

Town of Kingston, NH Heritage Commission
Public Meeting Minutes
October 28, 2021

Call to Order: Chairman Ernie Landry called the meeting to order at 6:33 PM. The meeting was held in person at the Kingston Community Library.

Members present:

Bob Bean	Debra Powers	Richard Wilson (BOS Ex Officio)
Ernie Landry	Eileen Clifford	

Members absent: Virginia Morse (HDC Rep.), Holly Ouellette, Charlotte Boutin (Alternate)

Guest: Walter Roy joined the meeting near the end.

August 26, 2021 meeting minutes: Motion to accept minutes as written made by Mr. Bean and seconded by Ms. Clifford. There was no discussion. Motion passed with three in favor and Ms. Powers and Mr. Wilson abstaining.

Updates:

Plains Cemetery National Register Application Status: Ms. Powers indicated that the State Historic Resources Council has reviewed the nomination and reportedly are very impressed with the site. The nomination will be forwarded to the National Park Service (NPS) in the next few days. NPS has 45 days after receipt to decide. The Town should be notified of the NPS decision by mid-December. Now that the application has been reviewed and approved by NHDHR we have asked the Preservation Company to submit their final invoice for payment.

Grace Daley Barn Assessment Grant Application Status: Mr. Landry indicated that he has received the names of potential contractors to repair the sills and foundation for the barn. He and Mr. Bean will work with the Road Agent to begin the process of obtaining bids and determining next steps.

Stained Glass Window Project: Mr. Landry indicated that several members of the stain glass workgroup and Mr. St. Hilaire (Road Agent) met with Tom Driscoll of Sash and Solder Window Restoration at the Nichols Library building. The purpose of the visit was

for Mr. Driscoll to examine the windows and provide the work group with a potential range of cost to restore the windows; the estimate to be used to plan fundraising only. During the visit Mr. Driscoll explained the rationale for why restoration is recommended and rationales for doing the project all at once or in phases. The request for Proposals (RFP) will ask for prices for both options.

Mr. St. Hilaire asked Mr. Driscoll if he would consider providing the Town with a proposal to restore one window which could then be used as a model to show interested donors the difference between how the windows now look and how they would look restored. Mr. Driscoll will provide a proposal within the next few weeks.

Historic Agricultural Structures Easement Program: This is still a work in progress.

Documentation:

History Book – Mr. Bean indicated that the Kingston History Book is still selling very well and sales to this point have covered all production costs. Mr. Wilson suggested that there be increased advertising of the book which could be promoted as a great Christmas present.

Lost History - Mr. Bean indicated that he, Walt Roy and Steve Souza conducted the initial stage of the work of photographing and videotaping the physical structure of the Sanborn Seminary. The remaining work around developing the narrative will be done over the winter. They will be working to photograph the current fire house in the next two weeks.

Based on a question by Mr. Landry, the group agreed that he should contact the NHDHR to see if they would like us to send them copies of the “Lost History” documents as we complete them. Mr. Landry also talked about the possibility of having a videoconference with NHDHR at a Heritage Commission meeting to discuss their thoughts on how we could update previous surveys or National Register nominations.

Review/discussion of By-laws, Rules of Procedure, and General Governing Rules – Mr. Landry indicated that more research about proper use of emails needs to be done before we discuss any revisions to the document. Mr. Bean will assist Mr. Landry in this process.

New Business:

Capital Improvement Plan (CIP) – Mr. Landry indicated that the current CIP calls for restoration of the double-hung windows at the Nichols Building during 2022. It doesn't appear to be doable based on current plans. Mr. Landry asked for a motion to move the completion date for the double-hung windows from 2022 to 2023 in the CIP. A motion was made by Mr. Bean and seconded by Ms. Powers. Motion passed unanimously.

Certified Local Government Program (CLG) – Mr. Landry indicated that he and Mr. Bean attended a video conference update with Amy Dixon, CLG program Manager and Brandee Loughlin, Preservation Planning and Development Coordinator. The annual report is due on October 31st. Mr. Landry prepared the Heritage Commission portion of the report and forwarded it to Susan Ayer. He will send out copies of the completed report when he receives the final copy.

DHR is planning to make the CLG Grant Application simpler this year. DHR will be receiving the grant money from NPS a little later this year so the schedule will be:

- Letters of Intent (LOI) due February 1st. Accepted proposals will get an "Invitation to Apply"
- Applications will be due in early April
- Approvals will occur in late April

In the past, DHR has primarily funded Priority 1 projects.

CLG is also developing a mini-grant program which will have smaller grant amounts and will be much easier to apply for. An example of a possible mini-grant would be for a Commission Assisted and Mentoring Program (CAMP) project with the National Alliance of Preservation Commissions (NAPC). An example of a CAPM would be guidance from a professional on developing preservation or design guidelines. It was also suggested that CLGs consider a membership in the NAPC. A motion was made by Mr. Powers and seconded by Ms. Clifford that the Heritage Commission become members of NAPC. The motion passed unanimously.

Membership – It was suggested that we advertise for alternates and volunteers on the town public Facebook page. Mr. Bean will take excerpts from the newspaper article written by Ms. Powers and condense them into a shorter article for that purpose.

Other Business: Ms. Clifford mentioned that she was aware that the New Hampshire Preservation Alliance (NHPA) was offering several virtual training sessions. One of the sessions, "The History of Agriculture as Told by Barns" will be offered virtually on

November 8th. (While Ms. Clifford was unsure of the presenter during the meeting, she later indicated that it was noted author and barn expert, John Porter). She also mentioned that this year's "Seven to Save" selectees are now listed on the NHPA web site.

BOS/Other Town Organization Updates: Mr. Wilson indicated that the Selectmen have planned a cook-out for all town volunteers on November 19th at 11:00 AM at the Town Garage. A notice will go out.

Next Meeting – December 9, 2021 at 6:30 PM at the Kingston Community Library.

Adjournment – Mr. Landry adjourned the meeting at 7:45 PM

Disclaimer: HC minutes are reviewed and approved (with or without amendments) at the next HC meeting. The original minutes are posted as submitted; any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.