

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of February 27, 2012  
MINUTES**

The meeting was called to order at 6:30 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Peter Broderick and Selectman Mark Heitz.

**Non-public Session**

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick it was unanimously voted to adjourn to non-public session under the provisions of N. H. RSA 91-A:3, II-c.

The Board moved to public session in the main meeting room at 7:06 pm.

**Culvert Replacement Projects Contract Changes Approved**

Road Agent Richard St. Hilaire and CMA Engineer Josh Bouchard were present to get Board approval for construction contract changes made necessary by scope of work changes recently approved. The changes involve inclusion of the Mill Road culvert replacement project with the main Ball and Great Pond Road projects, as well as straightening of a portion of Ball Road. Mr. Bouchard noted that the final project cost is \$695,795.00, with the town's share at \$266,791.75. Completion date is estimated between September 27<sup>th</sup> and October 27<sup>th</sup>, 2012.

Mr. St. Hilaire asked how much latitude he will be given in working with the contractors in the case of change orders. Selectman Heitz suggested that Mr. St. Hilaire contact one of the Board by phone should any contract changes be necessary; in most cases he probably will be able to get approval immediately.

**Acceptance of NH DES Waste Oil Furnace Grant**

**MOTION:** Upon motion of Chairman Broderick and second of Selectman Heitz it was voted to gratefully accept a grant in the amount of \$2,500.00 awarded by the N. H. Department of Environmental Services for the purchase of a waste oil fueled furnace for the Highway Garage.

**Acceptance of Donated Items to Library**

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to accept on behalf of the Library Trustees a box of books valued at \$25.00.

**Report on Area Selectmen's Meeting**

Chairman Broderick reported on his attendance at an area-wide Selectmen's meeting held in Chester on February 16<sup>th</sup>. The group has decided to meet again in May, with Kingston hosting. State representatives and Senators for the towns - which comprise most of the towns in Rockingham County - will be invited to attend.

**Administrative Issues**

Selectmen signed an appointment for Judy Rubin to serve another 3-year term on the Historic District Commission.

A proposed contract for care of the cemeteries, including an 8% increase due to the rise in gasoline prices, was approved by the Board. The same company used in 2011 will continued to be used.

A request from the Library Trustees to use the meeting room on the morning of March 14<sup>th</sup> was approved.

A request from the Fire Department to hold a fundraising rabies clinic in April was approved.

**Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to approved the February 6<sup>th</sup> meeting minutes as printed.

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to approved the February 13<sup>th</sup> meeting minutes as printed.

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to approved the February 17<sup>th</sup> meeting minutes as printed.

**Adjournment**

There being no further business before the Board the meeting adjourned at 7:32 and the Board retired to address administrative issues.

Respectfully submitted,

Catherine Grant,  
Administrative Assistant