

**Kingston, New Hampshire
Board of Selectmen
Meeting of November 3, 2014
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Board Chairman Mark Heitz and Selectmen George Korn and Peter Broderick.

Non-Public Session

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A.III.2.a. The Board adjourned at 7:03 pm. The Board returned to public session at 7:13 pm.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn Chairman Heitz polled the Board for a unanimous vote to seal the minutes of the non-public session for an indefinite period.

A 7:00 appointment with Recreation Director Katy Stedman was re-scheduled to November 10, 2014.

An appointment to meet with a gentleman who'd expressed interest in operating the town's cable broadcast channel was not kept by that person.

Trust Funds Discussion

Chairman of the Board of Trustees of Trust Funds Brad Maxwell was present to request the Board's support for a Warrant Article that will allow the Trustees to authorize payment of management fees from fund income realized on the town's Capital Reserve Funds. The Selectmen will request input from the Trust Division of the Attorney General's Office and from the Department of Revenue Administration about the article.

Mr. Maxwell advised that the Trustees have had cemetery records, which at present are on index cards, scanned and duplicated. The information from the cards now is being entered into a data base which, it is hoped, will at some point be integrated with a mapping system and made available online to interested parties as well as to town officials. He noted that he intends to amend his initial 2015 budget proposal to include some of the costs associated with the digitization process.

Administrative Issues

The Board re-issued a Pawnbrokers License for 2015 for the property at 49 Route 125, conditional upon approval of the Police Chief.

The Board approved use of the Plains for a memorial and informational program to be held on November 8, 2014.

Selectman Broderick updated the Board on his progress in preparing for upcoming Budget Committee meetings. He noted that, although the Library had neglected to submit a budget proposal to the Board of Selectmen, he was able to obtain a copy of what he believes to be their budget and has reviewed and made some changes for the Selectmen's recommended budget. He noted that he's completed research into the statutes relating to the budget process as it is applied to libraries in New Hampshire and believes, along with the Department of Revenue Administration, that an initial budget proposal should have been submitted to the Selectmen for review so that the Selectmen could have included a recommendation with their budget presentation to the Budget Committee. As it is, the Selectmen submitted the figures from the 2014 appropriation.

Chairman Heitz suggested that the Budget Committee may wish to directly request of the Trustees that they follow the statutory procedure in future years.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was voted to approve the minutes of the October 27, 2014 as printed. Chairman Heitz abstained from the vote.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was voted to approve the minutes of the October 27, 2014 non-public session as printed. Chairman Heitz abstained from the vote.

Adjournment

There being no further business before the Board, the meeting adjourned at 8:10 pm and the Board resigned to review orders to pay and to attend to administrative matters. The next meeting will be held on November 10, 2014.

**Respectfully submitted,
Catherine Grant
Administrative Assistant**