

MINUTES

Kingston Days Committee

Date | time July 13, 2023 | Call to Order 7:05 PM | Kingston Fire Station | *Meeting called by* Stacy Dion

Attendees

Steering Committee Members

Stacy Dion, Chair | Becky Santos, Vice Chair | Greg Santos, Treasurer | Glen Milhomme, Logistics | Robert Augusta, Social Media / Publicity | Laurie Szwed, Select Board

Committee Members

Charlotte Boutin | Lesley Hume | Stacy Gray | Ruth Albert

1. Walk Through of Plains

The committee walk the Plains starting with the location of the bonfire and entertainment tent. Locations for dumpsters and porta potties were also discussed. Areas of interest included the electrical outlets that are being used for the Food trucks and the open space on Field D that will be used for items such as the raffle area, corn hole and back yard games. Further discussion was held on the space of Field B and how to make everything on Saturday work.

Action Item: Laurie to talk to Phil about the space needed for the Cow Patty and touch a Truck event.

2. Old Business

a. Kingston Days Yoga schedule times for Saturday and Sunday

Stacy G. stated that yoga would like to maintain both sessions in the morning. The schedule would be 9:00 AM on Saturday and 8:30 on Sunday. A boot camp will follow on Sunday at 9:30. Donations to the Kingston Food Pantry will be accepted at these events.

b. Program and T-shirt Update

We have received another quote for Programs. This quote came in at \$1500. We have also obtained possession of previous year's t-shirts and memorabilia. We will be counting what we have and determining if we need to order additional items.

Action Item: Lesley to try and determine where programs from St. Michaels are being printed to see if we can get a better price.

c. 5k Update

The cost associated with conducting the 5k is estimated to be between \$3000 - \$3500. Currently, we are still waiting to see if there are any sponsors that would like to /participate.

If we do not receive a minimum of \$1000 in sponsorships by the end of the week, we will not pursue the 5k. Motion by Becky; Second by Laurie, All in favor.

d. Program contest and details

Rockwell amusements has agreed to provide a family pack for amusement rides to the winner of the program contest. The contest is being posted on Facebook.

e. Use of Gazebo for advertising

The Select Board has determined that advertising cannot be placed on the gazebo. Members of the Select Board and the Heritage Commission both voiced their concerns.

3. Sub Committee Updates

Activities:

The subcommittee has had a difficult time in finding anyone who wanted to sponsor or run the corn shucking contest. They are recommending that the corn chucking contest be taken off the current activities list. Motion by Greg; Second by Laurie. 8 in favor, 1 opposed.

Scarecrow decorating contest. Stacy G. brought a suggestion of tying the scarecrows to the trees along the plains. The subcommittee will need to create the rules for this contest. Approval to tie scarecrows to the trees will be requested from the Select Board.

Action Item: Stacy D. to request permission from the Select Board to tie scare crows to the trees on the plains.

After careful consideration the subcommittee has determined that the Scavenger Hunt will use too many resources. Recommendation to remove the scavenger hunt from the list of proposed activities. Motion by Becky; Second Laurie; All in Favor.

Subcommittee is still working on a gardening contest and baking contest.

Entertainment:

Stacy G. updated the group in regards to the Singing Competition. Preliminaries will be taking place at Saddle Up with semifinals and finals to be conducted during Kingston Days. Details will be compiled and then shared to Facebook.

Food:

No new food trucks have signed up. We have a total of 6 Food Trucks. We are in search of BBQ, vegan and pizza.

Sponsors:

No new sponsors have come in. We will continue to try and get sponsors for different events until the program deadline.

Logistics:

Glen will be meeting with the Town electrical inspector to discuss some of the requirements of vendors.

Crafters:

There was a typo on the form in regards to a contact number. We will be reaching out to the crafters that have not responded to see if they are still interested. Recommend to extend signup to August 15th. Motion by Becky; Second by Stacy; All in favor.

Social Media/Publicity:

Schedule posts to be approximately 1-2 posts each day. Working with the Town Clerks office to help get the word out.

4. New Business

a. Bike Show

Chopper Show will be on Saturday September 9th from 12 to 6PM. Donations to the Kingston Food Pantry will be collected.

b. Hula hoop Show

Show will be on Saturday morning.

c. Other Items as time permits.

Photo Booth is a circular set up that will be free of charge. The also requested bringing a bounce house. If a bounce house is brought, insurance requirements will need to be met.

The VFW will like to bring bounce houses. They will need power. Insurance requirements will need to be met and space requirements will need to be verified.

Note: All vendors and service providers need to complete Indemnity Form and give us space requirements.

Lesley wanted the committee to be aware that State Park permitting is taking longer than it has in past years. They have told the museum that they will not have their permit until 2 weeks from the event.

Lesley asked to borrow the parking signs for use during their event in August. Motion to allow the Museum to use parking signs from Kingston Days. Motion by Stacy D; Second by Becky; All in favor.

Becky asked by volunteer sign up. She will send a spreadsheet to Stacy D for review.

Stacy D spoke about the subscriptions for Music Licensing. Due to the number of events that will be happening she recommended that they upgrade the License to include multiple events for the town. Motion by Stacy D; Second by Glen; All in favor.

Discussion was had to have weekly meetings leading up to the Event in September. All agreed.

5. Adjournment 9:37 PM