

**Kingston, New Hampshire
Board of Selectmen
Meeting of April 17, 2023
FINAL MINUTES**

The meeting was called to order at 6:30 PM by the Chairman.

PRESENT: Acting Chair Chris Bashaw; Glenn Coppelman, Charles Hart, Kevin St. James, Select Board Members

APPOINTMENTS

Dave Field, Plumbing Inspector; Jess Nisbet, Code/Building Officer re: Health Officer

Mr. Field and Mr. Nisbet had been invited to discuss filling the vacant role of Health Officer. Selectman Hart said that Mr. Nisbet is the Deputy Health Officer, and he reached out to Mr. Field to ask him if he would like to accept appointment as Health Officer in the interim until a final appointment can be made, to be sure the department is covered, and things get caught up. Mr. Field said he is the Plumbing inspector for both Plaistow and Kingston.

The appointment process was discussed, as well as how Mr. Field will be paid (as the prior Health Officer was paid). A background check and a 3-hour course are required.

MOTION: by Selectman St. James, to appoint Dave Fields as Health Officer under the same terms as the prior Health Officer, on the condition that he takes the 3-hour course.

SECOND: by Selectman Hart

All in favor

PUBLIC COMMENT 1:

- Dan Doyle, 156 Main Street, asked when the results of the recent round of well testing (for PFAS contamination) will be available. He was advised that the raw results have been received, which is due to the NHDES by April 30, but that the full report from the Town's consultants, due to NHDES on May 15, has not been received to date. Mr. Doyle requested a copy of the testing results. Mr. Doyle also complained about the difficulties of receiving so much bottled water, and said he needs another recycling bin to handle the bottles and cardboard. On a motion by Selectman St. James, seconded by Selectman Coppelman, all were in favor of providing Mr. Doyle with additional recycling bin(s).
- Selectman St. James addressed the Board regarding the meeting that took place at 4:00 pm, which he attended. He said that he understands the letter to him that the Board wrote and that was read at the meeting. He said that he said some things that were inappropriate and for that he apologizes. He asked that the Board go forward with the best interests of Kingston in mind.
- Sona Der Manuelian, 17 Hooke Avenue, addressed the board on matters related to her neighbor's property at 19 Hooke Avenue. She said the original small house was demolished and another is being built in its place. She said she is concerned about the placement of the septic system, and also said there is no record of a septic permit, and she thought it was put in during Covid. She said it is in a wet area and she is concerned about flooding. Her other concern was the right-of-

way between the houses, and the construction trucks driving over the septic system. In addition, a dumpster had been placed in the right-of-way, and the police department came and made them move it. Finally, she said the neighbor had blocked the right-of-way with a log, and she had called the Code Enforcement Officer today. She said her biggest concerns are that the ROW should not be blocked or used as a private driveway, as it is public property. The Board agreed to refer the matter to the Code Enforcement Officer, and to let Ms. Der Manuelian know if there is to be any future discussion at a Board meeting.

LIAISON REPORTS

Selectman Hart reported that the Budget Committee will be meeting tonight to review the past year and start planning for the 2023 schedule. He said that in Fire Department news, there is an additional repair needed for Engine 3, at a cost of \$1500.

Selectman St. James said he had attended a Solid Waste and Recycling Committee meeting. He said there is roughly a \$50,000 shortfall in the budget for Solid Waste, and they will be working on educating the public on ways to keep costs down.

Selectman Coppelman reported that during the last Historic District Commission meeting, they voted to keep Susan Prescott on as Chair and Virginia Morse as Vice Chair. He said that the HDC is short one regular member and also need alternate members. He also said he spoke to the HDC about bringing in records they may have at home, so that they can be scanned and available electronically.

Selectman Coppelman said he had spoken with the Finance Director today, and some progress has been made on correcting the issue with the Museum's voice mail.

Chair Bashaw said that tomorrow night's Planning Board meeting will be extensive and include some applications that are attracting a lot of interest. He said one matter may need to involve legal advice. He said that if so, the Town Planner would reach out for consent of the Board to contact the attorney.

Also related to Planning issues, Selectman Bashaw said that several complaints have been received about the lighting from the Bresnahan storage facility shining out to Route 125. One caller reported that coming around a curve in the road, the lights look like an oncoming vehicle, and this could be a safety issue. The Code Enforcement Officer will be asked to go out and check that the lighting is compliant and report back.

OLD BUSINESS

Trees to be planted at Bresnahan Storage

Selectman Coppelman said the tree planting at Bresnahan, which is a condition on their site plan, has yet to be done. There have been extensions on time, but he said it needs to be done now if it is to happen this year.

NEW BUSINESS

Acceptance of unanticipated funds: Pollination Project

The Conservation Commission has received a \$1,000 grant through Pollinator Pathways, a subcommittee of KCC, to be used for distribution of "Pollinator Garden Stepping Stones Kits", adding seed libraries, and aiding school projects.

MOTION: by Selectman St. James, to accept unanticipated revenue in the amount of \$1,000 and deposit it into the Conservation account.

SECOND: by Selectman Hart

All in favor

BOARD BUSINESS

- Appointment forms to extend the Fire Station Building Committee terms for an additional two months were signed.
- An appointment form for a new Recreation Committee member was signed.
- Form MS-232, Report of Appropriations Actually Voted, was signed for submittal to the DRA.
- Muriel Ingalls, on behalf of the Kingston Lake Association, has requested help from the DPW during their annual clean-up of the park. Director Phil Coombs said that they reached out to him but he wanted the Board to approve as it will require some overtime. He said he can send two employees, and it will also check a box for the MS-4 Stormwater Management requirements. The Board was in favor.
- Director Coombs also informed the Board that the Great Pond Park Association has requested a trash barrel. He said they used to put trash out during their season, but now do not have a barrel. He said they pay taxes but it is not a residence; they have a club house on the property. Mr. Coombs suggested that he could issue one of the barrels the Town has, and collect it at the end of the season. Selectman Coppelman said that they would have to comply with the rules, including that trash needs to be bagged. Selectman St. James asked if a recycling bin should also be provided; Mr. Coombs said that the Town does not have spare recycling bins, only trash bins. It was agreed that a temporary barrel will be provided and the guidelines will be explained.

PUBLIC COMMENT 2:

None heard

CORRESPONDENCE, APPLICATIONS, PURCHASE ORDERS:

- Two applications for use of Town athletic fields had been received and approved by the departments: Spiked Flag Football was approved for the field at the old town fairgrounds; Sanborn Baseball and Softball Association was approved to use Magnusson Fields.
- A Facilities Use form for Yoga classes on the Plains was discussed. It was decided to ask the applicant to narrow her request down to a specific day, and then the fee will be set.

APPROVAL OF MEETING MINUTES:

MOTION: By Selectman St. James, to approve the meeting minutes of April 3 and April 10, 2023, public and non-public, as submitted.

SECOND: by Selectman Coppelman

All in favor

MOTION: by Selectman Bashaw, to unseal the non-public minutes of April 10 (second session) as agreed to at this afternoon's meeting.

SECOND: by Selectman Hart

In favor: Bashaw, Coppelman, Hart; Abstain: St. James; passes

MOTION: by Selectman Coppelman, to adjourn public session and enter non-public session at 7:34 PM, to discuss personnel and legal matters.

SECOND: by Selectman Hart

All in favor via roll call vote

MOTION: by Selectman St. James, to adjourn non-public session and return to public session at 9:07 PM

SECOND: by Selectman Coppelman

All in favor

Discussed in non-public session: Personnel ; Legal correspondence

Motion made to seal minutes of non-public sessions.

Motion made by Selectman Hart, seconded by Selectman Coppelman, because it is determined that divulgence of this information likely would...

X Affect adversely the reputation of any person other than a member of this board.

__ Render a proposed action ineffective

__ Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to Seal Minutes:

Chris Bashaw	Y	Charles Hart	Y
Kevin St. James	Y	Glenn Coppelman	Y

Motion: PASSED

Next meetings:

April 24th the Board will meet with Department Heads at 9:00 am.

Due to a lack of quorum for May 1, the meeting will take place on May 2 or May 3: TBA.

Meeting Adjourned at 9:15 pm

Respectfully submitted:

Susan H. Ayer, Administrative Assistant to the Select Board