

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of September 22, 2014  
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen George Korn and Peter Broderick.

**FOKOS Capital Improvement Submittal Reviewed**

Ernie Landry was present to obtain Board approval of the 2015 FOKOS Capital Reserve Plan submittal for the Open Space fund. He noted that approximately 470 more acres need to be conserved to meet the Master Plan goal of having 25% of the town's land area protected. They estimate a cost of approximately \$6,000 per acre (allowing for some acreage to be protected via grant or gift as well as by purchase). They will request an appropriation of \$48,000.00 for 2015, level funded from 2014, to be added to the \$270,000.00 already in the fund.

**Re-constitution of Municipal Grievance Committee Discussed**

Ernie Landry advised that the Municipal Grievance Committee, authorized by the 1991 Town Meeting (Article 24), has been inactive for several years and asked if the Board has an interest in re-constituting the committee. It was agreed that Selectman Korn will serve as the Selectmen's representative and that Budget Committee Chair Lynn Gainty will be requested to appoint a member of the Budget Committee. Moderator Electra Alessio will be responsible to appoint two town residents and a town employee to serve. She will be requested to make those appointments.

**Fire Department Issues**

Fire Chief Bill Seaman was present to obtain authorization to purchase a portable radio to replace his current radio, which no longer is supported by Motorola. The new, ruggedized digital portable has dual screens, a speaker mic, is submersible and has oversized knobs that can be used with fire service gear. The equipment can be paid from Radiologic Emergency Response Funds provided by Seabrook Station.

**MOTION:** Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to approved purchase of the Fire Department portable radio, at a cost of \$3,656.00, with funding to come from 2014-15 Seabrook RERP program funds.

The Board also agreed to authorize Chief Seaman to enter into a 3-year maintenance contract for the LUCAS chest compression machine used in the Ambulance. The Chief advised that the annual cost of \$1,426.00 is less than the cost of replacing the three batteries used, which needs to be done in any case and which will be included in the maintenance contract along with software updates and full maintenance. The Department hopes to purchase a second LUCAS at some point. The machine not only administers perfect CPR, but also frees up an attendant who becomes available to perform other tasks.

The Chief then requested input from the Board on ambulance charges to residents who receive reimbursement from their insurance providers but fail to remit the money to the Ambulance billing agency. At present there are two residents who fall into this category and the Chief would like to tell Comstar to submit their cases to a collection agency. He noted that residents aren't required to pay for the service unless their insurance covers the charges, but residents who submit the ambulance bills and are paid but don't remit the insurance funds fall into a different category. The Board agreed and advised Chief Seaman to send those names to collection.

Chief Seaman then advised the Board that his present command vehicle is in need of replacement (as discussed earlier this year - see minutes of May 19, 2014). He stated that he could submit a Warrant Article for consideration of the 2015 Town Meeting, but would prefer to withdraw the approximate \$32,166.00 necessary from the Public Safety Detail Account if that's agreeable to the Board. Because replacement of the 1993 model Engine III is hoped to be done in 2016, it's important to focus voter approval on the \$85,000.00 Equipment Fund request to

fund that purchase rather than include another equipment request for the command vehicle. The Board suggested that Chief Seaman speak to Police Chief Don Briggs about using some of the detail funds, since it's more the Police Department's details that contribute to the fund than the Fire Department's.

Chief Seaman then updated the Board on progress the Library Trustees have made in bringing their building to NFPA code. They still are required either to dispose of or contain in a fireproof cabinet some flammable materials they have on site, but they have complied with other fire safety recommendations he's made. He did note that there are several issues identified by the Joint Loss Management Committee's inspection that have not been addressed, including one quite dangerous issue of a coat rack that extends into a path leading to the rest room area right at eye level. The Board agreed that failure to remedy an issue identified by the JLMC could expose the town to unnecessary liability, but noted that the Trustees have statutory management authority over the library buildings.

Chief Seaman then advised that he's been in discussion with American Tower Corporation to get a spot on their Depot Road tower for microwave transmission. To be sufficient for department use town wide, the antenna needs to be at least 180' up on the tower.

### **Administrative Issues**

The Board reviewed the final 2015 budget proposal figures to be submitted to the Municipal Budget Committee on September 25<sup>th</sup>.

The Board reviewed and signed an Intent to Cut for Route 107A.

The Board agreed to an employee training session to be held on October 3<sup>rd</sup> from 9:00 am till 11:00 am. The Town Hall will be closed during those hours.

A request for follow-up enforcement action from the Planning Board, relating to a situation on Old Coach Road, will be held in abeyance pending a visit to the property by Selectman Broderick.

### **Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick it was voted to accept the minutes of the September 15, 2014 meeting as printed.

### **Adjournment**

There being no further business before the Board the meeting adjourned at 8:15 pm and the Board retired to review orders to pay.

**Respectfully submitted,  
Catherine Grant  
Administrative Assistant**