

**Kingston, New Hampshire
Board of Selectmen
Meeting of February 14, 2011
MINUTES**

The meeting was called to order at 6:45 pm in the Selectmen's Office at the Kingston Town Hall. In attendance were Selectmen Peter Broderick and Charles Hart.

Acceptance of Department of Safety Grants

Police Chief Donald Briggs, Fire Chief William Seaman and Paul Hatch of the N. H. Department of Safety, Homeland Security and Emergency Management Office were present to advise the Board that grant awards have been made based on applications received from the Police and Fire Departments, and that the Board needs to accept the grants.

Mr. Hatch advised that a grant in the amount of \$11,268.00 will provide 50% of the funding necessary to purchase eight Police Department vehicle repeaters, enhancing communication capability of the department's cruisers with dispatch and with other vehicles. The repeaters should solve an on-going problem the department has had with dead spots in certain areas of town. The town's share of the purchase will come from the Police Detail Account.

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was unanimously voted to accept grant funds in the amount of \$11,268.00 from the N. H. Department of Safety, Homeland Security and Emergency Management Office, as per the terms of the Grant Agreement, and to purchase eight vehicle repeaters for a total expenditure of \$22,536.00, for use of the Kingston Police Department.

Selectmen signed the Grant Agreement and their signatures were notarized.

Mr. Hatch then advised that a grant in the amount of \$4,808.85 will provide 50% of the funding necessary to purchase a new VHF base station for the Emergency Operations Center, located in the Main Street Fire Station. The town's share of the purchase was encumbered from the 2010 budget.

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was unanimously voted to accept grant funds in the amount of \$4,808.85 from the N. H. Department of Safety, Homeland Security and Emergency Management Office, as per the terms of the Grant Agreement, and to purchase a VHF base station for the Emergency Operations Center at a cost of \$9,617.70.

Selectmen signed the Grant Agreement and their signatures were notarized.

Selectmen Hart and Broderick thanked Mr. Hatch for his assistance with these applications. Mr. Hatch explained that the grant funds will be released upon approval of the Governor's Council.

Trustees of Trust Funds Discussion

Chairman of the Trustees of Trust Funds Bradley Maxwell, and Trustees Krista McLellan and Donna Winslow were present at the request of the Board to discuss the Trust Funds. One concern is that one of the funds had been paying federal taxes and should have been tax exempt. Mr. Maxwell advised that as much as \$2,000.00 had been paid in federal taxes because of a mix-up with Vanguard Investments. The withholding has been stopped, but the taxes haven't been recovered. Selectman Hart suggested that, if there is a limit on how far back the IRS will reimburse the Town, Vanguard should redeposit those funds into the account; it is by their error that the taxes were paid.

Selectman Broderick advised that the Board also has been concerned that records are not provided in a timely manner to the State or to the town's auditors. Mr. Maxwell advised that the records for the state's MS forms will be completed and submitted this year by the March date on which they're due.

The Board thanked the Trustees for coming and advised that their office staff is available to provide assistance in any way.

Computer Upgrade Proposal Reviewed

Mark Furlong of Botnay Bay Computers presented to the Board a preliminary proposal for options to back up town computer files to an off-site location. The Board selected an option they find preferable. Mr. Furlong will firm up a proposal that includes labor costs as well as hardware, and the Board will discuss the matter again at the February 28th meeting. Mr. Furlong advised that, at a minimum, the router in the Town Hall needs to be replaced with a commercial grade router, and that a commercial rather than residential Comcast connection, with a static i.p. address, needs to be obtained.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was voted to approve the minutes of the February 7, 2011 meeting as printed.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:14 pm.

Respectfully submitted,
Catherine Grant
Administrative Assistant