

**HERITAGE COMMISSION  
TOWN OF KINGSTON, NH  
PUBLIC MEETING MINUTES  
Kingston Community Library  
October 27, 2022**

**Members Present:**

Ernie Landry, Chair  
Bob Bean, Vice Chair  
Eileen Clifford  
Richard Wilson, BOS, ex officio

**Members Absent:** Charlotte Boutin  
Virginia Morse  
Ralph Murphy  
Holly Ouellette

**Also Present:** Marissa Federico, Recording Secretary

**Call to order:** Mr. Landry called the meeting to order at 6:35 p.m.

**Acceptance of Minutes:** **MM&S:** Mr. Bean made a motion to review the draft minutes from the 9/22/22 meeting, seconded by Mr. Wilson. **MM&S:** Mr. Bean made a motion to accept the minutes as written, seconded by Mr. Wilson. Ms. Clifford abstained.

**Updates:**

***Staine-glass window project:*** Mr. Landry noted that fundraising is ongoing, and they are about 40% of the way to goal. Social media may be utilized to reach the general public. The contract from Sash and Solder has been received and will be reviewed by the town attorney. Mr. Landry and Mr. Wilson will write up the scope of work, and the group is researching the recognition plaque(s) for this project.

***National Register plaques:*** This project has been discussed with Phil Coombs, who is on board with this project. At the cemetery, the plaque will be mounted on the well pump station, and at the Nichols Building, it may be installed on a large boulder. Ms. Morse gathered the information and is working on the purchase order; Ernie is working with the BOS regarding this purchase. Mr. Landry showed an example of the chosen plaque to attendees. The final cost is \$1,051 including delivery. The plaques will be shipped to the highway garage.

There was a discussion about plaques for the 3 private properties on the National Register: The Sanborn Seminary, the Church on the Plains, and the Bartlett House. Mr. Bean suggested that private owners receive the final design details and encourage them to purchase matching plaques. Ms. Clifford did some research about the propriety of having the town pay for these plaques, and there is no regulatory conflict. She suggested the possibility of the HC assisting in a portion of the cost of the plaques. Mr. Landry does not believe there is a cost savings to increase the size of the plaque order. There is ample funding available in the 2022 budget to cover the cost of purchasing these plaques. The plaques can be purchased by the HC and installed by the property owners. It was decided that various members of the HC will reach out to these 3 property owners and discuss the proposed plan.

**MM&S:** Mr. Wilson made a motion for the HC to purchase plaques for private properties on the National Register as there is ample funding in the 2022 budget. These will be installed by the property owners. Seconded by Mr. Bean. All in agreement.

***Documentation:***

- *Sanborn Seminary:* Mr. Bean will be working on the Sanborn Seminary project over the next week. Two interview sessions are scheduled to obtain oral histories of individuals who worked on the Seminary campus. Due to the large amount of documentation for this project and the availability of funding in the 2022 budget, Mr. Landry suggested that Mr. Bean obtain quotes to have this professionally printed; Mr. Bean concurred.
- *Peaslee Tavern:* The first draft has been completed for this project and is currently in review by the state and the property owner before being published.
- *Fire Station:* This is in progress.

***Cemetery walk/brochure:*** Mr. Landry brought some flyers from the Jaffrey Historical Society for review. They have done walking tours for various projects. Mr. Bean agreed this type of flyer would be easy and cost effective.

***Grace Daly barn Moose Plate grant:*** Mr. Landry spoke with Phil Coombs on this project. Mr. Landry has not heard about the award of this grant but feel positive that the town will be awarded \$20,000. Mr. Bean expressed this project clearly matches the distribution of duties where the HC acts as a facilitator, and the town manages the project. The grant announcement is expected to be soon. There was a discussion about the storage of the barn's contents while it is being renovated.

***Budget for 2023:*** Mr. Landry and Mr. Bean worked together on the 2023 budget and distributed it to members. There was a discussion about defining projects for 2023 and about the low expenditures in 2022. It is expected that the stained-glass project will extend into 2023. Mr. Bean noted that it would be nice to host a seminar with a guest speaker to further members' training. Ms. Clifford noted that no warrant articles would be needed in 2023. **MM&S:** Mr. Wilson made a motion to approve the budget as written. Seconded by Mr. Bean. All in agreement.

**BOS Update:**

Mr. Wilson noted the acoustical system in the town hall meeting room will be finished next week. The scanning project is ongoing. There was a discussion about the possibility of scanning HC documentation. Mr. Wilson noted that the tax records are being done first, so there is time for Mr. Landry to research if scanning will be needed.

**Next Meeting:** Thursday, 12/8/22, at 6:30 p.m. A stained-glass subcommittee meeting will be held before that date.

**MM&S:** Mr. Wilson made a motion to adjourn at 7:24 p.m., seconded by Mr. Bean. All in agreement.

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*HC minutes are reviewed and approved (with or without amendments) at the next HC meeting. The original minutes are posted as submitted. Any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.*