

**Kingston Planning Board
Public Meeting
August 28, 2012**

The Chairman called the hearing to order at 6:45 PM. There were no challenges to the legality of the meeting.

Members in attendance:

Richard Wilson, Chairman	Adam Pope
Glenn Coppelman, V. Chair	Ernie Landry
Mark Heitz, BOS rep.	Stanley Shalett
Peter Coffin	

Absent: Richard St. Hilaire, Alternate

Also Present: Glenn Greenwood, Circuit Rider/Planner, Ellen Faulconer, Administrative Assistant

Board Business

Correspondence:

- Municipal Law Lecture Series announced.
- Letter from Meridian Land Services; forwarded to Mike Cuomo
- Letter from Brox Industries

Action Item: Ms. Faulconer to forward the letter to Attorney Loughlin for review per Mr. Hall's request.

- November 6th meeting may be rescheduled to November 7th due to the election; the Board will determine this at a later date, in the meantime, the hall has been reserved for the Board's use.
- Library letter discussed; no action at this time.
- Personnel request reviewed and approved.
- NH DES Public Information announcement

MM&S to approve the July 24, 2012 minutes as written. (Motion by Mr. Coppelman, second by Mr. Landry) **PUNA**

Budget Review:

A draft budget was reviewed by the Board. The purchase of new microphones was discussed; Mr. Heitz said that he will look into the possibility of purchasing additional microphones within the Selectmen's budget for this year. The cost of completing the Impact Fee project was reviewed; other possible projects for next year were discussed. The Budget request will be submitted as proposed at this time.

Well-Head Protection:

Mr. Wilson reviewed his discussion with Mr. St. Hilaire about protecting public water supplies. Mr. Greenwood stated that DES will help with the project and send mapping information of the Well-head protected areas, either by paper copy or electronically. Specifics about well-head protection, different levels of protection and the notification process were explained.

ACTION ITEM: Mr. Greenwood will follow-up; let DES know that the Board is interested in pursuing well-head protection.

Ordinance Review

Paving:

Ms. Faulconer pointed out that section 904.6 (J) in Site Review refers to requirements for paving including a diagram specifying the requirements. Mr. Wilson suggested that Mr. Greenwood review the Aquifer Protection Ordinance for paving requirements in relation to the Site Plan review requirements and get back to the Board; without any discrepancies, this issue does not need to be worked on for the next election.

ACTION ITEM: Mr. Greenwood to review the APO for paving requirements.

Plan Review

The Board reviewed the submission for the proposed in-door gun range at the Roderick's Florist building; there is a request to waive the Engineering Bond due to no exterior work on the site.

MM&S to waive the engineering bond for the In-door gun range to \$500 and add it the September 18, 2012 agenda at 7:00. (Motion by Mr. Coppelman, second by Mr. Pope). **PUNA**

The Board reviewed the submission for a Lot Line adjustment at the Library site.

MM&S to add this application to the September 18, 2012 agenda at 7:15. (Motion by Mr. Shalett, second by Mr. Heitz) **PUNA**

Committee Update

Mr. Coppelman noted that only one submission had been received for the CIP update; the submittal was from Open Space and had been reviewed and signed by the BOS.

ACTION ITEM: Mr. Greenwood will speak with each Department Head individually about getting their CIP submissions in.

Mr. Coppelman reviewed current HDC approvals.

MM&S to adjourn at 7:30. (Motion by Mr. Pope, second by Mr. Coffin) **PUNA**