

Kingston Community Library
Board of Trustees Agenda
September 12, 2016

Meeting Location: Kingston Community Library

- Call to Order
- Public Comment
- Secretary's Reports ~ Minutes of: July (11th) meeting, Special meeting-July 18, Strategic Planning-July 18, Special meetings-July 21, and August 2.
- Acceptance of Unanticipated Funds
 - a. Gifts of Personal Property for July - \$ None Reported
 - b. Unanticipated Funds Report for July - \$2,746.39
 - c. Gifts of Personal Property for August - \$
 - d. Unanticipated Funds Report for August - \$
- Treasurer's Report
- Director's Report
- Old Business
 - a. 2017 Budget, final recommendations
 - b. Vacation Policy
 - c. Sign update and flag relocation (Jennifer, Rich)
 - d. Conference Room floor update (Rich)
 - e. Patron Survey update (Scott, Steve, Jennifer)
 - f. Start time for BOT meetings; Date for October meeting
 - g. Any other Old Business
- New Business
 - a. Director's Search Committee status (Rich, Steve)
 - b. Job Descriptions update (Jef)
 - c. CIP
 - d. Development of Review Format for Director's review (Jane, Ellen, Steve)
 - e. Acknowledge/get to know our staff (Steve)
 - f. Reminder: New NHLTA Manual is available online.
 - g. Any other New Business
- Public Comment
- Non-Public Session

Calendar Reminders:

<u>EVENT</u>	<u>DATE/TIME</u>	<u>LOCATION</u>
Fall Fest	Fri., September 30, 4:00	KCL
October BOT meeting		KCL