

**HERITAGE COMMISSION
TOWN OF KINGSTON, NH
PUBLIC MEETING MINUTES
Kingston Community Library
August 25, 2022**

Members Present:

Ernie Landry, Chair
Bob Bean, Vice Chair
Charlotte Boutin
Eileen Clifford
Richard Wilson, BOS, ex officio

Members Absent:

Ralph Murphy, alternate
Virginia Morse, HDC, ex officio
Holly Ouellette

Also Present: Marissa Federico, Recording Secretary
Walt Roy

Call to order: Mr. Landry called the meeting to order at 6:35 p.m.

Acceptance of Minutes: MM&S: Mr. Bean made a motion to accept the minutes as written of the meeting held on 7/28/22. Seconded by Ms. Boutin. Mr. Wilson abstained as he was not at the meeting. All others in agreement.

Updates:

Stained glass window project: Mr. Landry stated he is still waiting for the contract from Sash and Solder. It is anticipated to be a 4-month project, which will bring it into the winter; the plan is to insulate during this project to keep out the elements. There are two or three likely sponsors with potentially more. An article on this project was written and was posted in the print edition of the Carriage Town News last week and will be posted this week in the online edition; the article explains the project and requests sponsors. Mr. Landry informed members that there is an opportunity to setup a table at the polls to promote this project. There was a discussion of utilizing the visuals displayed at Kingston Days. Both Mr. Roy and Mr. Bean offered to help man the table.

National Register plaques: Ms. Morse is continuing to work on this project. No updates are available at this time.

Documentation: Steve Sousa is working on writing up the history of the Sanborn Seminary.

Cemetery walk/brochure: There was a discussion of creating a brochure for a walking tour of the Plains Cemetery. The grave locations would need to be mapped out, similar to a project done in the town of

Hopkinton, NH. Mr. Landry will be sending members the video of the presentation by Glenn Knoblock from NH Humanities for their review. This was a discussion of the land and garage (the Hearse House) located next to the cemetery. It is hoped to obtain an easement to allow the town to maintain the land abutting the cemetery, and the property owner allows the cemetery to store equipment in the garage.

Grace Daly House Moose Plate grant: This grant has been applied for, and the town is still waiting for a response. The funds that were approved from Town Meeting need to be encumbered and the bids revalidated.

Town Board Updates:

Mr. Wilson noted 2 new police officers were hired, and the town is interviewing another applicant for the open code enforcement officer position. A new land use admin has been hired to assist the ZBA and PB, a new Human Services director has been hired, and a new Finance Director has been hired. Chris Bashaw has been appointed interim Selectman. He noted the progress of the contractor working on digitizing the town records is working slower than anticipated, and discussions are ongoing to correct this. He noted the primary election is on 9/13/22.

Continuing Education Records for HC

Ms. Clifford reminded members that they must turn in their continuing education training records to maintain the town's Certified Local Government (CLG) status; the deadline is 9/30/22.

Next meeting: Thursday, 9/22/22, at 6:30 p.m.

MM&S: Ernie made a motion to adjourn the meeting at 7:04 p.m. All in agreement.

HC minutes are reviewed and approved (with or without amendments) at the next HC meeting. The original minutes are posted as submitted. Any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.