

**Kingston, New Hampshire
Select Board
Meeting of October 18, 2021
Final MINUTES**

The meeting was called to order by the Vice Chairman at 6:30 pm.

PRESENT: Richard Wilson, Vice Chair; Electra Alessio, Donald W. Briggs, Select Board Members.

ABSENT: Phillip Coombs, Chair; Kevin St. James, Select Board Member

NON-PUBLIC SESSION:

MOTION: by Vice Chairman Wilson, to enter non-public session under RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee, and (I) Legal

SECOND: by Selectwoman Alessio

All in favor

Meeting adjourned to non-public session at 6:32 PM.

MOTION: by Selectwoman Alessio, to return to public session at **6:54 PM**

SECOND: by Selectman Briggs

All in favor

Motion made to seal these minutes: Motion made by Selectwoman Alessio, seconded by Selectman Wilson, because it is determined that divulgence of this information likely would...

XX Affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to Seal Minutes:

Phillip Coombs	Absent	Richard Wilson	Y
Kevin St. James	Absent	Electra Alessio	Y
Donald Briggs	Y		

Motion: PASSED

Discussed in non-public session: Personnel; legal information from Counsel

APPOINTMENTS:

Stephanie Hasselbeck, Library - Capital Improvements

Stephanie Hasselbeck, Chair of the Library Trustees and also interim Director, spoke to the Board about ideas the Trustees have for Capital Improvements, in particular a permanent pavilion to be used for summer programs. She said that using a tent this year opened their eyes to the possibilities of the outdoors for both children and adults. She also said she is following up on a suggestion from the Board Chairman, to look into design ideas and proposals for a permanent structure.

Ms. Hasselbeck shared information from a company that built a 20' x 36' pavilion for the Hampstead library, at a cost of \$41,825. She said the tent they rented for June, July and August was 20' by 30', and the cost was about \$4,000. There was a discussion of what is done indoors as opposed to outdoors; Ms. Hasselbeck said that it's beneficial for

children to be outdoors for activities, but the pavilion could also provide the community with more opportunities and more access for meetings, even when the library is not open. She said that families still come into the library building when bringing children for outdoor activities.

Selectwoman Alessio said that she would not support a pavilion at this time, as the Town has other priorities. Ms. Hasselbeck said that the library is looking into using impact fees, grants and donations. The Library impact fee line has \$32,000 in it. Selectman Wilson said he thought the price was high (Ms. Hasselbeck also said she believed the cost will be less next year when construction materials are not as high). Selectman Wilson said the answer is not a “no” at this time, and that he will do some research.

Ruth Albert, Historic Museum Committee - Computer replacement

Ms. Albert, Chairwoman of the Museum Committee, said that the main computer at the museum has been assessed by Block 5, who said the issue is the motherboard. She said they can't turn it off because it will not come back on. She said she is here because the computer will not make it to the end of the year, and the committee has no money in its budget. She had submitted to the Board a quote from Block 5 for a new computer with software included, and enough space to handle all the scanning the committee does. The quoted cost is \$1887.

The Board reviewed budget line information from Finance Director Cindy Kenerson, highlighting where there is money that may cover the computer. Selectman Wilson will talk to Ms. Kenerson and the Board will vote on the matter next week.

James Dufresne, Hawks Ridge Condominiums: Building permit requested for 8 Bent Grass Circle

Mr. Dufresne and his attorney, Charles Cleary, had a discussion with the Board about the building permit requested for 8 Bent Grass Circle, that he has yet to be issued by the Building Inspector. Mr. Cleary said they want to know why it was not issued.

Selectman Wilson said that since Mr. Dufresne had been in to talk to the Board 2 weeks ago, he had talked to all involved to find out what is going on. He said that a court decision had removed Lot 20 from the plan, and there are hash lines to show where access to the leach field needs to be left clear. He said that the drainage plan still shows the subdivision with 34 houses and now there should be 33. There was a discussion of the site plan, including the moving of Lot 20 to the current location of what is now 8 Bent Grass Circle. Mr. Dufresne wants it to be called Lot 4 because Lot 20 no longer exists.

Mr. Cleary said that the Planning Board had spoken and the plan can't be changed now. Selectwoman Alessio said that the number should be 33 and another house can't be built. Mr. Cleary said that Lot 20 had been removed.

Building Inspector Robert Steward joined the discussion and said that the cover sheet keeps coming through showing 34 houses and that needs to be corrected. Mr. Cleary said that nobody can change the Planning Board approved plan. There was a discussion to clarify how the lots were moved or removed on the plan. Mr. Steward said

that he wants it clarified on the plan what is actually there. He said he would like an amended site plan that shows all the changes and a total of 33 houses. Mr. Cleary said that it was just approved in May and nothing has changed. He said that when the project is complete there will be a final as-built plan. Selectman Wilson said that at that time, the plan has to read 33 houses, not 34. Mr. Cleary disputed that it can be changed because the Planning Board has already acted. Mr. Wilson said that he will bring the matter to the Planning Board meeting. Mr. Cleary said he doesn't think they can change it.

It was decided that the Planning Board will be asked to look at the matter and decide how to approach it; Mr. Dufresne will come back to this Board in 2 weeks.

PUBLIC COMMENT I: None heard

COMMITTEE LIAISON REPORTS:

Selectwoman Alessio said that the ZBA had met for the first time in 10 months. A Special Exception had been granted to Summit Distributing, LLC, to permit a retail motor fuel outlet within the Aquifer Protection Zone across from Carriage Towne Plaza. She said that this still needs to go to the Planning Board. The ZBA also voted to permit the height of a smoke stack at 1 Roadstone Drive to be increased to 88 feet.

Selectwoman Alessio also reported that the HDC had heard an application for a sign for the Down to Earth florist.

OLD BUSINESS:

Personnel Policy

It was agreed that this needs further review. Selectwoman Alessio commented on sample evaluation forms Ms. Kenerson had provided from other towns, to refer to when revising Kingston's forms. She said she believed the appearance question needs to be removed, but that standards should be applied to "dress down" days.

Sample Intergovernmental Fire/Emergency agreement

The Board agreed that this also needs further review, and that while the Fire Chief can speak to other Chiefs involved, the Select Board may want to confer with the Board in Hampton to see how their arrangement is working out.

NEW BUSINESS:

Renewal rates for Insurance coverages through Health Trust

Selectwoman Alessio said that this is the third year of the Health Trust contract, and it should go out for bids next year.

MOTION: by Selectwoman Alessio, to authorize the Vice Chair to sign the third year agreement of the Health Trust contract.

SECOND: by Selectman Briggs

All in favor.

BOARD BUSINESS:

PUBLIC COMMENT II: None Heard

CORRESPONDENCE, APPLICATIONS, PURCHASE ORDERS:

APPROVAL OF MEETING MINUTES:

MOTION: By Selectwoman Alessio, to approve the meeting minutes of October 4, 2021, Public and Non-public, as written.

SECOND: By Selectman Briggs

All were in favor

Adjournment:

Meeting Adjourned at 7:50 PM

Respectfully submitted, Susan Ayer, Administrative Assistant