

**Kingston, New Hampshire
Board of Selectmen
Meeting of August 23, 2010
MINUTES**

The meeting was called to order in the Selectmen's Office of the Town Hall at 7:03 pm by Chairman Mark Heitz. Also in attendance were Board members Peter Broderick and Charles Hart.

Emergency Operations Center Equipment Grant Accepted

Emergency Management Director Richard St. Hilaire introduced to the Board Paul Hatch of the N. H. Department of Homeland Security and Emergency Management. Mr. Hatch explained to the Board that Fire Chief Bill Seaman had applied sometime earlier this year for FEMA grant funds, available for EOC training and/or equipment. A 50% match for the \$3,665.00 purchase of two flat-screen presentation monitors, tables and chairs with which to equip the Emergency Operations Center has been approved. It's the intent of the Firemen's Association to cover approximately half of the town's match for the purchase, with the Emergency Management Department covering the other half.

MOTION: Upon motion of Selectman Hart, second of Selectman Broderick and a unanimous vote of the Board, it was agreed to accept from the N. H. Department of Homeland Security and Emergency Management a matching grant in the amount of \$1,862.50 to assist in the purchase of two flat-screen monitors, tables and chairs for equipping of the Emergency Operations Center.

A Grant Agreement outlining the general and special provisions, scope of services and payment information for the grant was signed and notarized, and the Board thanked Mr. Hatch for his assistance.

Mr. Hatch advised the Board that, in light of recent changes in Kingston's Emergency Management department, his office should be notified of the new directorship and of contact information for the directors. That information will be forwarded to Mr. Hatch.

Highway Department Updates

Road Agent Richard St. Hilaire presented to the Board purchase orders for two new trucks for the Highway Department. A new F-350 4x4 with plow at \$37,019.00 will replace the Road Agent's vehicle, and a new F-550 (to be equipped with hydraulics at a later date) at \$33,023.00 will replace the small department dump truck. The money will be paid from the Highway Equipment Capital Reserve fund. Chairman Heitz asked if the Road Agent's old pick-up truck can be made available to the Fire Department for their use as a hose truck. Police Chief Briggs advised that Fire Chief Bill Seaman already has approached him about the possibility of taking over the Police Department SUV as a Chief's vehicle.

Mr. St. Hilaire also presented a purchase order in the amount of \$59,260 for work on Phase I of the Recreation Building renovation. Only \$45,000 was approved for withdrawal from the Recreation Capital Reserve, and it's expected that part of the funds will need to come from the Buildings Maintenance budget line. Recreation Commission Chairman Roger Clark has obtained several thousand dollars in donations and in volunteer labor. Mr. St. Hilaire advised that as much as \$8,000 for electrical and alarm system work will need to be done in addition to the work covered by the purchase order.

Non-Public Session

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was unanimously voted to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-c. The Board adjourned at 7:38 pm.

The Board returned to public session at 9:26 pm.

Resident Noise Concerns Discussed

Ray Labelle, owner of 34 Depot Road; Paul Cole, tenant of 34 Depot Road; Kerry Smith, Manager of Northland Forest Products of 36 Depot Road, and Police Chief Donald Briggs were present to discuss an on-going issue of

early morning noise generated on the Northland Forest Products site. Chairman Heitz noted that the complaint had been received by the Selectmen several weeks ago, a letter had been sent from the Board to Northland, the matter had been discussed at the August 9th Selectmen's meeting, and the Police Department had been requested to monitor activity on the site to substantiate that the approved site plan for Northland is not being complied with. Chairman Heitz then reviewed several police reports related to calls about and responses to the Northland site since the August 9th meeting. Several involved early morning operation of a forklift, which is one of the activities that generates excessive noise and is supposed to be restricted, per the site plan, to 7:00 am to 7:00 pm.

Mr. Smith advised of several procedures that he's trying to implement to alleviate the problem. A sign directs drivers to a point behind buildings and close to the Route 125 side of the property (although drivers have been ignoring it too frequently); company drivers who had been leaving the site at 6:00 am now will be parking at an alternate site or will wait until after 7:00 am to leave; and letters have been sent to each of the company's subcontractors advising them to not appear at the site until after 7:00 am. Closing of the entrance by gate only led to drivers parking roadside, creating even more of a disturbance to abutters. Chairman Heitz advised that the company can be strictly held to the 7:00 am to 7:00 pm restriction imposed during the site plan process, and suggested that the company work with Mr. Cole and Mr. Labelle to find a resolution so that the Planning Board doesn't need to be requested to consider revocation. He asked if consideration had been given to a fence or berm between the properties, to divert the noise away from the Coles' house. Mr. Smith agreed that a fence can be suggested to the company's owners, although he isn't able to commit to the idea. Mr. Labelle and Mr. Cole agreed that a 12' fence probably would solve the problems. Chairman Heitz advised that however the parties can agree to resolve the issue will be agreeable to the Board and thanked the parties for coming to discuss the matter.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Heitz and second of Selectman Hart, it was voted to accept the minutes of the August 9, 2010 meeting with the following amendment: Paragraph 2, the second to final line will read, "If additional action becomes necessary due to the business's refusal to comply with their site plan, the Planning Board will be requested to schedule a hearing for consideration of site plan revocation." Selectman Broderick abstained from the vote due to his not having been present at the meeting.

MOTION: Upon motion of Selectman Broderick and second of Selectman Hart, it was unanimously voted to approve the minutes of the August 19, 2010 meeting as printed. Chairman Heitz abstained from the vote due to his not having been present at the meeting.

Adjournment

There being no further business before the Board, the meeting adjourned at 10:53 pm and the Selectmen retired to address administrative duties.

Respectfully submitted,
Catherine Grant
Administrative Assistant