

**Town of Kingston Heritage Commission
Stained Glass Window Subcommittee
October 27, 2022
Kingston Community Library**

Call to Order: Chairman Ernie Landry called the meeting to order at 5:30 PM. The meeting was held in person at the Kingston Community Library.

Members present:

Walt Roy (Museum Committee) Richard Wilson (BOS Ex Officio)
Ernie Landry Eileen Clifford Bob Bean

Members absent:

Ralph Murphy

Approval of Minutes of August 20, 2022:

Motion to approve the minutes by Mr. Bean and seconded by Mr. Wilson. Motion passed unanimously.

Brochure – Mr. Landry indicated that there is still work to be done on the brochure and flyer.

Fundraising – Mr. Landry mentioned that there are now 5 sponsors. The group discussed the likely need to go to a broader fundraising effort since it appears they may not have enough sponsors to support the overall project. The group discussed the notion that social media may be the best place to solicit donations as well as placing an ad in the paper. Mr. Wilson will prepare a write-up to be used on social media. The decision on when to expand the fundraising effort will be made at the next meeting.

Status of Contract Activity – The draft contract provided by Sash and Solder will be sent to the Town Counsel and Phil coombs for review. Since it's possible that reviews of the contract may take some time, Mr. Landry will contact Sash and Solder to determine if there will be any impact on the contract requirements. The contract requires an attached Scope of Work. Mr. Landry and Mr. Wilson will develop this.

Other issues –

Plaques – There was some discussion of plaques. Ms. Clifford presented some options regarding materials and styles. The group will continue to explore options.

Next meeting – Next meeting date to be determined.

Adjournment – Mr. Landry adjourned the meeting at 6:30 PM

Respectfully submitted, Ernest Landry

Disclaimer: These subcommittee minutes are reviewed and approved (with or without amendments) at the next subcommittee meeting. The original minutes are posted as submitted; any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.