

**Kingston, New Hampshire
Board of Selectmen
Meeting of April 12, 2010
MINUTES**

The meeting was called to order in the Selectmen's Office of the Town Hall at 7:00 pm by Chairman Mark Heitz. Also In attendance were Board members Peter Broderick and Charles Hart.

Energy Committee Discussion

Bart Noyes of the Energy Committee proposed that some minor changes and corrections be made to the baseline report that had been presented to the Board and Department Heads at the April 5th meeting. The corrections are generally of a typographic nature, although one change will be to use the Town Clerk's population figure of 7,500 rather than the state number of 6,214. Selectmen agreed. The Board also agreed to inclusion as addenda to the report listings of street lights and of town vehicles and to the addition of copies of the assessment records for each of the town buildings. Mr. Noyes will be drafting newspaper articles to increase awareness of the ongoing energy project. He also advised that he had found a 1988 project similar to the one now underway, with baseline energy use data for the Town Hall, Police Department, Fire Department and Library. He will determine which of the 1988 recommendations had subsequently been undertaken and what impact those actions may have had on use at the time. The final, corrected report and addenda will be distributed to Board members and department heads for review. The next step in the project will be for SDES Corporation to undertake energy audits for three of the buildings targeted as being most likely to benefit. Mr. Noyes will be introducing the SDES representatives once that phase of the project is about to proceed.

Highway Department Updates

Road Agent Richard St. Hilaire reported that he and Fire Chief Bill Seaman had attended a FEMA meeting at which the application for reimbursement funds to help with damage and after-event cleanup was filed, relative to the February windstorm. He also reported that the grant application submitted for replacement of undersized culverts on Ball and Great Pond Roads scored high compared to other towns in the state, so looks good for approval. Awards will be announced once the Portsmouth FEMA office is in operation.

Discussion was held on the availability of funding for installation of sidewalks that would allow more children to safely walk to school. Mr. St. Hilaire advised that, if the Board decides to proceed, he would recommend investment in a professional engineering study and grant application to increase the chance of a successful application. He also outlined a possible route for sidewalk construction, which he feels would best be coordinated with a change in the traffic patterns of the downtown area, including one-way traffic along the Plains. Some residents present commented on the proposal - both pro and con. The issue will be taken under advisement.

2010 Cemetery Maintenance Contract Signed

The Board signed the 2010 Cemetery Maintenance Contract with Clean-Cut Landscaping of Methuen. The contractor was selected by the Trustees of Trust Funds following a formal bidding process.

Fire Department Grant Award Accepted

Fire Chief Bill Seaman reported that the Fire Department had been awarded \$1,321.00 in grant funds with which he intends to purchase a Scott hydrogen cyanide meter and test kit, as well as collapsible traffic cones. Chief Seaman explained that the presence of hydrogen cyanide has become more common at building fires due to increased presence of plastics and other chemicals. The meter and test kit will allow the department to check for its presence and evacuate personnel when necessary. He doesn't foresee a great deal of additional expense to keep the test kit stocked since there are a limited number of interior fires. The collapsible cones will allow the department to prepare a site prior to the large fire trucks arriving on scene, because they can be transported in any vehicle.

MOTION: Upon motion of Selectman Broderick and second of Selectman Hart, it was unanimously voted to authorize the acceptance and expenditure of \$1,321.00 awarded to the Kingston Fire Department for Fire Safety Equipment.

Chief Seaman requested that it be noted for the record that Chief Briggs of the Police Department had intended to apply for the same grant and had withdrawn his application in favor of the Fire Department. Chief Seaman thanked Chief Briggs for his actions, noting that if the same grant is available next year, the Fire Department will defer to the Police Department.

Construction Bond Partial Release Approved

Pastor Jon Paul of the Carriage Towne Bible Church was present to request a partial release of the construction and engineering bond posted against his New Boston Road project. Road Agent Richard St. Hilaire advised that he and Town Engineer Dennis Quintal had reviewed revised engineering plans submitted by the church's new engineers and feel that once the necessary work is complete the flooding problems on an adjoining lot at 85 Main Street will be mitigated to pre-construction status. Reverend Paul noted that he had relied on his previous engineers to submit plans that wouldn't adversely impact the surrounding area and that he is very embarrassed about the situation with the Mondalto property. He stated that the church's greatest asset will be the good will of its neighbors and that he's sorry that this situation arose. Road Agent Richard St. Hilaire advised that the problem arose because the engineers had plotted the contours of the building site but hadn't been able to contour surrounding parcels, on which some elevated areas have kept the drainage system from working properly.

Reverend Paul asked if a Certificate of Occupancy might be issued prior to paving being complete, since the paving can't be done until the ground is completed dried out. He was advised to speak with the Planning Board on that issue.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Heitz it was voted to approve the minutes of the April 5, 2010 meeting. Chairman Heitz abstained from the vote.

Memorial Day Parade Request Discussed

The Board discussed a request by the High School Band Director that a lunch be provided to band members participating in the May 31st Memorial Day Parade. The Board agreed that the parade is sponsored by the Veterans Club and that either they or the School District should provide a lunch if one is necessary.

Workers Comp Denial of Coverage Contested

A letter to Primex, the insurance carrier who provides the town's Workers Compensation coverage, was signed requesting reconsideration of a denial of coverage in the matter of a March incident in which employees had been exposed to and treated for bacterial meningitis.

Investment Policy Adopted

MOTION: Upon motion of Chairman Heitz and second of Selectman Hart it was unanimously voted to adopt the Investment Policy presented for approval by Finance Officer Cindy Kenerson.

Adjournment

There being no further business before the Board, the meeting adjourned at 8:30 pm and the Board retired to address administrative issues.

Respectfully submitted,
Catherine Grant
Administrative Assistant