

APR 23 2013

Town of Kingston, New Hampshire
Historic District Commission
Minutes of Meeting
April 9, 2013 7:05 PM

Present: Virginia Morse, George Korn (Board of Selectmen), John Flanders, Glenn Coppelman (Planning Board), Judy Rubin, Charlotte Boutin, Stanley Shalett (arrived late)

Absent:

Virginia Morse stated that she received an email from Susan Prescott stating that she could not attend the April meeting but still intends to contact the Selectmen regarding her desire to join the HDC.

Minutes: Minutes from the March 14, 2013. George Korn made a motion to approve the minutes from March 14, 2013. Glenn Coppelman 2nd the motion. All in Favor. No Opposed votes. Judy Rubin Abstained. Motion Carried.

Correspondence: Virginia Morse distributed new ordinances for updating members' books.

Minutes: Charlotte Boutin realized that she was listed as absent in the minutes from March 14, 2013 instead of arriving late. On Line 22, she is noted as having entered the meeting but her attendance was not changed. Virginia Morse made note of the change.

Board Updates: Planning Board/ CIP, Glenn Coppelman- CIP was presented on March 26th and approved at that time. Glenn stated that there was a request submitted for an automobile/ dealer related license. He stated that the Planning Board reviews the requests before forwarding to the Board of Selectman. In this particular case, the property is located in the Historic District. The individual was to be contacted and advised to contact the HDC for review. Glenn stated that there was another property application that had been forwarded to the HDC. Virginia Morse reviewed the application and zoning maps to determine that the property is not in the HDC's jurisdiction. There was discussion regarding the details of the application.

(Stanley Shalett arrived)

Board of Selectmen, George Korn- the Default Budget has been reviewed and the appropriate cuts have been made. He stated that there were not cuts that affected the HDC. George stated that there have been several appointments signed for the HDC for members. There have been discussions regarding the Grace Daley Building, the Nichol's building and the possibility of the Thrift shop moving to the Fire Station. There have been no changes on the status of the Grace Daley Building. He stated that the Board of Selectman is open to proposals for the building. There was discussion regarding the outcome of Gilmore Cottage. George spoke on a seminar that he had attended, Preservation Role in a Sustainable Future, stating that there was general information regarding Heritage topics. George stated that the BOS are planning on submitting an application to become a Certified Local Government.

George and Virginia both stated that they will be absent from the next meeting.

47 ZBA- none

48
49 Museum- Stacy Smoyer (Public) stated that at a recent meeting, the group sorted through
50 Museum items looking for items that might be eligible for preservation funding and grants.
51 Charlotte Boutin added details regarding the activities of the group.
52

53 **Old Business**

54 **Application:** Virginia Morse presented a draft of the updated application. The Commission
55 reviewed and critiqued the draft created from suggestions made at the last meeting. The
56 Commission discussed suggested changes. The goal of the application revision is to streamline
57 the process to try and best prepare applicants for presenting their projects. The hope is that the
58 new application will help the applicant gather all of the information that will need to be reviewed
59 by the HDC in order to be approved. The HDC recognizes that homeowners are often anxious to
60 receive approval and begin their projects as quickly as possible. Virginia stated that she will take
61 the suggestions that were made and update the draft for future presentation to the Commission.
62 Virginia noted that going forward she would like to follow up on projects to verify the
63 compliance with the approved applications. The Commission discussed the time allotted for a
64 project to be completed.

65 Glenn Coppelman read from Town of Kingston Ordinances and Regulations, 1201.6 Certificates
66 of Approval, which states that work must begin within 6 months of receipt of certificate of
67 approval, and completed within 2 years. The Commission noted that this would be pertinent
68 information for applicants and agreed that it would be added to the application.
69

70 **School District:** Judy Rubin stated that she will reach out to the School Board again to try and
71 get on their agenda.
72
73

74 **New Business:**

75 **Kingston Chronicles:** Virginia Morse asked Stanley Shalett about his pending article on the
76 1686 House. Stanley stated that he was busy elsewhere. Virginia volunteered to assist Stanley
77 with his article if he would provide the information that he has gathered. Virginia suggested
78 submitting an article about the Kingston Rescue Squad written by Don Clarke. The Commission
79 agreed to submit it with Mr. Clarke's permission. Judy Rubin suggested the topic "Who am I"
80 which would tell specifics and give clues regarding the history of John Sloan and his property. A
81 calendar was set for future articles- Kingston Rescue Squad (Virginia) for April, 1686 (Stanley)
82 for May and John Sloan (Judy) for June.
83

84 **Membership:** Virginia Morse confirmed with George Korn that all members needing the
85 approval by the Board of Selectmen had been approved.
86

87 **Heritage Committee:** Virginia asked for a volunteer from the HDC to join the Heritage
88 Committee. George Korn noted that he will be the BOS representative for the Heritage
89 Committee and would at least be able to relay information. Virginia courted the public for a
90 volunteer. Virginia Morse stated that the application to become a Certified Local Government
91 would increase the opportunity to receive grant money for projects. She added that in order to
92 complete the application, HDC members needed to provide some information. Virginia listed the

93 information that was needed and the members documented their answers.
94

95 **Misc:** Virginia listed upcoming seminars and noted that there are funds available for anyone that
96 would like to attend.

- 97 • Office of Energy and Planning Spring Conference is on May 11, 2013
- 98 • North Hampton Heritage Commission is hosting a group May 4, 2013 10AM-1PM
99

100 The commission discussed the amount of openings on the Commission. 7 Members and 3
101 Alternates are allowed; currently there are 5 Members and 1 Alternate. There was discussion
102 regarding Stanley Shalett's status as an Alternate. It was agreed that because Stanley and Glenn
103 are both on the Planning Board as well, Stanley serves as an Alternate voting member for Glenn.
104

105 **Next Meeting:** May 14, 2013
106
107

108 **A motion was made by John Flanders to adjourn at 8:30 P.M.**
109 **Charlotte Boutin 2nd the motion. All in Favor. No Opposed. Meeting Adjourned.**
110

111 *Virginia Morse, chair*