

TOWN OF KINGSTON, NEW HAMPSHIRE
CAPITAL IMPROVEMENT PROGRAM – COMMITTEE MEETING
November 1, 2016
DRAFT MINUTES

1. CALL TO ORDER/ POSTINGS

Glenn Coppelman called the meeting to order at 6:40 PM. No challenges were made to the validity of the meeting.

2. ATTENDANCE

Present:

Glenn Coppelman (Planning Board), Glenn Greenwood (Circuit Rider Planner), Peter Coffin (Planning Board), Carol Croteau (Budget Committee)

Guests:

Rich St. Hillaire – Road Agent
Ernie Landry – Heritage Commission

Absent:

Lynn Gainty – Budget Committee
Rick Edelman – Budget Committee
Mark Heitz – Board of Selectmen

3. APPROVAL OF MINUTES

Carol Croteau made a motion to approve the October 4, 2016 Minutes as written; seconded by Peter Coffin. PUNA.

4. OLD BUSINESS

The Committee acknowledged receipt of the Fire Department's requests, but noted that BOS signoff had not yet occurred.

ACTION: Glenn Greenwood will discuss with Chief Seaman and request that this be done prior to the next CIP meeting.

Glenn Greenwood confirmed with Chief Briggs that the Police Department has no new submittals for the CIP.

Recreation Dept. will discuss their needs with the BOS. Anticipated that projects will be for years beyond 2017.

5. NEW BUSINESS

Discussion w/Rich St. Hillaire:

- 1) Purchase of pickup truck (to replace Dodge van) moved from 2017 to 2019.
- 2) Replace Dodge pickup moved from 2019 to 2021.
- 3) North Road culvert replacement moved from 2016 to 2017. Will be partly funded by FEMA grant and adjacent town.
- 4) Add replacement of HVAC system at Fire Station for 2017. Funding to come from Building Maintenance Fund.
- 5) Add replacement of portable radios for Highway/Building & Grounds staff in 2017. Anticipate a 50/50 grant from EMPG, with remainder to be requested by Warrant Article.
- 6) Add replacement of playground equipment at Comeau Field for 2018. Funding will be by Warrant Article.

Discussion with Ernie Landry (Heritage Commission, regarding the Nichols building):

- 1) Add repair of slate roof for 2017. Funding to come partly from Moose Plate grant, and partly from Capital Reserve Fund.
- 2) Add a professional Historic Building Assessment for 2017. Funding to be combination of grant(s) and Capital Reserve Fund.
- 3) Add masonry repair and repointing for 2017. Funding to be from Capital Reserve Fund.
- 4) Replace storm windows, and replace/repair non-stained glass windows for 2018. Funding will be from Capital Reserve Fund.
- 5) Add stained glass window restoration (11 windows) to be phased over 2018, 2019 and 2020. Funding expected to come from NH Arts Council grants.

6. NEXT MEETING DATE CONFIRMED / ADJOURN

Next meeting is Monday, December 5, 2016 at 6:30 PM in Town Hall. Glenn Greenwood will have DRAFT CIP for review/discussion.

Chairman Coppelman declared the meeting adjourned at 8:00 PM.