

**Kingston Planning Board
Public Meeting
October 23, 2012**

The Chairman called the hearing to order at 6:45 PM. There were no challenges to the legality of the meeting.

Members in attendance:

Richard Wilson, Chairman	Peter Coffin
Ernie Landry	Stan Shalett
Ellen Faulconer, Alternate	

Absent: Glenn Coppelman, Adam Pope, Richard St. Hilaire, Alternate; Mark Heitz, BOS rep.
Also Present: Glenn Greenwood, Circuit Rider/Planner

Mr. Wilson noted that Ms. Faulconer would be a voting Board member for this meeting.

Board Business

Correspondence:

- Church on the Plains relative to elevating the lawn 20 inches; Board decided it did not require their review; let Building Inspector know of the Board's concern with the possible impacts due to the elevation change.

Budget: The Board discussed the possibility of purchasing a projector for presentations and requiring the presentations be put on flash drives for better viewing of proposals before the Board. The Board decided to put adding to the Budget off until next year but to get costs so the Board will have an idea of the amount to request; discuss with the BOS the possibility of purchasing if there are any unexpended funds in the 2013 budget.

MM&S to accept the minutes of September 18, 2012 as presented. (Motion by Mr. Landry, second by Mr. Coffin) **PUNA**

MM&S to accept the minutes of September 25, 2012 as presented. (Motion by Mr. Landry, second by Ms. Faulconer) **Motion carried 4-0-1 with Mr. Shalett abstaining.**

Ordinance Review

Livestock: The Board reviewed the distinctions between Ordinances and Regulations; requirements in respect to Health Regulations and Ordinances. Mr. Wilson stated that the proposal was for the welfare of the animals as well as residents.

MM&S to put the Livestock Ordinance forward to the ballot as proposed (with the appropriate public hearings.) (Motion by Ms. Faulconer, second by Mr. Shalett) **PUNA**

Noise Ordinance: Mr. Greenwood had researched 8 area Towns; he explained that it was rare to have a decibel standard, most had descriptions. Mr. Greenwood re-iterated that most Towns don't incorporate decibel levels within the ordinance; he confirmed that sound is an issue that can be reviewed during site plan review.

ACTION ITEM: Mr. Greenwood will send copies of the ordinances to the Board members for their review. This item will be added to the November 20th agenda.

Compliance Review:

- **Daher** (at the former Little River Motel): cars still parked on unpaved surfaces; need to be removed.

ACTION ITEM: Letter to be sent re: compliance; November 20th reply deadline.

- **Little Old Lady Auto** – sign not in compliance;

ACTION ITEM: Send Compliance Request to Board of Selectmen

- **Michaud Motors:** Fence had been removed and was to be re-installed; Lights need to be facing away from Rte. 125.

ACTION ITEM: Send letter, asking for compliance; reply by November 20th.

- **Scott DeLuca, Rte. 125/Hunt Road:** had corrected light issue; had gotten rid of excess cars but they have now returned; wetland issues still occurring.

ACTION ITEM: Send letter asking for compliance plan; reply by November 20th.

- **Kingston Plaza: Pollycoat Junction and Cahill's:**

ACTION ITEM: Send a letter to property owner; there are to be no outside displays; no outside flag signs at Cahill's; the Board is asking that there be compliance by November 20th.

- **“Harry Hull” Building/Rte. 125 (near Hunt Road):** Several Board members and Mr. Greenwood viewed the new signs (on separate occasions).

ACTION ITEM: Ask Board of Selectmen to issue immediate Cease and Desist; provide BOS with copy of Sign Ordinance reviewing the compliance issues.

Master Plan Update

Mr. Landry updated the Board on the meeting; there were representatives from the Lake Association, Conservation Commission and the Historic District Commission. Each person will look at information pertinent to themselves or the groups they represent. Ms. Morse was interested in the Historic Resources section; it was decided that the Historic Resources should have its own chapter; Ms. Morse will contact the State. Mr. Landry reviewed the HDC's function per his discussion with Ms. Morse; he stated that the “Remember When” program was not really part of their function but they broadened their responsibilities to be able to get some of these items taken care of in Town. Mr. Landry explained that the HDC is not really a Board to keep the heritage of the Town; they were not there to take a look at the broader historical issues of the Town. Mr. Landry discussed the possibility of establishing a Heritage Commission and

reviewed their responsibilities and asked the Planning Board whether this would be something for the Town to establish. Mr. Wilson stated that a Heritage Commission interested him; keeping the heritage of the Town was an interesting idea and thinks the Town should consider it; he wondered whether this could be submitted by the Planning Board or should be submitted another way. Mr. Greenwood stated that this would usually be supported by the Town and put in by the Board of Selectmen. Mr. Landry said that this Commission could be advisory to the BOS.

ACTION ITEM: Ms. Faulconer to find out if it is possible for the Planning Board to tour the current Historic Museum on an afternoon. (A Monday, if possible)

MM&S to authorize Mr. Wilson and Mr. Landry to approach the BOS about putting forward a warrant article for a Heritage Commission as the Planning Board is in favor of this proposal. (Motion by Ms. Faulconer, second by Mr. Landry) PUNA

ACTION ITEM: Mr. Landry will contact the HDC and Historic Museum Committee about the proposal and ask for their input.

Mr. Coffin stated that the Board needed to find out the way the Commission is adopted.

Mr. Landry noted that the next Master Plan Update meeting will be on November 14th. The group did suggest that once the Master Plan section was updated, the ordinances would need to be looked at for possible amendments.

Enforcement concerns and issues were reviewed by the Board.

ACTION ITEM: Check with BOS re: Jeffries property; if the trailer had been removed from the property.

ACTION ITEM: Mr. Wilson will speak with the BOS re: signage issues and enforcement. He will ask to be on the BOS agenda.

The Planning Board is considering reviewing signs for conformance.

ACTION ITEM: A checklist sheet should be created with the Ordinance information to make it easier to check on conformance so everything gets enforced the same way.

Mr. Wilson said that Lighting is another issue that needs to be addressed.

MM&S to adjourn at 7:45. (Motion by Mr. Landry, second by Mr. Coffin) PUNA