project is on schedule and it's anticipated that the Department will move into the new building this month.

Next Meeting – May 26, 2022 at 6:30 PM at the Kingston Community Library.

Adjournment – Mr. Landry adjourned the meeting at 8:00 PM

Disclaimer: HC minutes are reviewed and approved (with or without amendments) at the next HC meeting. The original minutes are posted as submitted; any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.