

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of November 7, 2011  
MINUTES**

The meeting was called to order at 6:30 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Selectmen Charles Hart and Mark Heitz.

**Update of Assessment Process**

Selectmen discussed with Fred Smith of Purvis Associates the progress being made in the cyclical listing and measuring process being undertaken by the town. Mr. Smith advised that the 2008 through 2010 work has been done, although a portion of the 2008 work has yet to be entered into the data base. The 2011 work is underway and he expects that it will be completed and entered into the data base by the end of the year. At that time, it's his intention to continue through the 2012 cycle, enter that data, and be caught up for the first four years of the cycle. Mr. Smith also discussed with the Board a preliminary, unofficial appraisal of a property that has been under review. He will reconsider his initial appraisal in light of the full range of uses to which the property might be put and will report back at a later date.

**Review of Proposed Health Insurance Premiums**

The Board briefly reviewed the proposed premiums for employee health insurance for 2012. Discussion will be held when Chairman Broderick is present about what actions will be taken.

The meeting was moved at this point to the main meeting room of the Town Hall.

Selectman Hart welcomed those present as well as those who may have been watching on Public Access Channel 21.

**Emergency Management Discussion**

Fire Chief and Emergency Management Director Bill Seaman advised the Board that Paul Hatch of the N. H. Emergency Management and Homeland Security Office has suggested a re-write of the town's Hazard Mitigation Plan. The total cost to have a private contractor - Mapping and Planning Solutions - work with the Emergency Management Directors to develop an updated plan will be \$4,995.00. The State will provide 50% of the cost through an Emergency Planning Grant. The Emergency Management Department has enough in their 2011 budget to cover the town's matching share.

**MOTION:** Upon motion of Selectman Heitz and second of Selectman Hart, it was voted to authorize the Emergency Management Directors to apply for an Emergency Planning Grant and to contract with a private consultant to prepare an updated Hazard Mitigation Plan, at a total cost of \$4,995.00, with the town's portion being up to \$2,497.50.

**Fire Department Discussion**

Chief Seaman asked the Board if he can apply for a 50% grant to replace the present single head radio in the Police Department's Ford Expedition with a dual head radio, prior to the Expedition being turned over to the Fire Department next summer. The total cost of \$4,552.00 would be paid for with a \$2,276.00 Emergency Planning Grant and a match to be provided from the Fire Department budget.

Selectman Heitz asked if the repeater recently installed for the present radio will continue to be used with the new one. Chiefs Seaman and Briggs assured him that it will. Selectman Heitz asked if the Police Department will use the radio now in the Expedition for the Police Department's new vehicle. Chief Briggs advised that they will.

**MOTION:** Upon motion of Selectman Heitz and second of Selectman Hart, it was voted to authorize Chief Seaman to pursue an Emergency Planning Grant with which a dual head radio for use in the Ford Expedition to be turned over to the Fire Department from the Police Department next summer can be purchased.

#### **Authorization for Grant Application Submittal Approved**

**MOTION:** Upon motion of Selectman Heitz and second of Selectman Hart, it was voted to authorize Road Agent Richard St. Hilaire to sign on behalf of the Town an application for a grant to help fund a new waste oil fired furnace for the Highway Garage.

A certification of the vote will be provided to Town Clerk Bettie Ouellette so that she can prepare the Standard Certificate of Authorization required to be submitted with the grant application.

#### **Resident Request for Temporary RV Permit Discussed**

Robert Geoffrey of 44 Route 125 was present with David Pokorney to request a permit to allow Mr. Pokorney to continue occupying a Recreational Vehicle parked on Mr. Geoffrey's property. Mr. Pokorney advised that he has been occupying the RV for some time and hopes to be able to continue until he's able to find work and another place to live.

Selectman Heitz explained that Mr. Geoffrey is at present undergoing an Expedited Site Plan Review necessitated by certain violations on the property, including construction without permits. He explained that the maximum permit allowed by Ordinance for a travel trailer is 90 days. He asked if issuance of that permit will provide sufficient time for Mr. Pokorney to arrange an alternate living situation. Mr. Pokorney advised that it will. Selectman Heitz advised that he isn't inclined to issue a temporary permit unless he has Mr. Pokorney's word that the RV will be removed from the site following the 90-day period. Mr. Pokorney gave his word that the RV will be removed.

**MOTION:** Upon motion of Selectman Heitz and second of Selectman Hart, it was voted to issue a temporary permit to allow a Recreational Vehicle to remain on property of Robert Geoffrey for a 90-day period, at the end of which time the RV will be removed.

#### **Update of Old Business**

Selectman Hart advised that the matter of the First Congregational Church tying into the School District/Town Fire Suppression System still is pending.

Selectman Hart advised that the matter of transfers of two rights of way off of Church Street is still being examined among the parties involved and may require Town Meeting action.

A response from the State Department of Revenue Administration to a Board request that the Municipal Budget Act's 10% rule not be applied to the 2011 Town Meeting Action relating to Article 23 was read aloud by Selectman Hart. Copies of the response letter will be provided to the Budget Committee and Trustees of Trust Funds.

A proposed Ordinance relating to the operation of Pawn and Second hand shops will be reviewed at the next regular meeting of the Board.

### **Non Public Session**

**MOTION:** Upon motion of Selectman Hart and second of Selectman Heitz, it was voted to adjourn to non-public session under the provisions of N. H. RSA 91-A:3-II-D. The Board adjourned at 7:44 pm.

The Board returned to public session at 8:17 pm.

**MOTION:** Upon motion of Selectman Hart and second of Selectman Heitz it was voted to seal the minutes of the non-public session until such time as the purpose of sealing them no longer applies.

### **Adjournment**

There being no further business before the Board, the meeting adjourned at 8:18 pm and the Board retired to address administrative issues.

Respectfully submitted,  
Catherine Grant  
Administrative Assistant