**Town of Kingston Heritage Commission**

**Stained Glass Window Subcommittee**

**March 8, 2023**

**Kingston Community Library**

**Call to Order:** Chairman Ernie Landry called the meeting to order at 5:30 PM. The meeting was held in person at the Kingston Community Library.

**Members present**:

Walt Roy (Museum Committee) Richard Wilson (BOS Ex Officio)

Ernie Landry Eileen Clifford Bob Bean

**Approval of Minutes of January 26, 2023**:

Motion to approve the minutes by Mr. Wilson and seconded by Mr. Bean. Motion passed unanimously.

Ms. Clifford arrived at this time.

**Fundraising** - Mr. Landry mentioned that there are still 6 sponsors and that we will continue to seek additional sponsors. The group discussed general fundraising. Mr. Wilson indicated that the fundraising effort has been posted on the Board of Selectmen web site. The group discussed some minor changes to the donation and receipt forms as well as changes to the flyer. The revised flyer and donor forms will be used for social media postings, at the Town Clerk’s office and Library.

Mr. Landry indicated that he had completed, with Mr. Roy’s help, a fundraising display for use at the polls. Mr. Bean and Mr. Roy offered to help staff the booth on Town meeting day.

Mr. Landry is drafting a news release to be placed in the Carriage Towne News.

**Recognition** –

Mr. Roy presented a final draft of a certificate of appreciation for review by the group. The group liked the design and accepted it with minor modifications. Mr. Roy will order 8 additional frames and begin to finalize the products for the current donors.

There was discussion about the plaques to be placed under each of the sponsored windows. No decisions were made. There will be further discussion at the next meeting.

**Other issues** –

Research – Research still needs to be completed on the printers/publishers represented in the various window medallions. It was agreed that there should be coordination with the Museum Committee on this subject in hopes of preparing a brochure about the windows.

**Next meeting** – Next meeting date to be determined.

**Adjournment** – Mr. Landry adjourned the meeting at 6:35 PM

Respectfully submitted, Ernest Landry

Disclaimer: These subcommittee minutes are reviewed and approved (with or without amendments) at the next subcommittee meeting. The original minutes are posted as submitted; any amendments may be found in the minutes of the subsequent meeting in which the amendments were made.