

- Kingston Days Committee
- 13 April 2023
- Fire Station
- Meeting begins 7:02
- Attendees: Stacy Dion, Becky Santos, Greg Santos, Glen Milhomme, Charlotte Boutin, Laurie Szwed, Stacy Gray, Courtney Deschenes
- Previous minutes:
  - Motion by Greg to approve the minutes of 30Mar2023
  - Second: Charlotte
  - All in favor.
- Schedule:
  - Reviewed current tentative schedule.
  - Black: Confirmed
  - Blue: still pending
    - Pending means its working on it, but maybe still needs money, contracts etc
  - Acoustic duo (David + Lisa): wants a contract presented to them
    - That would require it to go through selectboard and then lawyer
    - We don't have generic contracts, but rather forms
    - Stacy G will look at Fortunes to help acoustic group write up own contract
  - Fireworks: Stacy working on 3 quotes, Stacy G might see if SIG will sponsor all of it rather than needing 2 sponsors
  - **Saturday** sunset 7:05, so field A,B + C will get dark because even if we agree on lighting, it won't be all plains so those fields are out of commission
  - Mini dirt bikes: 1 hour, but 2 hours total with set up and take down
  - Take away, big gap in tent on Saturday afternoon and need to start deciding what is happening
  - Cow patty on same touch a truck field
  - **Sunday:**
    - Will have space due to bonfire being done
- Car show discussion:
  - They declined within 24 hours
  - Worried about overrunning Kingston days.
  - IT SEEMS if we helped, it might persuade them
  - Also might be due to liability
  - **ACTION ITEM:** Stacy D is going to email and ask why
- Forms: Becky introduced updated **Food Vendor** Application Form
  - Need to discuss electricity cost - Daily cost
  - Motion by Becky to charge \$25/day to all vendors needing electricity. Second by Laurie. All in favor.
  - On forms discussed that anything special requirements may make it seem that we **MUST** provide that. Group agreed to change wording to something along the lines" may prevent participation or additional fee "
  - Decided on Due date: June 30th, first come first serve for spots

- Location to send checks should go to PO Box: 163 main St Kingston NH , not to personal address
- Motion to approve form pending final edits by Greg, second by Glenn. All in favor:
- **Crafters:**
  - Edits:
    - Change section to Field C
    - Becky going to work with Charlotte on edits and uniformity
  - Stacy makes a motion that if form if uniform, second by Greg and approved by Laurie
- Send all forms to Stacy so they can be uploaded to website once edits are made
- **ACTION ITEM:** Becky finalize food vendor form AND crafter form with Charlotte
- **Sponsorship:**
  - Title sponsor
    - All posts will say “Kingston days sponsored by XYZ” anything that says Kingston days HAS to have the part
    - All materials also include that information
  - Edits: change to bonfire, opportunities spelling , define booth as “space available”
  - Booth = space which is a 12x12 area. Does not include tent, tables and chairs.
  - Greg made a motion to approve with edits and seconded by Laurie and all in favor.
- New form introduced “Action Items forms:”
  - Form that specifies who is in charge of what, if there is a due date etc
  - Activities: Was discussed and Becky and Stacy G volunteered to spearhead the sub committee . Laurie is helping out
  - Stacy G: asked about Sunday bands and we are going to get back
  - Questions asked about money spent thus far, we do have current spreadsheet? We do with money spent, but not necessarily “maybes” yet

Discussion about music bingo: max it would be is \$300 for 100 people, last about 2 hours,  
Schedule: Acoustic 6-9

Parking: state park wants us to insure “something” but town has not gotten back on what insurance amount

**ACTION ITEM:** Stacy is going to finalize insurance so we can use state park for parking ONLY  
Motion by Becky to approve permit parking. Second Glenn. All in favor.

Sunday bands: Stacy concerned we will lose them, but can't approve it yet due to no money coming in.

Sponsorships: Need to make a spreadsheet for who is contacting, when etc. Stacy will share that list with Stacy G

Called meeting it at 9:03